

County Request No. 198

**REQUEST FOR LEGAL SERVICES**

This form is used to provide legal opinions and contract approval by the District Attorney's Office. Only that advice that is related to a pending or potential claim against the County or its officers and employees is protected by the attorney-client privilege. Opinions that are privileged should not be disclosed to anyone or the privilege may be waived.

All legal opinions and approvals rendered are based only on the documentation and information stated below or attached to this form and, thus, it is important that all relevant facts and information be provided at the time of review. Please advise the District Attorney's Office of new or additional information, as it may cause the opinion to change. In all cases, the opinions of the District Attorney's Office are not binding on the County, its officers or employees and may be followed or disregarded in the discretion of the elected official.

Date of Request: 4/15/2026 Department: MIS

State the nature of the legal request: Please review the FY2026-2027 Renewal for Air Technologies. This is for the maintenance and inspections on the Liebert and Heil Air Conditioner Units. The total amount shall not exceed two thousand, six hundred, twenty-six dollars (\$2,626.00.

RECEIVED  
APR 15 2026  
CIVIL DIVISION  
DISTRICT ATTORNEY

Signature 

Reply of District Attorney's Office: \_\_\_\_\_  
\_\_\_\_\_ *approved* \_\_\_\_\_  
\_\_\_\_\_

Date of Reply: 4-15-2026

  
Assistant District Attorney



ARTICLE 1  
MAINTENANCE/SERVICES

The Vendor shall supply the following maintenance/services as required by the Contract and Bid Specifications: (describe item/s and serial numbers/s to be maintained)

**Inspection and Maintenance of Liebert and Heil Air Conditioning units as described in exhibit "A"**

ARTICLE 2  
INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

ARTICLE 3  
TERM OF CONTRACT AND RENEWAL

This contract shall commence on **July 1, 2026** and shall terminate on **June 30, 2027**. The contract is renewable for an additional fiscal year upon approval of both parties.

Unless terminated earlier, this Contract will automatically terminate at the end of the current fiscal year (June 30) pursuant to Article 10, Section 26 of the Oklahoma Constitution.

It is agreed that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a 30 day written notice of termination. It is further agreed the County may terminate this Contract immediately if the Vendor fails to provide services in accordance with this contract or in any way breaches any of the provisions of the Contract.

ARTICLE 4  
CONTRACT AMOUNT

The County shall pay the Vendor for the maintenance/services of this equipment as follows:

**To be billed \$ per month; \$ annually .**

**Liebert Air Conditioners- Total amount for the four (4) Inspections to be billed quarterly at (\$550) each not to exceed (\$2200)**

**Heil Air Conditioner- Total amount for the two (2) inspections to be billed semiannually at (\$213) not to exceed (\$426).**

ARTICLE 5  
MISCELLANEOUS PROVISIONS

ARTICLE 6  
BLANKET PURCHASE ORDER

This contract is null and void unless the amount of the contract has been encumbered by the Oklahoma County Clerk. Upon approval of this contract a Blanket Purchase Order Number will be issued by Oklahoma County as set out below.

ARTICLE 7  
LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq., 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

BOARD OF COUNTY COMMISSIONERS  
OKLAHOMA COUNTY, OKLAHOMA

Approved by County Dept.: \_\_\_\_\_

Chairman

\_\_\_\_\_  
Department Head

ATTEST:

\_\_\_\_\_  
Maressa Treat, County Clerk

VENDOR: \_\_\_\_\_

*Air Technologies*

By: \_\_\_\_\_

*[Signature]*

Attest or Notary:

*[Signature]*



Requisition Number \_\_\_\_\_

Blanket Purchase Order Number \_\_\_\_\_

Bill To OKLAHOMA COUNTY - IT 320 ROBERT S. KERR SUITE 317 OKLAHOMA CITY, OK 73102	Requisition 12700027-00 FY 2027  Acct No: UNDEFINED ACCOUNT. Review: Buyer: 6065itchaswi Status: Created
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Vendor AIR TECHNOLOGIES 110 NE 48TH ST  OKLAHOMA CITY, OK 73105-2021  Tel#405-528-2600 Fax 405-528-6200	Ship To OKLAHOMA COUNTY - IT 320 ROBERT S. KERR SUITE 317 OKLAHOMA CITY, OK 73102
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Deliver To  
 OKLAHOMA COUNTY - IT  
 320 ROBERT S. KERR  
 SUITE 317  
 OKLAHOMA CITY, OK 73102

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
04/23/26	000972				Information Technology

LN	Description / Account	Qty	Unit Price	Net Price
001	BLKT NOC FY26-27 Contract for Maintenance and Inspections for Liebert and Heil AC Units.	2626.00 EACH	1.00000	2626.00

Ship To  
 OKLAHOMA COUNTY - IT  
 320 ROBERT S. KERR  
 SUITE 317  
 OKLAHOMA CITY, OK 73102

Deliver To  
 OKLAHOMA COUNTY - IT  
 320 ROBERT S. KERR  
 SUITE 317  
 OKLAHOMA CITY, OK 73102

[Requisition Link](#)

Requisition Total 2626.00

\*\*\*\*\* General Ledger Summary Section \*\*\*\*\*  
 Account

Amount Remaining Budget