

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Board of County Commissioners Meeting Minutes**

**Monday, February 3, 2025**

**9:00 AM**

*Myles Davidson - Chair  
Brian Maughan - Vice-Chair*

**YouTube: [https://www.youtube.com/channel/UCz\\_5jEcl6kV8f6Y71exwfJA](https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA)**

*Recorded in the  
Oklahoma County Clerk's Office*

## Call to Order

## Roll Call

**Present:** 3 - County Commissioner Myles Davidson, County Commissioner Brian Maughan, and District 1 - Chief Deputy Joe Blough

**Notice of the meeting was properly posted on January 31, 2025.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

**Prayer and Pledge of Allegiance was led by Commissioner Maughan.**

### Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting held on January 29, 2025 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

**Maughan moved, Blough seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

### Recurring Agenda Items:

2. Discussion and possible action regarding all claims; list is attached and available for inspection in the Office of the County Clerk, Room 203.

**Maughan moved, Blough seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

3. Discussion and possible action regarding Resolution No. 2025-0358 for Blanket Purchase Orders as submitted by each department; list available for inspection in the Office of the County Clerk, Room 203.

**Maughan moved, Blough seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

### Consent Agenda

**Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.**

The following items are Consent Items and are routine in nature:

**Maughan moved, Blough seconded, to approve the consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

4. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$1,032.58 for the period of 01-28-2025. Item requested by Karen Kint, Director of HR & Safety.
5. Discussion and possible action regarding Tin Horn Installation in District 3 for G. Jones. This item is in compliance with Resolution No. 2020-5733. Requested by Stacey Trumbo, PE, County Engineer.
6. Monthly report of fees for the Oklahoma County Clerk's Office.
7. Monthly Report of Fees for the month of December 2024 for the Oklahoma County Juvenile Bureau..
8. Monthly Report of Officers for the month of December 2024 for the Oklahoma County Juvenile Bureau.
9. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 1790 for Oklahoma County in the amount of \$17,570.00 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office.
10. Litigation:

Case No. TC-2025-002 Tort Claim

#### **End of Consent Docket**

#### **Departmental Items**

#### **District No. 1**

11. Discussion and possible action to approve the contract between the Association of Central Oklahoma Governments (ACOG) and the Oklahoma County Board of County commissioners, on behalf of District 1, for Rural Economic Action Plan Funds (REAP) grant Oklahoma\_2025\_4 in the amount not to exceed \$313,311. This is a reimbursement grant. District 1 will utilize the funding to assist the City of Spencer with the demolition of sections of old sidewalk, removal of vegetation and topsoil, grading and compacting the base, building concrete forms and pouring 4,908 feet of new 5ft wide sidewalk with ADA ramps on property owned and under the jurisdiction of the City of Spencer. Requested by Oklahoma County District 1.

**Blough moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

#### **County Clerk**

12. Discussion and possible action regarding a certified copy of a continuation certificate for Abstractor's Bond for Heritage Abstract in the amount of \$100,000.00 effective until October 3, 2025. Item requested by Autumn Jefferis, Real Estate & UCC Supervisor.

**Maughan moved, Blough seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

## **Engineering**

13. Discussion and possible action regarding Amendment No. 3 to the Agreement for Services between United Mechanical and the Board of County Commissioners of Oklahoma County for Detention Center HVAC & Life Safety Improvements-ARPA # 10073. Purchase Order 22501209 has been issued to cover this additional fee. Requested by Stacey Trumbo, PE, County Engineer.

**Maughan moved, Blough seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

14. Discussion and possible action regarding Amendment No. 4 to the Agreement for Services between United Mechanical and the Board of County Commissioners of Oklahoma County for Detention Center HVAC & Life Safety Improvements-ARPA # 10073. Purchase Order 22501209 has been issued to cover this additional fee. Requested by Stacey Trumbo, PE, County Engineer.

**Maughan moved, Blough seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

## **Human Resources**

15. Discussion and possible action regarding recognition of the January 2025 BOCC Employees of the Month and the 2024 BOCC Employee of the Year. This item is requested by Karen Kint, Director of HR/Safety.

**Maughan moved, Blough seconded, to approve John Comstock Month of January and Austin Morgan Employee of the year. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

## **Juvenile Bureau**

16. Discussion and possible action regarding the Agreement for Services between the Board of County Commissioners on behalf of the Oklahoma County Juvenile Bureau and Oklahoma Jail and Prison Ministries for the purposes of providing chaplain services to the youth. Requisition #12504891, not to exceed \$1,500, has been issued to Oklahoma Jail and Prison Ministries. This Agreement for Services shall be effective February 2025 through June 30, 2025. Requested by Hannah Whipp, Juvenile Bureau Director.

**Maughan moved, Blough seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

## **Commissioners Comments/General Remarks**

### **No New Business**

### **Recess into executive session**

**Maughan moved, Blough seconded, to recess at 9:10 a.m. The motion carried by the**

**following vote:**

**Aye: :** 1 - Blough

17. To enter into executive session pursuant to 25 O.S. 307 (B) (3) to engage in confidential communications regarding the purchase of or appraisal of real property to be used for county purposes in support of the new detention center site located at 1100 S. Eastern. Requested by Myles Davidson, Commissioner District 3.

**Return from executive session**

**Maughan moved, Blough seconded, to return at 9:30 a.m. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Blough

18. Action regarding confidential communications regarding the purchase of or appraisal of real property to be used for county purposes in support of the new detention center site located at 1100 S. Eastern. Requested by Myles Davidson, Commissioner District 3.

**No action**

**No Citizen Participation**

**Adjourn**

**Maughan moved, Blough seconded, to adjourn at 9:30 a.m. The motion carried by the following vote:**

**Aye:** 2 - Maughan and Blough

BOARD OF COUNTY COMMISSIONERS  
OKLAHOMA COUNTY, OKLAHOMA

\_\_\_\_\_  
Chair or Vice-Chair

ATTEST:

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Maressa Treat,  
County Clerk and Secretary to the Board