

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102*



Board of County Commissioners Meeting Minutes

Wednesday, November 12, 2025

9:00 AM

*Brian Maughan - Chair
Jason Lowe - Vice-Chair
Myles Davidson - Member*

<https://www.youtube.com/@oklahomacounty4775>

*Recorded in the
Oklahoma County Clerk's Office*

Call to Order

Roll Call

Present: 3 - County Commissioner Brian Maughan, County Commissioner Jason Lowe, and County Commissioner Myles Davidson

Notice of the meeting was properly posted on November 10, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Prayer and Pledge of Allegiance

Joe Blough entered the meeting at 9:10 a.m.

Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting held on November 3, 2025 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

Davidson moved, Blough seconded, to approve as amended. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

Recurring Agenda Items:

2. Discussion and possible action regarding all claims; list is attached and available for inspection in the Office of the County Clerk, Room 203. Item requested by the Accounts Payable Department, Office of the County Clerk.

Davidson moved, Blough seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

3. Discussion and possible action regarding a recommendation from the Central Purchasing Department for selection of lowest and best bid: CW26090 Window Treatment Services. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

Davidson moved, Blough seconded, to approve Award No. 19-2025.

Bison Blinds, LLC

The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

4. Discussion and possible action regarding a recommendation from the Central Purchasing Department for selection of lowest and best bid: CW26087 Carpet and

Flooring Installation. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

Davidson moved, Blough seconded, to approve Award No. 18-2025.

The Carpet Store

The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

5. Discussion and possible action regarding a recommendation from the Central Purchasing Department for selection of lowest and best bid: CW26031-1 Lawn Maintenance Supplies. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

Davidson moved, Blough seconded, to approve Award No. 20-2025.

Madison Turn Farms

The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

6. Discussion and possible action regarding Resolution No. 2025-4359 for Blanket Purchase Orders as submitted by each department, list available for inspection in the office of the County Clerk, Room 203. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

Davidson moved, Blough seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

The following items are Consent Items and are routine in nature:

Davidson moved, Blough seconded, to approve the consent agenda. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

7. Litigation:

Case No. CV-2024-2184 Summons

Case No. CJ-2025-8110 Summons

Case No. CV-2025-2767 Notice of Hearing

8. Monthly report of fees for the Oklahoma County Clerk's Office. Requested by Autumn Jefferis, Real Estate & UCC Manager, County Clerk's office.
9. Monthly Report of Fees for October 2025 for the Oklahoma County Juvenile Bureau, requested by Ms. Hannah Whipp, Director

10. Cancelled Check #101030692 in the amount of \$600.00, issued to Wireless Innovation Inc. dated 9/17/25; reissue on 11/12/25. Item requested by the Accounts Payable Department, Office of The County Clerk.
11. Discussion and possible action regarding Employee Benefit (AffirmedRX) Inv#5102 for Oklahoma County in the amount of \$125,892.75 pending notification of encumbrance to Jackie Wilson, Oklahoma County Treasurer's Office.
12. Discussion and possible action regarding Employee Benefit (AffirmedRX) Inv#5103 for Oklahoma County in the amount of \$5,320.00 pending notification of encumbrance to Jackie Wilson, Oklahoma County Treasurer's Office.
13. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$259.68 for the period of 11-04-2025. Item requested by Karen Kint, Director of HR & Safety.
14. Cancelled Check #101030837 in the amount of \$1,105.17, issued to The Digi Group Inc. dated 10/08/2025; do not reissue. Item requested by the Accounts Payable Department, Office of the County Clerk.
15. Monthly Report of Fees for the Planning Commission Inspection Fee Funds, State Building Code Fund and the Fee Fund Report for October 2025. Requested by Erik Brandt, Principal Planner, Planning Department.
16. Discussion and possible action regarding Resolution No. 2025-4348, disposing of equipment from the inventory of the Oklahoma County Sheriff's Office. These items are broken or obsolete, and with the requested approval, will be junked in accordance with the provisions set forth in Title 19 Section 421. Requested by Amber Harris, Oklahoma County Clerk's Office
One (1) 2022 Chevy Tahoe 4X4 PPV-Black, c/n B301-00151, s/n 1GNSKLED2NR122497, acquired 03/09/2022 from Joe Cooper Chevrolet, PO Box 21748, Shawnee, OK 73156 for \$60,224.00
17. Monthly report of fees for the County Commissioners for the month of October, 2025. Requested by the County Finance Department, Office of the Oklahoma County Clerk.
18. Discussion and possible action regarding Tin Horn Installation in District 2 for Magee. This item is in compliance with Resolution No. 2020-5733. Requested by Stacey Trumbo, PE, County Engineer.
19. Monthly Report of Officers for October 2025 for the Oklahoma County Juvenile Bureau, requested by Ms. Hannah Whipp, Director.
20. Monthly Report of Fees for the Court Clerk for October, 2025. Requested by Rick Warren, Court Clerk.

End of Consent Docket

Departmental Items

District No. 1

21. Discussion and possible action regarding an agreement between the Oklahoma County Board of County Commissioners and Alfalfa, Beaver, Beckham, Blaine,

Canadian, Cimarron, Cleveland, Custer, Dewey, Ellis, Garfield, Grant, Greer, Harmon, Harper, Hughes, Jackson, Kay, Lincoln, Logan, Kingfisher, Kiowa, Major, Noble, Okfuskee, Payne, Pottawatomie, Roger Mills, Seminole, Texas, Washita, Woods, and Woodward Counties for participation in the Central Oklahoma Workforce Development Consortium for the provision of workforce development programs in the Central Oklahoma Region. Requested by Jason Lowe, Commissioner District 1.

Blough moved, Davidson seconded, to approve items 21-22. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

22. Discussion and possible action regarding the appointment of District 1 as the Oklahoma County Board of County Commissioners representative to the Central Oklahoma Workforce Development Area Board. Requested by Jason Lowe, Commissioner, District 1.

District No. 2

23. Discussion and possible action regarding an Agreement for Specific Assistance between the Board of County Commissioners of Oklahoma County and the City of Choctaw for drainage repair on Fox Drive. This item requested by Brian Maughan, Commissioner for District Two and Chairman of the Board.

Maughan moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

District No. 3

24. Discussion and possible action to appoint Brad Hawley as a Trustee to the Criminal Justice Authority to replace Shelly Perkins. Requested by Myles Davidson, County Commissioner, District 3.

Blough moved, Davidson seconded, to defer for one week. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

25. Discussion and possible action regarding application for Emergency & Transportation Revolving (ETR) funding to replace damaged drainage structures on Westminster between Sorghum Mill and Waterloo and the intersection of County Line and Covell. If approved by Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB), District #3 will repay \$314,000.00 and \$512,000.00 respectively over a 5-year period. This was previously approved by the BOCC on 8/27/2025, but wording on the applications had to be changed and resubmitted. Requested by Myles Davidson, Commissioner, District 3.

Davidson moved, Blough seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

County Clerk

26. Discussion and possible action regarding the dates and times of the Amended 2026

Regular Scheduled meetings for the Board of County Commissioners. Requested by Clerks of the Board, Office of the County Clerk. Per 25 O.S. § 311.

Blough moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

Emergency Management

27. Discussion, review, and possible action regarding the FY 2026 Annual Fire Equipment Agreement between Oklahoma County and the City of Harrah/Harrah Fire Department. This agreement, as reviewed by the Oklahoma County District Attorney's Office commences upon signature by the Oklahoma County Board of County Commissioners and ends on June 30, 2026. Requested by David K. Barnes, Director, Oklahoma County Office of Emergency Management.

Davidson moved, Blough seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

28. Discussion, review, and possible action regarding the FY 2026 Annual Fire Equipment Agreement between Oklahoma County and The City of Del City/Del City Fire Department. This agreement, as reviewed by the Oklahoma County District Attorney's Office, commences upon signature by the Oklahoma County Board of County Commissioners and ends on June 30, 2026. Requested by David K. Barnes, Director, Oklahoma County Office of Emergency Management.

Davidson moved, Blough seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

Engineering

29. Discussion and possible action regarding the Agreement for Services between the Board of County Commissioners of Oklahoma County and Thompson General Contracting LLC, for OK County Project #P26285-03-Design-Build Courthouse Handicap Elevator. The total amount of the agreement shall not exceed Eighty-Four Thousand, Five Hundred Ninety-Three Dollars and 43/100 (\$84,593.43). Requisition No. 12603393 has been issued from- Capital Project 2010 Fund, contingent upon final encumbrance of funds. Requested by Stacey Trumbo, PE, County Engineer and has been approved as to form and legality by Aaron Etherington, Assistant District Attorney.

Davidson moved, Blough seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

30. Discussion and possible action regarding the Agreement for Services between the Board of County Commissioners of Oklahoma County and WSB LLC for OK County Culvert Inventory. The total amount of the agreement shall not exceed Ten Thousand Dollars and NO/100 (\$10,000.00). Requisition No. 12603402 has been issued from- CBRI 1111 Fund, contingent upon final encumbrance of funds. Requested by Stacey

Trumbo, PE, County Engineer and has been approved as to form and legality by Aaron Etherington, Assistant District Attorney.

Davidson moved, Blough seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

31. Discussion and possible action regarding Change Order No. 05 to the Agreement for Services between Flintco LLC and the Board of County Commissioners of Oklahoma County for the Behavioral Care Center and associated infrastructure in the amount not to exceed Fourteen Thousand, Eight Hundred Thirty Three Dollars and NO/100 (\$14,833.00). This change order is necessary to furnish and install wood blocking at future handrail locations. Purchase Order No. 22601817 will increase Fourteen Thousand, Eight Hundred Thirty-Three Dollars and NO/100 (\$14,833.00) to cover the additional work. Requested by Stacey Trumbo, PE, County Engineer.

Davidson moved, Blough seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

Juvenile Bureau

32. Discussion and possible action regarding an Agreement between the Board of County Commissioners of Oklahoma County on behalf of the Oklahoma County Juvenile Bureau, and Community Health Centers of Oklahoma, who shall provide medical and dental services to the juvenile residents in the Oklahoma County Juvenile Detention Center. This Agreement is at no cost to the County and shall be effective July 1, 2025, through June 30, 2026. Requested by Hannah Whipp, Juvenile Bureau Director.

Davidson moved, Blough seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

MIS

33. Discussion and possible action regarding the quote for Granite Telecommunications, LLC. This quote is under state contract SW 1014 and will be replacing the remaining pots lines at multiple locations. This just needs a signature so that we can process a purchase order with them. This item is requested by Dayne Coffey, Director, Information Technology.

Davidson moved, Blough seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

34. Discussion and possible action regarding the Amended FY 2025-2026 contract renewal with Karpel Solutions, Inc. This is for the annual maintenance and support for the Prosecutor Case Management Software. This contract is to be effective July 1, 2025 through June 30, 2026. The only change is an additional \$1,000.00 for storage changing the total amount not to exceed \$124,275.00. Once approved, a change order will be done on PO 22601130 for Karpel Solutions, Inc. This item is requested by Dayne Coffey, Director, Information Technology, and has been approved as to form

and legality by Aaron Etherington, Assistant District Attorney.

Davidson moved, Blough seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

Sheriff

35. Discussion and possible action to approve the Disaster Relief and Emergency Assistance Grant State-Local Agreement between the State of Oklahoma and the Oklahoma County Board of County Commissioners on behalf of the Oklahoma County Sheriff's Office (FEMA-DR-4862-OK). Requested by Sheriff Tommie Johnson III.

Davidson moved, Blough seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

Commissioners Comments/General Remarks:

No New Business

Recess into executive session

Davidson moved, Blough seconded, to recess at 9:25 a.m. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

36. To enter into executive session pursuant to 25 O.S. 307 (B) (4) to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim or action by Estate of Choteau v. Oklahoma County Criminal Justice Authority, et al, CIV-23-320-PRW, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Carri Remillard, Assistant District Attorney.

37. To enter into executive session pursuant to 25 O.S. 2001 § 307.B.1, discussion and possible action regarding employment, appointment, promotion, demotion, discipline or resignation or any possible salary adjustment related thereto of Karen Kint, Director of Human Resources/Safety. Item requested by Jessica Clayton, County Manager.

This Executive Session was table.to the Board of County Commissioners due back on 11/19/2025

38. To enter into executive session pursuant to 25 O.S. 2001 § 307.B.1, discussion and possible action regarding employment, appointment, promotion, demotion, discipline or resignation or any possible salary adjustment related thereto of David Barnes, Director of Emergency Management. Item requested by Jessica Clayton, County Manager.

This Executive Session was table.to the Board of County Commissioners due back on 11/19/2025

39. To enter into executive session pursuant to 25 O.S. 2001 § 307.B.1, discussion and possible action regarding employment, appointment, promotion, demotion, discipline or resignation or any possible salary adjustment related thereto of Keith Monroe, Director of Facilities. Item requested by Jessica Clayton, County Manager.

This Executive Session was table.to the Board of County Commissioners due back on 11/19/2025

40. To enter into executive session pursuant to 25 O.S. 2001 § 307.B.1, discussion and possible action regarding employment, appointment, promotion, demotion, discipline or resignation or any possible salary adjustment related thereto of Dayne Coffey, Director of IT. Item requested by Jessica Clayton, County Manager.

This Executive Session was table.to the Board of County Commissioners due back on 11/19/2025

41. To enter into executive session pursuant to 25 O.S. 2001 § 307.B.1, discussion and possible action regarding employment, appointment, promotion, demotion, discipline or resignation or any possible salary adjustment related thereto of Stacey Trumbo, County Engineer. Item requested by Jessica Clayton, County Manager.

This Executive Session was table.to the Board of County Commissioners due back on 11/19/2025

42. To enter into executive session pursuant to 25 O.S. 2001 § 307.B.1, discussion and possible action regarding employment, appointment, promotion, demotion, discipline or resignation or any possible salary adjustment related thereto of Jon Wilkerson, Director of Benefits and Retirement. Item requested by Jessica Clayton, County Manager.

This Executive Session was table.to the Board of County Commissioners due back on 11/19/2025

43. To enter into executive session pursuant to 25 O.S. 2001 § 307.B.1, discussion and possible action regarding employment, appointment, promotion, demotion, discipline or resignation or any possible salary adjustment related thereto of Jessica Clayton, County Manager. Item requested by Jessica Clayton, County Manager.

Return from executive session

Blough moved, Davidson seconded, to return at 10:36 a.m. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

44. Action regarding in confidential communications between the public body and its attorney concerning a pending investigation, claim or action by Estate of Choteau v. Oklahoma County Criminal Justice Authority, et al, CIV-23-320-PRW, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Carri Remillard, Assistant District Attorney.

Davidson moved, Maughan seconded, to settle for \$75,000 and place on the property rolls. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

45. Action regarding employment, appointment, promotion, demotion, discipline or resignation or any possible salary adjustment related thereto of Karen Kint, Director of Human Resources/Safety. Item requested by Jessica Clayton, County Manager.

Davidson moved, Blough seconded, to approve a payroll adjustment of 3.2%.each retro to July 1st. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

46. Action regarding employment, appointment, promotion, demotion, discipline or resignation or any possible salary adjustment related thereto of David Barnes, Director of Emergency Management. Item requested by Jessica Clayton, County Manager.

This Executive Session was table.to the Board of County Commissioners due back on 11/19/2025

47. Action regarding employment, appointment, promotion, demotion, discipline or resignation or any possible salary adjustment related thereto of Keith Monroe, Director of Facilities. Item requested by Jessica Clayton, County Manager.

This Executive Session was table.to the Board of County Commissioners due back on 11/19/2025

48. Action regarding employment, appointment, promotion, demotion, discipline or resignation or any possible salary adjustment related thereto of Dayne Coffey, Director of IT. Item requested by Jessica Clayton, County Manager.

This Executive Session was table.to the Board of County Commissioners due back on 11/19/2025

49. Action regarding employment, appointment, promotion, demotion, discipline or resignation or any possible salary adjustment related thereto of Stacey Trumbo, County Engineer. Item requested by Jessica Clayton, County Manager.

This Executive Session was table.to the Board of County Commissioners due back on 11/19/2025

50. Action regarding employment, appointment, promotion, demotion, discipline or resignation or any possible salary adjustment related thereto of Jon Wilkerson, Director of Benefits and Retirement. Item requested by Jessica Clayton, County Manager.

This Executive Session was table.to the Board of County Commissioners due back on 11/19/2025

51. Action regarding employment, appointment, promotion, demotion, discipline or resignation or any possible salary adjustment related thereto of Jessica Clayton, County Manager. Item requested by Jessica Clayton, County Manager.

Davidson moved, Blough seconded, to increase pay by an even \$3,000. The motion carried by the following vote:

Aye: 3 - Maughan, Davidson and Blough

Citizen Participation: "Citizens may address the Board during open meetings under the agenda item "Citizen's Participation." However, the Board cannot discuss, take action or make any decisions on matters not on the current agenda. Please fill out a "Citizen's Participation" request form provided by the County Clerk's office or complete the fillable form that will be provided by PublicComment@oklahomacounty.org and submit via email or hand the form to the recording secretary prior to the meeting.

Commissioner Lowe was called to speak

Adjourn

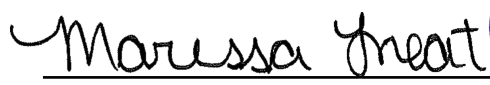
Davidson moved, Blough seconded, to adjourn at 10:38 a.m. The motion carried by the following vote:

Aye: 2 - Maughan and Blough

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA


Chair or Vice-Chair

ATTEST:


Maressa Treat,
County Clerk and Secretary to the Board

