

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102*



Policy & Governance Meeting Minutes

Tuesday, February 11, 2025

10:00 AM

*Jessica Clayton - Chair
Paul Foster - Vice-Chair
Ryan Jasper - Member*

YouTube: https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA

***Recorded in the
Oklahoma County Clerk's Office***

Call To Order

Roll Call

Present: 3 - District 2 - Chief Deputy Jessica Clayton, District 3 - Chief Deputy Paul Foster and District 1 - Appointee Ryan Jasper

Notice of the meeting was properly posted on February 10, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Approval of Minutes

1. Discussion and possible action regarding approval of the minutes of January 14, 2025.
Foster moved, Jasper seconded, to approve. The motion carried by the following vote:
Aye: 3 - Clayton, Foster and Jasper

Departmental Items

2. Discussion and possible action regarding a stipend for Christine Troxel for doing the burial and cremation services. This item is requested by Dayne Coffey, Director, Information Technology.
Jasper moved, Foster seconded, to strike. The motion carried by the following vote:
Aye: 3 - Clayton, Foster and Jasper
3. Discussion and possible action regarding OK County MIS Department Quarterly Telework Exception Request. Requested by Jessica Clayton, Chairman.
Foster moved, Jasper seconded, to receive. The motion carried by the following vote:
Aye: 3 - Clayton, Foster and Jasper
4. Discussion and possible action regarding policies, processes, procedures, and status reports related to planning, oversight, and administration of Oklahoma County’s Grants Programs. Requested by Jessica Clayton, Chairman.
Foster moved, Clayton seconded, to contact ACOG and let them know that we are denying funds at this time. The motion carried by the following vote:
Aye: 3 - Clayton, Foster and Jasper
5. Discussion and possible action regarding policies, processes, procedures, and compliance reports related to planning, oversight, and administration of grant funds received through the Office of the Attorney General, on behalf of the Opioid Abatement Board and House Bill 4138, Opioid Abatement Grant Act. Requested by Jessica Clayton, Chairman.
Jasper moved, Foster seconded, to move forward with the RFP and have

available by April. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

6. Discussion and possible action regarding the Oklahoma County Purchase Card Pilot Program. Requested by Chantel Boso, Director of Financial Services.

Foster moved, Jasper seconded, to approve warranty repairs be added and Ashley's card be added. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

7. Discussion and possible action regarding stipend amount and duration to pay Christine Troxel for burial and cremation administrative cost. Requested by Jessica Clayton, Chairman.

Foster moved, Jasper seconded, to prorate the amount back to November 1st and extend to December 31st. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

8. Discussion and possible action regarding the MOU between the Board of County Commissioners of Oklahoma County and Oklahoma County District Attorney regarding pretrial release supervision and GPS monitoring, Requested by Jessica Clayton, Chairman.

Foster moved, Jasper seconded, to recommend for BOCC approval. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

9. Discussion and possible action regarding a Receiving Officer for the Board of County Commissioners. Requested by Karen Kint, Director Human Resources/Safety.

Jasper moved, Foster seconded, to recommend Christine Troxell. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

10. Discussion and possible action regarding policies, processes, procedures, and status report related to planning, oversight, and administration of Oklahoma County's ARPA funding allocation. Requested by Jessica Clayton, P&G Chairman.

Foster moved, Jasper seconded, to receive. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

11. Discussion and possible action regarding project cancellation, reallocation, increase or other intended use of the excess funds from ARPA Project 10033: Court Clerk Social Distancing in an amount not to exceed \$400,000.00. Requested by Jessica Clayton, P&G Chairman.

Foster moved, Jasper seconded, to move \$400,000 from Court Clerk Social Distancing to the ICB on items 11-12. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

12. Discussion and possible action regarding ARPA Project 10133: DA Transition to ICB, to increase the authorized and obligated total in an amount not to exceed \$400,000.00.

Requested by Jessica Clayton, P&G Chairman.

- 13.** Discussion and possible action regarding policies, processes, procedures, and status report related to planning, oversight, and administration of Oklahoma County's ARPA funding allocation, Requested by Myles Davidson, County Commissioner.

Clayton moved, Foster seconded, to strike. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

No Citizen Participation

No Board Comments

No New Business

Adjourn

Jasper moved, Foster seconded, to adjourn at 1044 a.m. The motion carried by the following vote:

Aye: 3 - Clayton, Foster and Jasper

POLICY & GOVERNANCE
OKLAHOMA COUNTY, OKLAHOMA

Chair or Vice-Chair

ATTEST:

Maressa Treat,
County Clerk and Secretary to the Board