



# SLFRF Project Status Overview

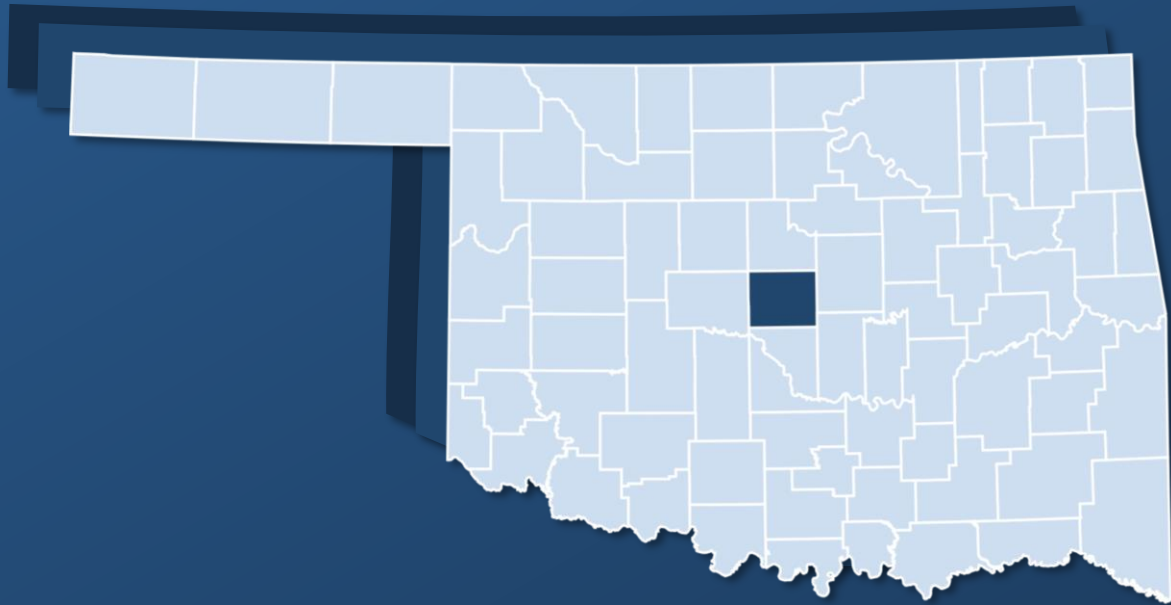
OKLAHOMA COUNTY

Program Update and Portfolio Review

September 10<sup>th</sup>, 2024



Accenture Strategy & Consulting



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**1**

**Fund Status**

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**2**

**Subrecipient Updates**

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**3**

**Workplan**

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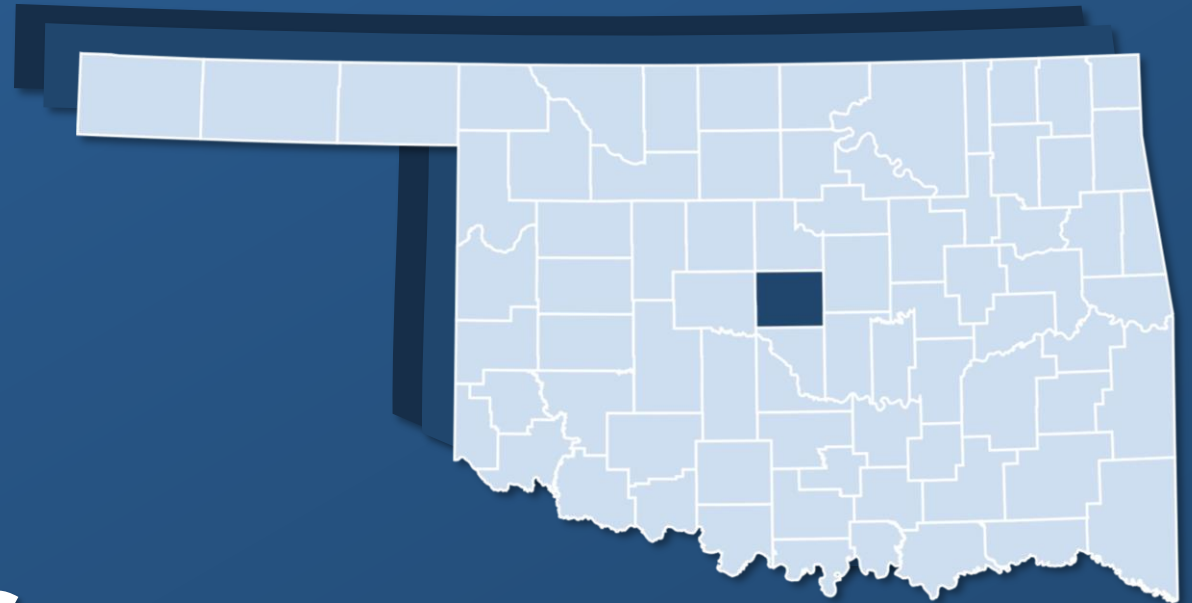
**4**

**Project Closures**

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# 1

## Fund Status



# Oklahoma County SLFRF Overview

**105**

*Projects Approved*

**152.6M**

*Authorized by BOCC*

**56**

*Fully Expended*

**97.2 M**

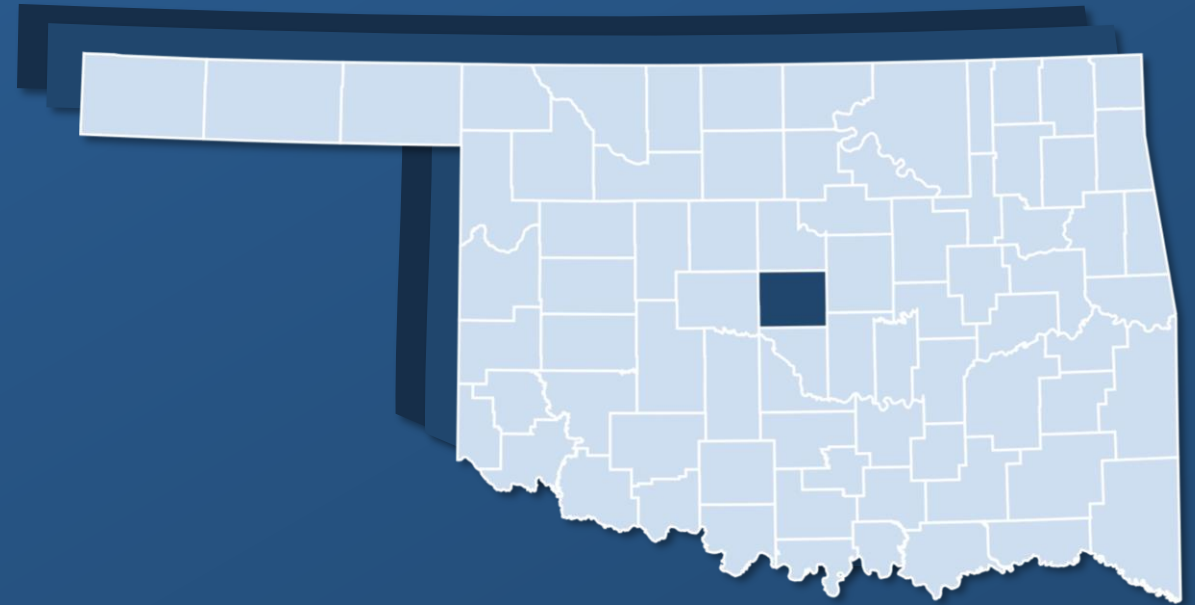
*Obligated YTD (56%)*

**460K**

*Unauthorized Community  
Funds*

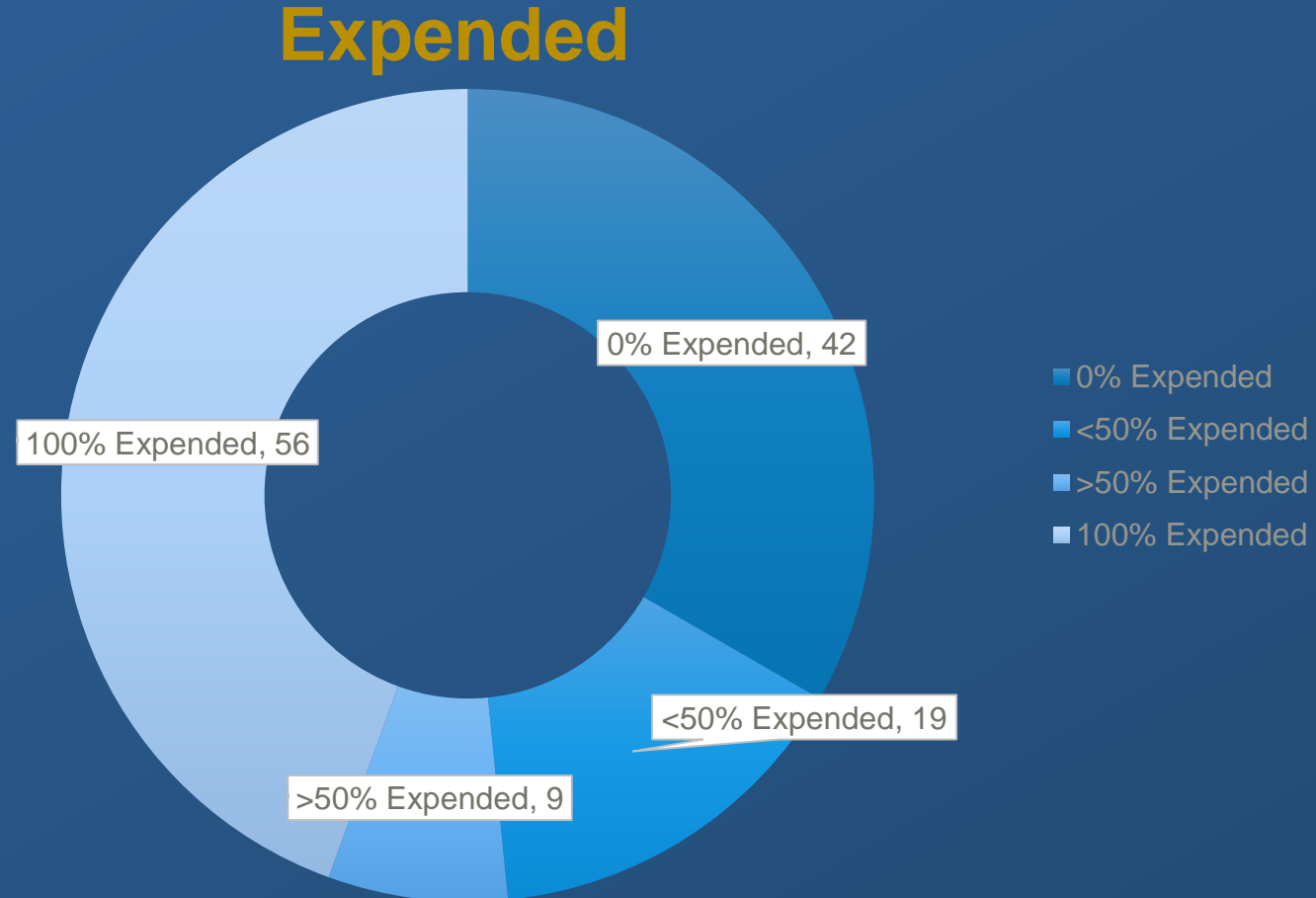
**76.4 M**

*Expended YTD (48%)*



# Expenditure Update

All projects: Internal and External

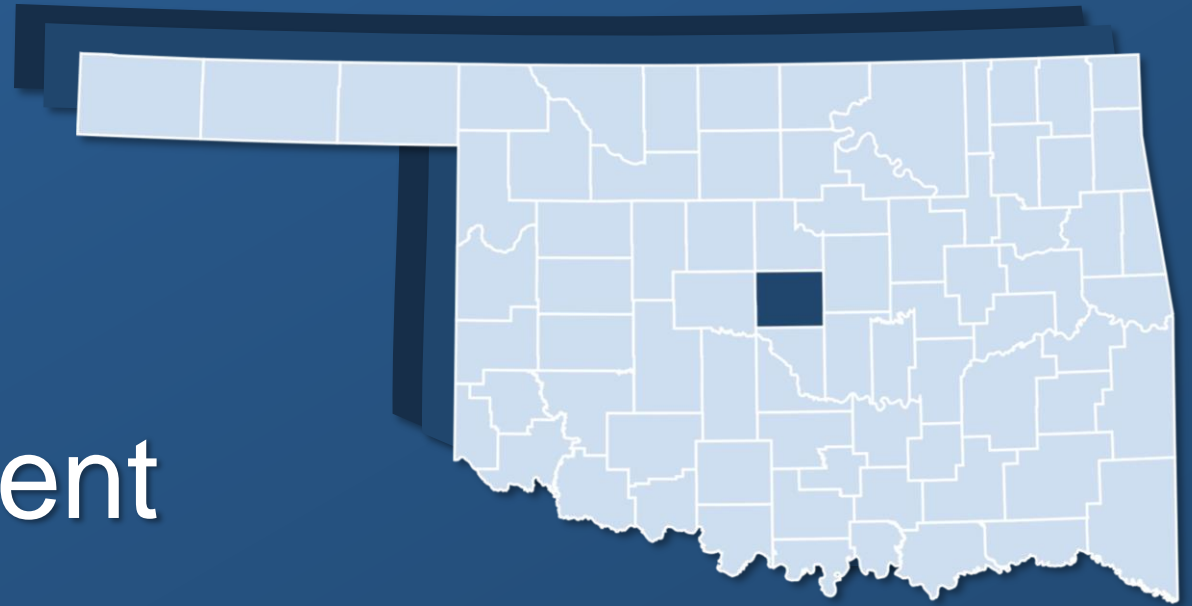


As of September 4<sup>th</sup>, 2024

*\* Expended means the percentage of funds transferred from the county to the subrecipient, however, actual spending by subrecipients is available in separate reports*

# 2

## Subrecipient Update



# Status of Community Projects

(Second Community Portal Applicants)

42

*Total Projects*

30

*Awaiting Information from the  
Organization for  
Contract Finalization*

9

*EFT Forms Sent*

9

*Upcoming Contracts on BOCC*

3

*Contract Signed by  
Both Parties*

3

*Received Funds*

# Community Recipients – Second Applicant Round

Subrecipients who have Completed Contracting

Project ID	Organization	Project Name	EC Code	Initial Outreach Sent	Response Received	EFT to AP	Sub Checklist	Risk Assessment	Contract Drafted	Contract Sent to DA	Contract Signed	Pending Information
20151	Deer Creek	Ambulatory Services	1.7	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Signed 7/10/24	No
20152	Deer Creek	Natural Disaster Generator Services	8.11	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Signed 7/10/24	No
20154	SHARE Foundation	SHARE Foundation Development Project	2.16	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Signed 7/17/24	No





# Community Recipients – Second Applicant Round

## Subrecipient Contracts in Draft

Project ID	Organization	Project Name	EC Code	Initial Outreach Sent	Response Received	EFT Received	Sub Checklist	Risk Assessment	Contract Drafted	Contract Sent to DA	Contract Signed	Pending Information
20001	Opportunities Industrialization Center of OK County (OIC)	Tech Prep & Job Readiness	2.10	Yes	Yes	Yes	Yes	Low	Yes	No	No	No
30006	Oklahoma State Fair, Inc.	OKC Fairgrounds Infrastructure Repairs and Improvements	2.35	Yes	Yes	Yes	Yes	Low	Yes	No	No	No
30011	The City of Bethany	34th Street Healthy Living and Active Community	2.22	Yes	Yes	Yes	Yes	Low	Yes	No	No	No
30158	First Americans Museum Foundation	FAMily Discovery Center	2.34	Yes	Yes	Yes	Yes	Low	Yes	No	No	No

# Community Recipients – Second Applicant Round

## Subrecipient Contracts in Draft

### Missing Vendor Details

Project ID	Organization	Project Name	EC Code	Initial Outreach Sent	Response Received	EFT Received	Sub Checklist	Risk Assessment	Contract Drafted	Contract Sent to DA	Contract Signed	Pending Information
30034	Bonnies Helping Hands Foundation	Bonnie's Helping Hands Senior Delivery & Operational Cost	2.01	Yes	Yes	Yes	Yes	Med	Yes	No	No	EFT
30060	Lillian Timber Farms	Serenity Blooms: Cultivating Mind-Body Wellness in the Community Garden	1.12	Yes	Yes	Yes	Yes	Med	Yes	No	No	EFT
20135	Eastside Pride Wrestling	Eastside Pride Wrestling Club Balance	2.25	Yes	Yes	No	Yes	Med	Yes	No	No	EFT
30036	Honoring America's Warriors	Oklahoma County Veterans Service Dog Program	2.34	Yes	Yes	No	Yes	Low	Yes	No	No	EFT
30176	Freedom City	Spencer Expansion Project	2.24	Yes	Yes	No	Yes	Low	Yes	No	No	EFT

# Community Recipients – Information Pending

Project ID	Organization	Project Name	EC Code	Initial Outreach Sent	Response Received	EFT Received	Sub Checklist	Risk Assessment	Contract Drafted	Contract Sent to DA	Contract Signed	Pending Information
20061	SISU Youth Services	Sisu Campus Phase 2 - Transitional Apartments for Unhoused Youth	2.16	Yes			Yes					Yes
20153	OnCall Project	OnCall Project	2.10	Yes	Yes		Yes					Yes
30003	ARTSPACE at Untitled	Workforce development for underserved youth through film and animation.	2.34	Yes			Yes					Yes
30026	Opry Heritage Foundation of Oklahoma DBA Oklahoma Opry	Oklahoma Opry Education Center	2.24	Yes			Yes					Yes
30028	The Spero Project	Refugee Rent Assistance	2.02	Yes			Yes					Yes
30053	Urban Bridge	Mental Health Services for Middle & High School Students in NE OKC	2.26	Yes			Yes					Yes
30055	Reaching Our City	Dayspring Adult Daycare Services at Reaching Our City	2.34	Yes			Yes					Yes
30062	Turning Point Ministries, Inc.	Land Development Costs	2.15	Yes			Yes					Yes
30073	Hope is Alive	Stairway to Sobriety	1.13	Yes			Yes					Yes
30078	Central Oklahoma Habitat for Humanity Inc	Cornerstone Creek Section 1 Down Payment Assistance	2.15	Yes			Yes					Yes
30080	Rebuilding Together Oklahoma City	Skilled Homes 4 Safe Homes	2.18	Yes			Yes					Yes

# Community Recipients – Information Pending

Project ID	Organization	Project Name	EC Code	Initial Outreach Sent	Response Received	EFT Received	Sub Checklist	Risk Assessment	Contract Drafted	Contract Sent to DA	Contract Signed	Pending Information
30098	Legal Aid Services of Oklahoma, Inc	Right to Counsel, a program of Legal Aid Services of Oklahoma	2.02	Yes			Yes					Yes
30099	Willow Pregnancy Support of Oklahoma	Rebuild Rose Home Phase 2	2.34	Yes			Yes					Yes
30106	Christmas Connection, Inc.	Relocation Construction	2.23	Yes			Yes					Yes
30115	Oklahoma City National Memorial Foundation	Lobby and Event Space Expansion at the Oklahoma City National Memorial & Museum	2.34	Yes			Yes					Yes
30117	Oklahoma County Diversion Hub	Diversion Hub Housing Assistance Initiative	2.02	Yes		Yes	Yes					Yes
30153	Paseo Avenues	Pathway to Independence	2.18	Yes			Yes					Yes
30154	Make-A-Wish Foundation of Oklahoma Inc.	Make-A-Wish Oklahoma Post Pandemic Wish Pipeline Reduction Project	1.12	Yes			Yes					Yes
30157	Housing for Communities, Inc.	EASTERN OK COUNTY HOME APPLICATIONS FOR HOMEOWNERSHIP	2.15	Yes			Yes					Yes
30161	Whiz Kids of Oklahoma	Whiz Kids	2.25	Yes			Yes					Yes
30173	Divine Wisdom TASK	Teaching And Saving Kids Project 58:12	2.16	Yes		Yes	Yes					Yes

# Community Recipients – Information Pending

Project ID	Organization	Project Name	EC Code	Initial Outreach Sent	Response Received	EFT Received	Sub Checklist	Risk Assessment	Contract Drafted	Contract Sent to DA	Contract Signed	Pending Information
30196	Mid-Del School	Youth Mental Health First Aid in Mid-Del	1.12	Yes			Yes					Yes
30208	The Genesis Project	Genesis Residential Housing Reconfiguration	1.12	Yes			Yes					Yes
30212	INTEGRIS Health Foundation	Arcadia Trails Patient Assistance Fund	1.13	Yes			Yes					Yes
30219	Variety Care	Behavioral Health Services at Variety Care at Crooked Oak	1.12	Yes			Yes					Yes
30236	TRIFACTOR 13	Empowering Tomorrow's Leaders	2.25	Yes			Yes					Yes
30237	Mid-Del Youth and Family Center, Inc.	Stay Safe & Connected Program	1.11	Yes			Yes					Yes
30257	HOPE Center of Edmond, Inc	HOPE Center Food Pantry - Fresh Food	2.01	Yes			Yes					Yes
30266	Diversity Center of Oklahoma Inc	QmmUNITY Circle	1.12	Yes			Yes					Yes
30281	NEAT Educational Consultants, LLC	NEAT SOLUTIONS EXPANSION WEB	2.25	Yes			Yes					Yes
30288	111Project, Inc	Oklahoma County Relief Funds	2.13	Yes			Yes					Yes

# Monitoring

**As outlined in Final Rule, Treasury employs a risk-based approach to project monitoring. Treasury expects more stringent monitoring for higher risk subrecipients and higher risk projects.**

## Low-Risk Monitoring Plan

- i. Organization will be eligible to receive all payments once contract is signed and payment processing is in place.
- ii. All standard processes, as outlined in the Final Rule, are permitted.
- iii. **Random sampling of expenditures** for supporting documentation/detail should be conducted at least **once per year**.
- iv. Annual site visit

## Medium-Risk Monitoring Plan

- i. Payments **made on reimbursement basis only** and reviewed for allowability.
- ii. **Random sampling of expenditures** for supporting documentation/detail should be conducted at least quarterly.
- iii. Annual site visit

## High-Risk Monitoring Plan

- i. Payments made on **reimbursement basis only**.
- ii. Reimbursement requests should include supporting detail and documentation, including quotes, bids, requisitioning reports, purchase orders, receiving reports, invoices, and **proof of payment for all expenditures**.
- iii. Prior approval required for subrecipient subawards, subcontracts, equipment purchases, and capital expenditures.
- iv. For highest risk entities: subrecipient should include costs for management/technical assistance costs to support successful administration of the subaward.
- v. Annual site visit



# Monitoring Checklist

Monitoring Process for can be conducted via phone or in person site visits and entails completion of a monitoring checklist leading to completion or a findings report for which a Grantee would have 30 days to address.

## Desk Review Process

### Before Desk Review/Site Visit

- i. Send a Location and PoCs
- ii. Recommended 2 employees : Project Sponsor and financial officer/procurement officer
- iii. Project updates, photos of project/ services
- iv. Demographic information of those served\*
- v. Updates of any to procurement information
- vi. Marketing materials circulated to advertise the services

### Desk Review Questions

- i. Any issues/challenges to the project?
- ii. How many customers have been served?
- iii. What is the take rate looking in the grant area?
- iv. Feedback from community?
- v. Review of the procurement files.

### After Desk Review

- i. The PMO (Accenture) will complete the monitoring checklist and store in compliance file

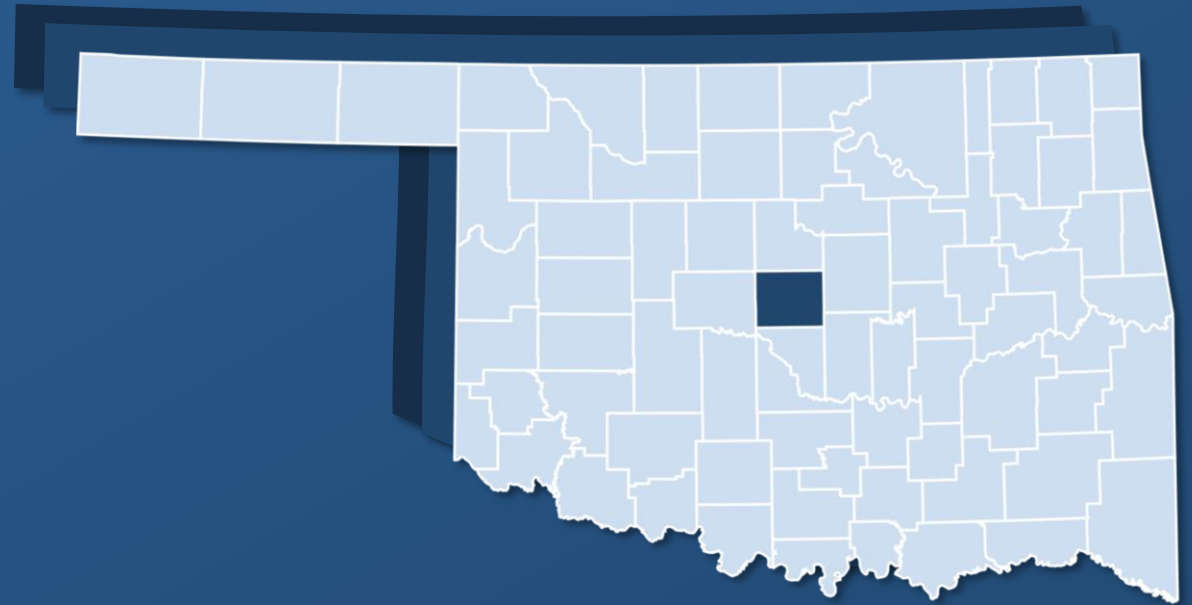
## Monitoring Checklist – 16 Key Compliance Requirements

a	Activities Allowed/Unallowed	Are the activities in compliance with the grant program?	i	Procurement Suspension & Debarment	How were the grant activities procured and whether state/local procurement guidelines were followed?
b	Allowable Cost/Cost Principles	Are the costs incurred eligible for reimbursement?	j	Program Income	Did the grantee earn any income through the project while the grant was underway?
c	Cash Management	Only applicable if funds were provided by OKC before spending	k	Real Property Acquisition & Relocation Assistance	If the grantee acquired real estate/property, how was it procured and whether it was acquired at FMV?
d	Davis Bacon Act	N/A for any project under \$10M, or construction over \$2,000	l	Reporting	Were the reports submitted on time and were the invoices submitted with proper proofs?
e	Eligibility	Are the grantees eligible for receiving funds	m	Subrecipient Monitoring	If any subrecipients were contracted, were they monitored?
f	Equipment Real Property Management <sup>2</sup>	Was any equipment < \$5000 purchased and what procurement methodologies were followed?	n	Special Tests & Provisions	Any other issues to be documented here
g	Matching level of effort earmarking	Are the activities in compliance with the grant program?	o	Site Visit	Note the progress of the project toward completion
h	Period of Availability of Funds	Were the grants activities completed & the funds expended within the contract timeframe?	p	Title VI	Has a federal or state agency found the grantee non-compliant or conducted a compliance review of the grantee?



# 3

## Workplan





# Obligation Timeline

Important obligations deadlines

\*\*As of September 10<sup>th</sup>

**16**

***Days Until September 26<sup>th</sup>***

*Majority of Subrecipient Agreements  
Pass Budget Board*

**52**

***Days Until November 1<sup>st</sup>***

*PMO Preferred Obligation Deadline*

**101**

***Days Until December 20<sup>th</sup>***

*County Drop-Dead Obligation Date*

**112**

***Days Until December 31<sup>st</sup>***

*Treasury Obligation Deadline*

# A look Ahead

High-level snapshot of the path forward



Timeline	Short Term (high-level)	LOE	Ongoing (Long Term)	LOE
September	Establish New Subrecipients	■	Tracking progress, compliance, and ad hoc research	■
September	Compliance Webinar	■	Create and manage county reimbursement files	■
October	Quarterly Reporting Webinar	■	Monitor potential for using unused project funds	■
October	Quarterly Reporting Submission	■	Grant closeout process and coordination	■
October	Final Allocations	■	Monitoring Infrastructure Projects	■

## September – December

<b>Sept.</b>		**We are Here**	September 1 <sup>st</sup> – 30 <sup>th</sup> Subrecipient Contract Processing	September 26 <sup>th</sup> Majority of Subrecipients Received Funding	September 30 <sup>th</sup> Initial Subrecipient Training
<b>Oct.</b>			October 1 <sup>st</sup> – 31 <sup>st</sup> Surge Work to Re-Allocate Pending Funds	October 1 <sup>st</sup> Subrecipient Compliance Training	October 14 <sup>th</sup> -16 <sup>th</sup> Site Visits
<b>Nov.</b>			November 1 <sup>st</sup> PMO Preferred Obligation Deadline	November 11 <sup>th</sup> – 13 <sup>th</sup> Site Visits	November 27 <sup>th</sup> – 29 <sup>th</sup> Holiday
<b>Dec.</b>			December 20 <sup>th</sup> County Drop-Dead Obligation Date	December 24 <sup>th</sup> – 26 <sup>th</sup> Holiday	December 31 <sup>st</sup> Treasury Obligation Deadline

# Subrecipient Monitoring & Reporting Schedule

2024

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1		1	2	3		5	6					1	2	3	
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31
Close Portal 5/30 Prep for Annual Report							Portal Application Assessments Prep for Annual Report							Annual & Quarterly Reporting Due							Subrecipient Contracting Process						

Site Visit/ Desk Review

- Low Risk
- Medium Risk
- High Risk

Reporting & Webinars

- Compliance Webinar
- Quarterly Report Prep
- Annual Report Prep
- LATCF Annual Report
- Annual Report

September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1		3	4	5	6	7						1	2						1	2	1	2	3	4	5	6	7
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	8	9	10	11	12	13	14
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	15	16	17	18	19	20	21
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	22	23				27	28
29	30						26	27	28	29	30	31	24	25	26			30	29	30							
Subrecipient Contracting Process							Surge work to re-allocate any pending funds																				

2025

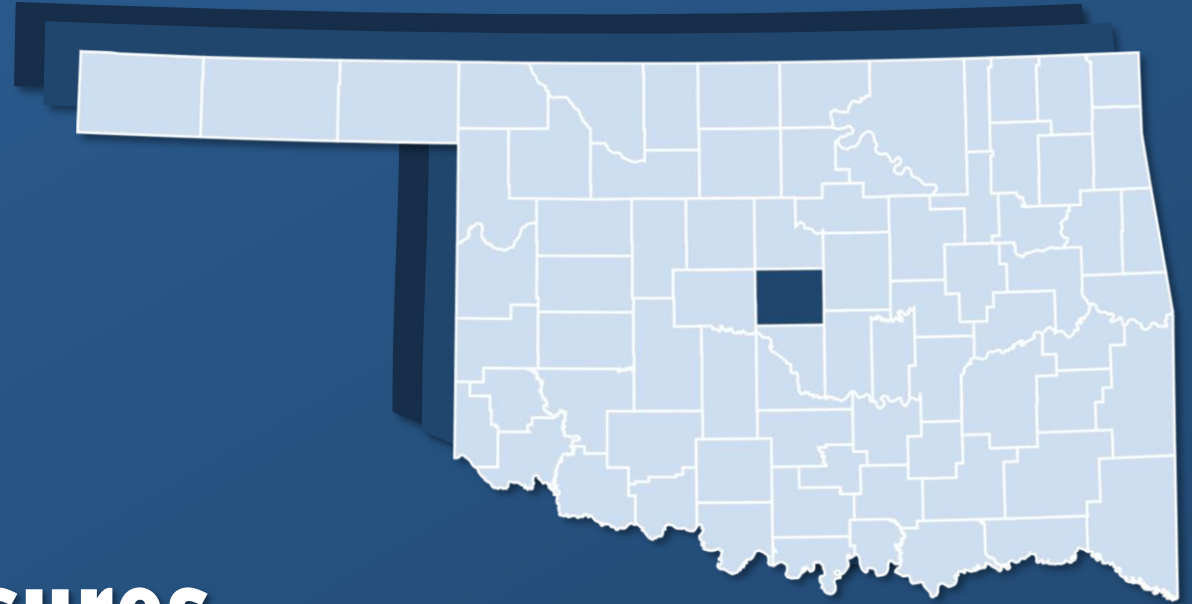
January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1						1			1	2	3	4	5		
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31		23	24	25	26	27	28	23	24	25	26	27	28	29	27	28	29	30				
													30	31													

Important Dates

- Community Portal
- Obligation Deadline
- County Drop Deadline

# 4

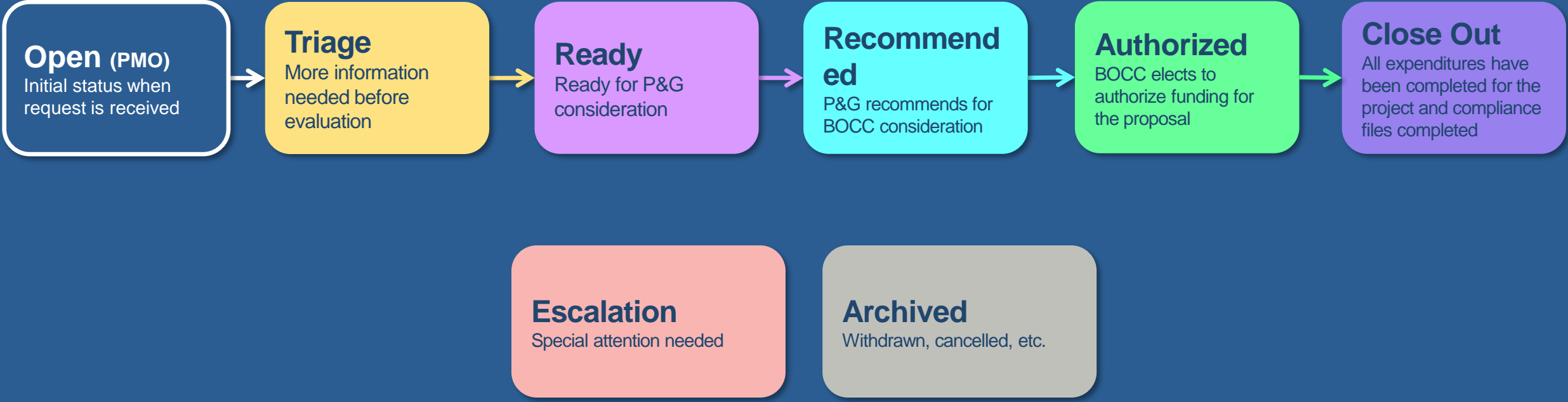
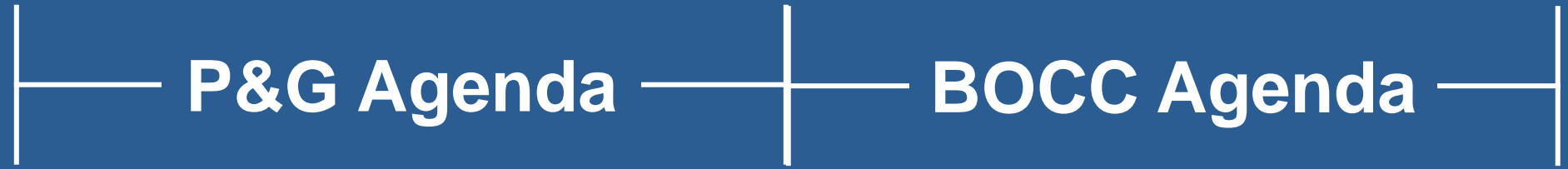
## Project Closures





# Proposal Workflow

Each proposal is color-coded to indicate status through evaluation and authorization process



# High-Level Rollup

A snapshot of upcoming infrastructure project closures



Project ID	Organization	Project Name	Authorized	Expenditure Sum	Obligation Sum	Remaining to Obligate	Remaining to Expend	Remaining POs	When PO is Paid - Total Expenditure	To be returned (Authorized – total expenditure after POs are paid)
10046	Sheriff	HVAC at Midwest City Substation	546,340.00	498,940.00	498,940.00	47,400.00	47,400.00	Already accounted for this PO in expended since it is showing in MUNIS	\$498,940.00	<b>\$47,400.00</b>
10074	BOCC	Detention Center Roof Replacement	480,000.00	173,060.35	235,960.27	244,039.73	306,939.65	\$62,899.92	\$235,960.27	<b>\$244,039.73</b>
10095	Juvenile Bureau	Roof Replacement	1,097,619.60	856,614.59	1,025,928.00	71,691.60	241,005.01	\$169,313.41	\$1,025,928.00	<b>\$71,691.60</b>
									<b>SUM</b>	<b>\$363,131.33</b>



**Thank You**



**Accenture** Strategy & Consulting