

**RESOLUTION NO. 2026-1310**

**RESOLUTION ESTABLISHING THE BYLAW COMMITTEE OF THE  
OKLAHOMA COUNTY CRIMINAL JUSTICE AUTHORITY**

**WHEREAS**, the Oklahoma County Criminal Justice Authority is a public trust created under the laws of the State of Oklahoma and charged with the responsibility to operate the Oklahoma County Detention Center;

**WHEREAS**, Article VII of the Trust Indenture authorizes the creation of committees, subcommittees, and advisory committees as the Oklahoma County Criminal Justice Authority deems reasonable and prudent to carry out the functions of the public trust;

**WHEREAS**, Article VII of the Trust Indenture further authorizes the making of bylaws for the internal management of the Oklahoma County Criminal Justice Authority

**WHEREAS**, the Authority desires to provide greater structure and accountability in the management of the affairs of the Authority; and

**WHEREAS**, in order to provide for the more efficient exercise of the powers granted by the Trust Indenture, the Oklahoma County Criminal Justice Authority deems it reasonable and prudent to establish a committee to provide draft bylaws for the internal management of the Authority.

**NOW, THEREFORE, BE IT RESOLVED BY THE AUTHORITY**, that there is hereby created the Bylaw Committee of the Oklahoma County Criminal Justice Authority.

**NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE AUTHORITY**, that the composition and duties of the Bylaw Committee shall be as follows:

1. The committee shall consist of three (3) members to be chosen from among the Trustees first upon a volunteer basis and, if necessary to obtain full membership, by nomination of a Trustee and approval by the Authority;

2. The committee shall conduct all meetings in accordance with the Open Meeting Act, Title 25, Section 301 *et. seq.*, as required by Article VII(4) of the Trust Indenture at a location and frequency to be determined by the committee;

3. In the event the County Clerk of Oklahoma County is unable to serve as Secretary to prepare and post agendas and minutes of the meetings of the committee, the committee may appoint an individual, who may or may not be a Trustee, to serve as Secretary to the committee for this purpose;

4. Duties of the Committee shall be to draft bylaws for the internal management of the Authority and Detention Center staff to be presented and approved by a majority vote of the Oklahoma County Criminal Justice Authority.

**ADOPTED** by the Oklahoma County Criminal Justice Authority on this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Chairperson of the Oklahoma County  
Criminal Justice Authority

ATTEST:

\_\_\_\_\_  
Oklahoma County Clerk