

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102*



Board of County Commissioners Meeting Minutes

Wednesday, December 17, 2025

9:00 AM

*Brian Maughan - Chair
Jason Lowe - Vice-Chair
Myles Davidson - Member*

<https://www.youtube.com/@oklahomacounty4775>

*Recorded in the
Oklahoma County Clerk's Office*

Call to Order

Roll Call

Present: 3 - County Commissioner Brian Maughan, County Commissioner Jason Lowe, and County Commissioner Myles Davidson

Notice of the meeting was properly posted on December 16, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Prayer and Pledge of Allegiance

Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting held on December 10, 2025 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

Davidson moved, Maughan seconded, to receive changes and approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

Recurring Agenda Items:

2. Opening of the following bids and/or Requests for Qualifications. Any vendor wanting to review the bids or RFQs may see the Purchasing Agent immediately following this meeting. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

CW26025-2 - Highway Materials, Supplies and Services

CW26006 - Bottled Water and Hydrating Sports Drinks

Davidson moved, Lowe seconded, to tabulate and return.

CW26025-2 – Highway Materials, Supplies and Services

Dub Ross Company Inc

General Materials Inc.

A&A Trucking Inc.

Haskell Lemon Construction Co.

First Water Contracting

Brown Transportation

Oklahoma Cement Solutions

Atlas Paving Company

Dolese Bros. Co

Ergon Asphalt & Emulsions

TJ Campbell Construction Co.

Vance Brothers Inc
Schwartz Asphalt LLC
Schwartz Paving Co
Tri City Seal Co. Inc.
Blades Group LLC
Logan County Asphalt Co.
Warren Cat
Patriot Steel LLC
Core and Main
Dollar Trucking LLC
Shoe Val Doc Construction LLC
Ferguson Enterprise
Kirby Smith Machinery
Volk Manufacturing

CW26006 – Bottled Water and Hydrating Sports Drinks

Ozarka
Staples
School Health
Department of Rehabilitation

The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

3. Discussion and possible action regarding a recommendation from the Central Purchasing Department for selection of lowest and best bid: P26160-15 Court Clerk Shelving Units. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

4. Discussion and possible action regarding a recommendation from the Central Purchasing Department for selection of lowest and best bid: CW26075 Printing of Voter Ballots. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

5. Discussion and possible action regarding Resolution No. 2025-4778 for Blanket Purchase Orders as submitted by each department, list available for inspection in the office of the County Clerk, Room 203. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

6. Discussion and possible action regarding payment of Purchase Card Statement dated 11-28-25 to Bank of America for purchase(s) made using Oklahoma County purchase card(s). Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

Maughan moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

7. Discussion and possible action regarding all claims; list is attached and available for inspection in the Office of the County Clerk, Room 203. Item requested by the Accounts Payable Department, Office of the County Clerk.

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

The following items are Consent Items and are routine in nature:

Davidson moved, Lowe seconded, to approve the consent agenda. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

8. Monthly Report of Fees for the Planning Commission Inspection Fee Funds, State Building Code Fund and the Fee Fund Report for November 2025. Requested by Erik Brandt, Principal Planner, Planning Department.
9. Monthly Report of Fees for the Court Clerk for November, 2025. Requested by Rick Warren, Court Clerk.
10. Assessor's Revolving Fee Account #8101 for the month of October 2025, as requested by Larry Stein, Assessor.
11. Assessor's Revolving Fee Account #8101 for the month of November 2025, as requested by Larry Stein, Assessor.
12. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 5358 for Oklahoma County in the amount of \$ 202.41 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.
13. Discussion and possible action regarding Employee Benefit Medical Claims (UMR) for Oklahoma County in the amount of \$220,336.63 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.
14. Discussion and possible action regarding Employee Benefit Medical Claims (UMR) for Oklahoma County in the amount of \$285,432.12 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana

Hernandez, Oklahoma County Treasurer's Office.

15. Litigation:

Case No. CJ-2025-9006 Order

Case No. CV-2025-2337 Journal Entry

Case No. CV-2024-3177 Amended Notice

- 16.** Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$3,168.04 for the period of 12-09-2025. Item requested by Karen Kint, Director of HR & Safety.

End of Consent Docket

Departmental Items

District No. 1

- 17.** Discussion and possible action regarding Resolution No. 2025-4790 appointing Kimberly Winston to the Metropolitan Library Commission replacing Shamia Jackson whose term has expired. Requested by Jason Lowe, Commissioner, District One.

Lowe moved, Davidson seconded, to approve items 17-18. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

- 18.** Discussion and possible action regarding the appointment of Sauban A. Hanif to the Oklahoma County Industrial Authority as a representative of District One. Requested by Jason Lowe, Commissioner, District One.

District No. 3

- 19.** Discussion and possible action regarding funding application for the Oklahoma Department of Transportation and the Board of County Commissioners of Oklahoma County to receive funds in the form of a grant in the amount of \$101,918.75 from the Federal Relief Emergency Project to reimburse funds used on Westminster, between Sorghum Mill and Waterloo, from damage caused by flooding. Requested by Myles Davidson, County Commissioner, District 3.

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

Assessor

- 20.** Discussion and Possible action to present Oklahoma County OSU Extension with a donation collected by the Assessor's Office for H.U.G.S. Fundraiser, as requested by Larry Stein, Assessor.

No action

County Management

- 21.** Discussion and possible action regarding subrecipient addendum approval for ARPA project 30132, Peaceful Family Solutions. An increase in funding has been updated in

the contract. Requested by Jessica Clayton, County Manager, on behalf of Accenture.

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

22. Discussion and possible action to approve a contract for the use of Don Ramsey Agricultural Facility, Jones H.S. for the Oklahoma County Free Fair Fall Livestock Show from February 22, 2026, through February 25, 2026. The Oklahoma County Fall Livestock Show will be held on February 23rd - 25th. This contract shall commence upon signatures from all parties. The amount of the contract shall not exceed \$7,500. Requisition 12604006. Reviewed as to form and legality by Aaron Etherington, ADA. Requested by Jessica Clayton, County Manager.

Davidson moved, Lowe seconded, to receive and approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

23. Discussion and possible action regarding calling for the 2026 Election of Directors for Oklahoma County Free Fair Association, along with giving notice of election, filing, period, time of election, and publication requirements. Approved by the Oklahoma County Free Fair Board on November 4, 2025, and approved as to form and legality by Lisa Endres, ADA. Requested by Jessica Clayton, County Manager.

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

24. Discussion and possible action regarding subrecipient addendum approval for ARPA project 30117: Diversion Hub of Oklahoma. Budget category modifications were made to the original contract and have been updated accordingly. Requested by Jessica Clayton, County Manager, on behalf of Accenture.

Maughan moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

25. Discussion and possible action regarding subrecipient addendum approval for ARPA Project 10064, Public Building Authority - Emergency Operations Center Krowse. An increase in funding has been updated in the contract and funds have been encumbered in the amount of \$125,431.79 with Requisition number 12604057. Requested by Jessica Clayton, County Manager, on behalf of Accenture.

Maughan moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

Engineering

26. Discussion and possible action regarding Change Order No. 10 to the Agreement for Services between Caddell & Co., LLC and the Board of County Commissioners of Oklahoma County for Court Clerk Social Distancing-ARPA Project # 10033. This change order is necessary for ASI #7 Water Heaters, Cased opening, and water filters

in the amount of Eighteen thousand three hundred dollars (\$18,300.00). Purchase Order 22503684 has been issued to cover this additional fee. Requested by Stacey Trumbo, PE, County Engineer.

Lowe moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

27. Discussion and possible action regarding Change Order No. 02 to the Agreement for Services between Cooley Construction LLC and the Board of County Commissioners of Oklahoma County for the 11th Floor Stair Extension project. This change order is necessary to accommodate door swing change and new hardware & door/frame prep in the amount of Two Thousand Eight Hundred Thirty-Eight Dollars and NO/100 (\$2,838.00). Purchase Order No. 22502633 has been issued for this project and will be increased to cover the additional work. Requested by Stacey Trumbo, PE, County Engineer.

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

28. Discussion and possible action regarding Change Order No. 02 to the Agreement for Services between KONE Inc. and the Board of County Commissioners of Oklahoma County for Oklahoma County Annex Elevators ARPA Project # 10120. This change order is necessary for costs associated for providing and installing W8 beams and clip angles on rear of elevator 6 to accommodate elevator rails on the rear walls. The county agrees to pay an additional Thirty-One Thousand, Seven Hundred Seventy-Five Dollars and NO/100 (\$31,775.00) for the additional work. Purchase Order 22501636 has been issued to cover this additional fee. Requested by Stacey Trumbo, PE, County Engineer.

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

29. Discussion and possible action regarding adopting the Security Protocols and Procedures Plan for emergency response in the event of a fire on the 11th floor. Requested by Stacey Trumbo, P.E., County Engineer.

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

Juvenile Bureau

30. Discussion and possible action regarding a Contract Amendment between the Board of County Commissioners of Oklahoma County on behalf of Oklahoma County Juvenile Bureau, and Turn Key Health Clinics, LLC who shall provide comprehensive mental health services at the Oklahoma County Juvenile Detention Center. Requisition 12603817, in the amount of \$64,557.80 has been issued to Turn Key Health Clinics LLC. This Contract shall be effective December 15, 2025, through June 30, 2026. Requested by Hannah Whipp, Juvenile Bureau Director.

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

MIS

- 31.** Discussion and possible action regarding the FY 2025-2026 Amended renewal for Midcon Recovery Solutions, LLC. The change for this is to move our racks to a cage that enables 24/7 access. This will add an additional \$83.00 per month plus a one-time set-up fee in the amount of \$1,610.00; bringing the total annual cost not to exceed \$63,128.00. Once approved, a change order will be made on PO 22600122 for Midcon Recovery Solutions, LLC. This item is requested by Dayne Coffey, Director, Information Technology, and has been approved as to form and legality by Lisa Endres, Assistant District Attorney.

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

Commissioners Comments/General Remarks

No New Business

No Citizen Participation

Adjourn

Davidson moved, Lowe seconded, to adjourn at 9:27 a.m. The motion carried by the following vote:

Aye: 2 - Maughan and Lowe

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Chair or Vice-Chair

ATTEST:

Maressa Treat,
County Clerk and Secretary to the Board