

CONTRACT FOR SERVICES

This Agreement entered into by and between the Board of County Commissioners of Oklahoma County, hereinafter called "County," and The Education and Employment Ministry, hereinafter called "Contractor," constitutes the entire Agreement between the County and Contractor.

ARTICLE I: QUALIFICATIONS AND SERVICES

Contractor is a 501(c)(3) nonprofit organization which started a pretrial release initiative in 2017 to provide an alternative to pretrial jail stays. Contractor's services have since expanded to provide additional support and supervision services to persons sentenced to a term of probation by the courts.

Contractor agrees to perform the following community service supervision services for the County:

1. Create and maintain relationships with local government units and charitable organizations which offer opportunities for justice-involved persons to perform work designed to save public funds or improve the community;
2. Use its best efforts to partner with existing SHINE contracting entities for the provision of graffiti and trash removal services as well as garden maintenance;
3. Provide community service supervision services for each individual ordered by the district court to perform community service through the Oklahoma County SHINE program created pursuant to Section 339.7 of Title 19 or any other governmental or charitable entity. Supervision services shall include the following:
 - a. Provide adequate personnel to supervise trash and graffiti removal work as well as garden maintenance completed by individuals sentenced to perform community service through the SHINE program;
 - b. Verify attendance of all scheduled community service work hours ordered by the court as a condition of probation.
4. Maintain records of all work completed by individuals ordered to perform community service for a period of five (5) years beyond the expiration of the term of probation and provide those records upon request to the District Court, District Attorney, Public Defender or private defense counsel. Oklahoma County MIS will provide portal access to TEEM employees in order to continue to utilize and maintain the Court Services application data.
5. Provide a quarterly report to the Board of County Commissioners and the Presiding Judge of Oklahoma County containing the following information:
 - a. Total number of persons sentenced to perform community service as a condition of probation;
 - b. Total number of community service hours completed by individuals supervised by Contractor;
 - c. List of all organizations and entities to which individuals were assigned to perform community service;
 - d. Total number of individuals ordered to perform community service that failed to complete such service as ordered by a court; and
 - e. Any other information deemed appropriate by the parties to gauge the effectiveness of the program and evaluate the need for improvement or growth.

ARTICLE II: AGREEMENT PERIOD

This Agreement shall be for one (1) year commencing on July 1, 2026 and continue through June 30, 2027.

ARTICLE III: ALLOWABLE COSTS AND PAYMENT

Monetary Funding for the services provided by this Agreement shall be derived exclusively from the Community Service Program Assessment Revolving Fund (also known as the Oklahoma County SHINE Fund) created pursuant to Section 339.7 of Title 19. Contractor understands that this is a revolving fund of the County supported by fees assessed against persons who are convicted or given a deferred sentence for any felony or misdemeanor in Oklahoma County and collected by the Court Clerk, as well as revenue collected from contract work performed upon request. Contractor accepts as reasonable payment for the services provided by this Agreement such funds as may be collected and deposited to the Community Service Program Assessment Revolving Fund, regardless of the actual cost to Contractor of providing the services described herein.

Payment for services rendered will be made only upon receipt of documented billing claims. These billing claims shall be submitted, as required, but no more often than monthly and no later than July 1, 2027, in the format and in accordance with procedures prescribed by the County. In the event monies on hand in the Community Service Program Assessment Revolving Fund are insufficient to pay for the actual costs invoiced by Contractor, available funds on hand will be paid in full satisfaction of the services performed by Contractor. Under no circumstances will the County be indebted to Contractor for the services provided in this Agreement beyond that which is available in the Community Service Program Assessment Revolving Fund.

In the event billing claims are subsequently disallowed by the County pursuant to the Agreement, the Contractor shall repay the Community Service Program Assessment Revolving Fund of the County on demand, the amount of any such disallowed claim(s) or at the discretion of the County may deduct such amounts from subsequent payments to be made to the Contractor hereunder without prejudice however to the County's right thereafter to establish the appropriateness of any billing under this Agreement.

ARTICLE IV: EQUAL OPPORTUNITY AND DISCRIMINATION

The County and the Contractor agree they are equal opportunity employers and in compliance with Federal regulations, at Title 45, Code of Federal Regulations, Part Eighty (80) (which implement P.L. 88-352 Civil Rights Act of 1964) and executive orders thereunder and the Rehabilitation Act of 1973, as amended, including but not limited to, giving equal opportunity both to those seeking employment and those seeking services without regard to race, color,

religion, gender, sexual orientation, national origin or handicap.

ARTICLE V: RELATIONSHIP OF THE PARTIES

The parties agree that nothing contained in this Agreement will be construed as creating an employment or agency relationship between the parties. The parties further stipulate that Contractor is engaged as an independent contractor to perform the services set forth herein, and the Contractor hereby accepts such engagement. Contractor represents that it will secure all designated personnel as set for the by this Agreement. Such personnel shall not be employees of or have any agency relationship with Oklahoma County or the Board of County Commissioners.

ARTICLE VI: LIABILITY

Contractor shall perform their work under this Agreement as an independent contractor and agrees that the County is to be free from all liabilities and damages resulting from Contractor's performance hereunder.

Contractor agrees not to hold County liable for any personal loss of property or personal injury or death, which may result from the rendering of any services by Contractor pursuant to this Agreement.

ARTICLE VII: COMPLIANCE WITH LAW

Contractor agrees to comply with all applicable State and Federal Laws, statutes, regulations, rulings or enactments of any governmental authorities that are applicable to this Agreement. Observance of and compliance shall be the responsibility of Contractor without reliance on, or superintendent of, or direction by the County.

Contractor understands they are responsible for payment of wages and benefits required by federal law (i.e., FICA) to any persons employed by Contractor to fulfill obligations of this contract.

ARTICLE VIII: OWNERSHIP INFORMATION

Contractor affirms that no person who has billing responsibilities for this contract has been convicted of a criminal offense involving moral turpitude.

ARTICLE IX: TERMINATION OF AGREEMENT

Either party may terminate this Agreement at any time for any reason upon sixty (60) days advance notice to the other party.

ARTICLE X: MODIFICATION

Contractor is not authorized to change any provision of this Agreement. All changes shall be consummated by formal written amendment agreed upon and executed by both the County and Contractor.

This Agreement is made in the State of Oklahoma and shall be governed by the laws of the State of Oklahoma, and Article 10 Section 26 of the Oklahoma Constitution.

For the faithful performance of the terms of this Agreement the parties hereto in their capacities as stated affix their signatures.

Approved this _____ day of _____, 2026.

Board of County Commissioners

Contractor

Executive Director, TEEM

Commissioner, District One

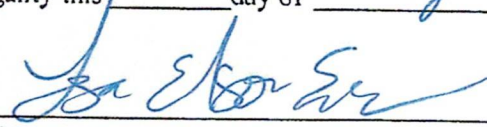
Commissioner, District Two

Commissioner, District Three

ATTEST:

County Clerk

APPROVED as to form and legality this 6th day of May, 2026.



Assistant District Attorney