

County Request No. 287

**REQUEST FOR LEGAL SERVICES**

This form is used to provide legal opinions and contract approval by the District Attorney's Office. Only that advice that is related to a pending or potential claim against the County or its officers and employees is protected by the attorney-client privilege. Opinions that are privileged should not be disclosed to anyone or the privilege may be waived.

All legal opinions and approvals rendered are based only on the documentation and information stated below or attached to this form and, thus, it is important that all relevant facts and information be provided at the time of review. Please advise the District Attorney's Office of new or additional information, as it may cause the opinion to change. In all cases, the opinions of the District Attorney's Office are not binding on the County, its officers or employees and may be followed or disregarded in the discretion of the elected official.

Date of Request: 05/04/2026 Department: HR & Safety

State the nature of the legal request: \_\_\_\_\_

\_\_\_\_\_ Please review contract renewal \_\_\_\_\_

**RECEIVED**

**MAY 11 2026**

**CIVIL DIVISION  
DISTRICT ATTORNEY**

*Laura Willis*

\_\_\_\_\_  
Signature

Reply of District Attorney's Office: \_\_\_\_\_

*Reviewed*

*OK*

Date of Reply: 5/17/2026

*Joe Elso Jr*

\_\_\_\_\_  
Assistant District Attorney

OKLAHOMA COUNTY, OKLAHOMA

BOARD OF COUNTY COMMISSIONERS

Standard Long Term Lease Contract between COUNTY and VENDOR

CONTRACT made as of the 1st day of July , 2026

**BETWEEN**  
the COUNTY:

The Board of County Commissioners of the  
County of Oklahoma  
320 Robert S. Kerr, Rm. 101  
Oklahoma City, Oklahoma 73102

on behalf of:  
Contact Person:  
Telephone Number:

Human Resources / Health & Safety  
Jon Wilkerson, Director  
(405) 713-1535

**AND**  
the VENDOR:

Standley Systems  
26 East Main  
Oklahoma City, OK 73104

Contact Person:  
Telephone Number:  
Email address:

Linda Helmer  
(405) 574-1163  
lhelmer@standleys.com

for the long term lease of the following items:

Kyocera TASKalfa 4054ci with 4-paper tray and 1000 sheet finisher stapler.

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County or State Contract Number: Statewide Contract SW1013S

**THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW:**

**ARTICLE 1**

**EQUIPMENT LEASED**

The Vendor shall supply the following equipment to the County:

Kyocera TASKalfa 4054ci, includes all-inclusive maintenance, black and white copies at \$ 0.00720 each and color at 0.03000. Includes all parts, labor, toner, travel and training. (Excludes paper)

**ARTICLE 2**

**INSURANCE/LIABILITY**

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

**ARTICLE 3**

**TERM OF CONTRACT AND RENEWAL**

This contract shall commence on July 1, 2026 and by operation of Article 10 Section 26 of the Oklahoma Constitution, shall terminate at the end of the fiscal year on June 30, 2027. County shall have the right to renew this Contract for 4 successive annual renewal periods. Each annual renewal period shall expire on the last day of the current fiscal year of County. However, in order for the contract to be continued the contract must be renewed on July 1 or thereafter of each succeeding fiscal year by an affirmative action of the Board of County Commissioners. Pursuant to 62 O.S. §430.1 in no event shall the County's obligation be deemed to continue past the end of the County's fiscal year ending June 30 of every year, nor shall County be deemed to be indebted beyond the indebtedness created by each fiscal year's obligation.

It is agreed between the parties that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a thirty-day written notice and may terminate immediately if Vendor breaches any of the terms of this contract.

**ARTICLE 4**

**CONTRACT AMOUNT**

The County shall pay the Vendor for the lease of this equipment as follows: One hundred nineteen and 93/100 dollars per month for lease (\$119.93). Annual equipment lease amount is \$1,439.16. Annual cost for copies color and black and white shall not exceed \$888.00. Combined total cost of the Agreement shall not exceed \$2,327.16.

ARTICLE 5 MISCELLANEOUS PROVISIONS

ARTICLE 6 BLANKET PURCHASE ORDER

This contract is null and void unless the amount of the contract has been encumbered by the Oklahoma County Human Resources / Health & Safety. Upon approval of this contract a Blanket Purchase Order Number will be issued by Oklahoma County as set out below.

For the contract period of 7/1/2026 through 6/30/2027 the amount of encumbrance will be \$2,327.16.

ARTICLE 7 LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq. 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

BOARD OF COUNTY COMMISSIONERS Oklahoma  
County, Oklahoma

Approved by County Dept.:

\_\_\_\_\_ Chairman  
Department Head

ATTEST:

\_\_\_\_\_ STANDLEY SYSTEMS  
Maressa Treat, County Clerk By: Linda Helmer

Attest or Notary: \_\_\_\_\_ My Commission Expires: \_\_\_\_\_

Requisition Number: \_\_\_\_\_ Blanket PO Number: \_\_\_\_\_

Bill To OKLAHOMA COUNTY - HR & SAFETY 320 ROBERT S. KERR SUITE 222 OKLAHOMA CITY, OK 73102	Requisition 12700051-00 FY 2027  Acct No: UNDEFINED ACCOUNT. Review: Buyer: 6065hr\lauwil Status: Created
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Vendor  
 STANDLEY SYSTEMS LLC  
 PO BOX 460  
  
 CHICKASHA, OK 73023-0460  
  
 Tel#405-224-0819

Ship To  
 OKLAHOMA COUNTY - HR & SAFETY  
 320 ROBERT S. KERR  
 SUITE 222  
 OKLAHOMA CITY, OK 73102

Deliver To  
 OKLAHOMA COUNTY - HR & SAFETY  
 320 ROBERT S. KERR  
 SUITE 222  
 OKLAHOMA CITY, OK 73102

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
05/13/26	000124				BOCC HR/Health & Safety

LN Description / Account	Qty	Unit Price	Net Price
001 BLANKET - SW1013S - Copier Charges	888.00	1.00000	888.00
	EACH		

Ship To  
 OKLAHOMA COUNTY - HR & SAFETY  
 320 ROBERT S. KERR  
 SUITE 222  
 OKLAHOMA CITY, OK 73102

Deliver To  
 OKLAHOMA COUNTY - HR & SAFETY  
 320 ROBERT S. KERR  
 SUITE 222  
 OKLAHOMA CITY, OK 73102

[Requisition Link](#)

Requisition Total 888.00

\*\*\*\*\* General Ledger Summary Section \*\*\*\*\*  
 Account Amount Remaining Budget

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Bill To                               Requisition 12700052-00  FY 2027
OKLAHOMA COUNTY - HR & SAFETY
320 ROBERT S. KERR
SUITE 222
OKLAHOMA CITY, OK
73102
| Acct No:
| UNDEFINED ACCOUNT.
| Review:
| Buyer: 6065hr\lauwil
| Status: Created
=====

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Vendor
STANDLEY SYSTEMS LLC
PO BOX 460

CHICKASHA, OK 73023-0460

Tel#405-224-0819

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Ship To
OKLAHOMA COUNTY - HR & SAFETY
320 ROBERT S. KERR
SUITE 222
OKLAHOMA CITY, OK 73102

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Deliver To
OKLAHOMA COUNTY - HR & SAFETY
320 ROBERT S. KERR
SUITE 222
OKLAHOMA CITY, OK 73102

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Date      | Vendor | Date      | Ship   |          |
Ordered   | Number | Required  | Via    | Terms    | Department
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05/13/26 | 000124 |           |        |          | BOCC HR/Health & Safety
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LN	Description / Account	Qty	Unit Price	Net Price
001	Blanket - SW1013S - Copier Lease	1439.16 EACH	1.00000	1439.16

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Ship To
OKLAHOMA COUNTY - HR & SAFETY
320 ROBERT S. KERR
SUITE 222
OKLAHOMA CITY, OK 73102

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Deliver To
OKLAHOMA COUNTY - HR & SAFETY
320 ROBERT S. KERR
SUITE 222
OKLAHOMA CITY, OK 73102

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[Requisition Link](#)

Requisition Total 1439.16

\*\*\*\*\* General Ledger Summary Section \*\*\*\*\*  
Account

Amount Remaining Budget