

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102
BOCC Meeting Room 204*

8:41:28 AM

FILED IN OFFICE
COUNTY CLERK
OKLAHOMA CITY, OKLA

Apr 08 2025
Maressa Treat,
County Clerk, Okla. Cntv.



Maressa Treat

Board of County Commissioners Regular Meeting Agenda

Wednesday, April 9, 2025

9:00 AM

*Myles Davidson - Chair
Brian Maughan - Vice-Chair
Jason Lowe - Member*

YouTube: https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA

***Recorded in the
Oklahoma County Clerk's Office***

Call to Order

Roll Call

Notice of the meeting was properly posted on April 8, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Prayer and Pledge of Allegiance

Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting held on April 2, 2025 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

[04-02-2025 BOCC Minutes](#)

Recurring Agenda Items:

2. Discussion and possible action regarding all claims; list is attached and available for inspection in the Office of the County Clerk, Room 203. Item requested by the Oklahoma County Accounts Payable Department, Office of the County Clerk.

[BOCC Claims](#)

[04 Mid-Cycle April 2025](#)

3. Opening of the following bids and/or Requests for Qualifications. Any vendor wanting to review the bids or RFQs may see the Purchasing Agent immediately following this meeting. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

P25910-10 District 1 Sidewalk Project

4. Recommendation from the Central Purchasing Department to reject all proposals. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

G25-002 Oklahoma County Opioid Abatement Grant

5. Discussion and possible action regarding Resolution No. 2025-1301 for Blanket Purchase Orders as submitted by each department, list available for inspection in the office of the County Clerk, Room 203. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

[Resolution No. 2025-1301 Blanket Report 4-7-25 \(Updated\)](#)

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

6. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$3,592.26 for the period of 04-01-2025. Item requested by Karen Kint, Director of HR & Safety.

[WC Listing 4-01-2025](#)

7. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 2543 for Oklahoma County in the amount of \$250,000.00 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.

[Employee Benefits \(AffirmedRX\) 2543](#)

8. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 2558 for Oklahoma County in the amount of \$187,754.04 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.

[Employee Benefit \(AffirmedRX\) 2558](#)

9. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 2559 for Oklahoma County in the amount of \$23,380.00 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.

[Employee Benefit \(AffirmedRX\) 2559](#)

10. Discussion and possible action regarding Employee Benefit Medical Claims (UMR) for Oklahoma County in the amount \$560,757.36 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.

[Employee Benefit \(UMR\) 04.09.2025](#)

11. Discussion and possible action regarding Employee Benefit Warrant No. 873027 through 873071 for Oklahoma County in the amount of \$32,193.01 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.

12. Monthly Report of Fees for March 2025 for the Oklahoma County Juvenile Bureau. Requested by Hannah Whipp, Oklahoma County Juvenile Bureau Director.

[Monthly Report of Fees for March 2025](#)

13. Election Board Monthly Report. March 2025. Requested by Doug Sanderson, Secretary of Election Board.

[Election Board Monthly Report. March 2025](#)

14. Monthly Report of Officers for March 2025 for the Oklahoma County Juvenile Bureau, Requested by Hannah Whipp, Oklahoma County Juvenile Bureau Director.

[Monthly Report of Officers for March 2025](#)

15. Litigation:

Case No. CJ-2025-1087 Summons

Case No. CV-2024-1341 Notice of Hearing

Case No. CV-2024-1579 Second Discovery Request

Case No. CV-2024-3112 Disclaimer of US Bank

Case No. CV-2025-167 Journal Entry of Judgment

Case No. TC-2025-008 Tort Claim

Case No. TC-2025-009 Tort Claim

16. Discussion and possible action regarding Resolution 2025-1181; To appoint Charlotte Swindle as backup Requisitioning Officer, replacing Miranda Fryer for Special Projects - County Grants 14002200; A.G.Opioid Abatement Grant 14002210; Sheriff's Office Funding Assistance and Emergency Rental Assistance Program Fund 14053600. This item has been requested by Myles Davidson, Chairman of BOCC, County Commissioner District 3

[Resolution No. 2025-1181 Charlotte Swindle as Backup Requisitioning](#)

17. Discussion and possible action regarding Resolution 2025-1189: To appoint Charlotte Swindle as backup Requisitioning Officer for Engineer ARPA Reimbursement Fund 14151307. This item is requested by Myles Davidson, Chairman and County Commissioner District 3.

[Resolution No. 2025-1189 Charlotte Swindle as Backup Requisitioning Officer](#)

18. Discussion and possible action regarding Resolution No. 2025-1291, disposing of equipment from the inventory of Oklahoma County District #1. These items have been sold at auction and with the requested approval will be removed from inventory in accordance with the provisions set forth in Title 19 Section 421. Requested by Amber Harris, Oklahoma County Clerk's Office
One (1) Gradall Excavator, c/n DA327-00103, s/n 0210017557, acquired 10/16/2007 from Kirby Smith Machinery, 6715 W. Reno, Oklahoma City, OK 73127 for \$264,942.00; Sold 01/21/2025 at Purple Wave Auction to Reed Bowers, 24781 SH 35 S, Palacios, TX 77465 for \$10,500.00

[Resolution No. 2025-1291.doc](#)

19. Discussion and possible action regarding Resolution No. 2025-1292, disposing of equipment from the inventory of Oklahoma County District #1. These items are broken

or obsolete and are too costly to repair. With the requested approval, they will be junked in accordance with the provisions set forth in Title 19 Section 421. Requested by Amber Harris, Oklahoma County Clerk's Office

One (1) MS Surface Pro 4 w/ Case, c/n DA250-00015, s/n 025247162053, acquired 07/15/2016 from CDW Government, Inc., 75 Remittance Dr., Suite 1515, Chicago, IL 60675 for \$1,305.49

One (1) New Sonic Eyes for Old Lay Down Machine, c/n DA610-00109, s/n 9.11835E+11, acquired 07/31/2008 from a vendor not on record for \$4,430.00

[Resolution No. 2025-1292.doc](#)

- 20.** Discussion and possible action regarding Resolution No. 2025-1294, disposing of equipment from the inventory of Oklahoma County District #3. These items are obsolete, and with the requested approval, will be junked in accordance with the provisions set forth in Title 19 Section 421. Requested by Amber Harris, Oklahoma County Clerk's Office

One (1) Auto Cad LT 2014 License, c/n DC251-00316, acquired 08/05/2013 from CDW Government, Inc., 75 Remittance Dr., Suite 1515, Chicago, IL 60675 for \$792.43

One (1) Torus Map Single User/ Torus 5.0 Singl User, c/n DC251-00322, acquired 02/27/2018 from Transoft Solutions, Inc., 13575 Commerce Parkway, Suite 250, Richmond BC V6V2L1 Canada for \$4,580.00

One (1) ACAD 2018 TBP License, c/n DC251-00323, acquired 03/01/2018 from Autodesk, Inc., PO Box 2188, Carol Stream, IL 60132 for \$1,102.50

One (1) Auto Turn 10.2 License/ Auto Turn Map License, c/n DC251-00324, acquired 03/01/2018 from Transoft Solutions, Inc., 13575 Commerce Parkway, Suite 250, Richmond BC V6V2L1 Canada for \$2,287.50

One (1) Syntech Fuel Master Plus Software License, c/n DC251-00329, acquired 01/03/2020 from Hoidale Co., Inc., PO box 12104, Wichita, KS 67277 for \$2,025.00

[Resolution No. 2025-1294.doc](#)

- 21.** Discussion and possible action regarding Resolution No. 2025-1305, to surplus equipment from the inventory of Oklahoma County District #3. With the requested approval these items will be traded to the vendor in accordance with the provisions set forth in Title 19 Section 421. Requested by Amber Harris, Oklahoma County Clerk's Office

One (1) HP Laserjet 1300N Printer, c/n DC236-03263, s/n CNCB233794, acquired 10/15/2004 from Mediasoft, Inc., PO Box 960053, Oklahoma City, OK 73196 for \$561.64

One (1) NC300 MH Corbin traffic Counter License, c/n DC251-00321, s/n 70700051, acquired 12/08/2015 from Consolidated Traffic Controls, Inc., 1016 Enterprise Place, Arlington, TX 76001 for \$595.00

One (1) NC300 Traffic Analyzer w/ Protective Cover, c/n DC444-00442, s/n 307787, acquired 11/23/2015 from Consolidated Traffic Controls, Inc., 1016 Enterprise Place, Arlington, TX 76001 for \$1,460.00

One (1) NC300 Traffic Analyzer w/ Protective Cover, c/n DC444-00443, s/n 307788, acquired 11/23/2015 from Consolidated Traffic Controls, Inc., 1016 Enterprise Place, Arlington, TX 76001 for \$1,460.00

One (1) NC300 Traffic Analyzer w/ Protective Cover, c/n DC444-00443, s/n 400495, acquired 05/24/2016 from Consolidated Traffic Controls, Inc., 1016 Enterprise Place,

Arlington, TX 76001 for \$1,625.00

One (1) NC300 Traffic Analyzer w/ Protective Cover, c/n DC444-00443, s/n 400528, acquired 05/26/2016 from Consolidated Traffic Controls, Inc., 1016 Enterprise Place, Arlington, TX 76001 for \$1,460.00

[Resolution No. 2025-1305.doc](#)

- 22.** Discussion and possible action regarding Resolution No. 2025-1306, disposing of equipment from the inventory of Oklahoma County District #3. These items have been sold at auction and with the requested approval will be removed from inventory in accordance with the provisions set forth in Title 19 Section 421. Requested by Amber Harris, Oklahoma County Clerk's Office
- One (1) 2014 Dodge Ram 1500 Crew Cab 4X4. c/n DC301-00387, s/n 1C6RR7KT9ES159938, acquired 11/22/2013 from Bob Howard Chrysler Jeep Dodge, 13250 N. Broadway Est., Oklahoma City, OK 73113 for \$25,212.85; Sold 01/21/2025 at Purple Wave Auction for \$10,000.00
- One (1) 2014 Dodge Ram 1500 Crew Cab 4X4 White, c/n DC301-00388, s/n 1C6RR7KT7ES159937, acquired 11/22/2013 from Bob Howard Chrysler Jeep Dodge, 13250 N. Broadway Extension, Oklahoma City, OK 73113 for \$25,212.85; Sold 01/21/2025 at Purple Wave Auction for \$7,500.00
- One (1) John Deere R10 Mowing Deck, c/n DC333-00387, s/n 1P00R10ECM0000342, acquired 04/28/2021 from P&K Equipment, 5029 SE 44th St., Norman, OK 73072 for \$19,880.84; Sold 01/21/2025 at Purple Wave Auction for \$14,500.00
- One (1) 2019 Covered Wagon Tandem Enclosed Trailer, c/n DC334-00320, s/n 53FBE2028KF050605, acquired 05/03/2019 from Custom Trailer Sales, Inc., 8005 NE 23rd St., Oklahoma City, Ok 73141 for \$8,095.00; Sold 01/21/2025 at Purple Wave Auction for \$7,000.00
- ITEMS NOT ON INVENTORY SOLD 1/21/25 AT PURPLE WAVE:
- Esco 60" Excavator Bucket- \$1,650.00
- Building Materials- \$1,550.00
- Hensley 24" Excavator Bucket- \$1,050.00
- 13-Pioneer Dash Cameras- \$850.00
- Gannon 12" Excavator Bucket- 675.00
- Dump Truck Tailgate- \$525.00
- Garage Door- 400.00
- Tools- 375.00
- Caterpillar Parts- 250.00
- 3- Tool Boxes- 230.00
- Caterpillar D6 Parts- 210.00
- John Deere Hydraulic Cylinder- 210.00
- Forced Air Furnace- \$12.50
- Komatsu PC200 Parts- \$200.00

[Resolution No. 2025-1306.doc](#)

- 23.** Discussion and possible action regarding Tin Horn Installation in District 1 for McMorris. This item is in compliance with Resolution No. 2020-5733. Requested by Stacey Trumbo, PE, County Engineer.
- 24.** Discussion and possible action regarding Tin Horn Installation in District 2 for Evans &

Evans. This item is in compliance with Resolution No. 2020-5733. Requested by Stacey Trumbo, PE, County Engineer.

25. Discussion and possible action regarding Tin Horn Installation in District 2 for Oklahoma Academy. This item is in compliance with Resolution No. 2020-5733. Requested by Stacey Trumbo, PE, County Engineer.
26. Discussion and possible action regarding Tin Horn Installation in District 3 for Threatt Filling Station. This item is in compliance with Resolution No. 2020-5733. Requested by Stacey Trumbo, PE, County Engineer.

End of Consent Docket

Departmental Items

District No. 1

27. Discussion and possible action to appoint John Pettis, Jr. as the primary representative to the Policy and Governance and Infrastructure committees replacing Ryan Jasper; appointing Joe R. Blough as alternate member to the Policy and Governance and Infrastructure committees replacing Lou Leake and Sakinah Smith. Requested by Jason Lowe, Commissioner, Oklahoma County District 1.

District No. 2

28. Discussion and possible action regarding Resolution No. 2025-1265 providing for the appointment of a representative from the Oklahoma County Board of County Commissioners to the Central Oklahoma Workforce Investment Board for remainder of FY25 and FY26. Requested by Brian Maughan, Commissioner for District 2.

[Resolution Appointing FY26 COWIB Rep](#)

District No. 3

29. Discussion and possible action to receive a presentation from the Oklahoma City Arts Council regarding the 2025 Oklahoma City Festival of the Arts. Requested by Myles Davidson, Chairman, Board of County Commissioners.
30. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of County Commissioners and Friends of the Oklahoma History Center (Project ID 30723). Agreement not to exceed \$100,000.00 for their Beacon of Vision Project. Requested by Myles Davidson, Chairman of the Board.

[Beacon of Vision Project ARPA Subrecipient Agreement \(1\)](#)

31. Discussion and possible action regarding approval of Mutual Cooperation Agreements between the Board of County Commissioners and Canadian County, Logan County, the City of Edmond, the City of Piedmont, the Town of Luther, the Town of Arcadia, Deer Creek Public Schools, Edmond Public Schools, and Putnam City Public Schools for construction, improvement or repair of various roads and bridges. Requested by Myles Davidson, Chairman of the Board.

[Request #164 Canadian County](#)
[Request #168 Logan County](#)
[Request #166 City of Edmond](#)
[Request #170 City of Piedmont](#)
[Request #169 Town of Luther](#)
[Request #174 Arcadia](#)
[Request #165 Deer Creek](#)
[Request #167 Edmond Public Schools](#)
[Request #171 Putnam City Public Schools](#)

32. Discussion and possible action regarding approval of the Interlocal Cooperative Agreement between the Board of County Commissioners and the City of Edmond for mowing services. Requested by Myles Davidson, Chairman of the Board.

[Request #173 Edmond Mowing](#)

33. Discussion and possible action regarding approval of the Right of Access Agreement between the Board of County Commissioners and the City of Edmond for processing tree limb debris at NW 1/4 Section 16, Township 14N Range 3W, Except a Tract in the Northwest Corner 930 FT East & West by 1155 FT North & South. Requested by Myles Davidson, Chairman of the Board.

[Request #172 Right of Access](#)

Assessor

34. Discussion and possible action to approve agreement with ATM One Inc. for credit card processing and equipment. Amount of contract not to exceed \$.01. Requisition No. 12506062 has been issued to ATM One Inc \$.01 General Fund Assessor Regular Maintenance & Operations Fund 1001-130-54000. This item is requested by Larry Stein, Oklahoma County Assessor.

[ATM ONE 24-25](#)

County Clerk

35. Discussion and possible action to approve an agreement with Heritage Abstract of Oklahoma LLC, for FTP access of Real Estate/UCC images. Heritage Abstract of Oklahoma LLC, agrees to pay the charge of \$1000.00 monthly for FTP access of imaged documents. The term of the agreement shall end on June 30, 2025. Item requested by Autumn Jefferis, Real Estate & UCC Supervisor, County Clerks Office.

[Heritage Abstract of Oklahoma LLC, FTP Agreement](#)

Emergency Management

36. Discussion, review, and possible action regarding ARPA Subrecipient Agreements between Oklahoma County and the City of The Village (PD & FD). These Agreements, as reviewed by the Oklahoma County District Attorney's Office, will become fully

effective upon signature by the Oklahoma County Board of County Commissioners and applicable City of The Village representatives. Requested by David Barnes, Director, Emergency Management.

[ARPA Subrecipient Agree The Village - PD 4-7-25](#)

[ARPA Subrecipient Agreement The Village - FD 4-7-25](#)

37. Discussion, review, and possible action regarding ARPA Subrecipient Agreements between Oklahoma County and the City of Nichols Hills (FD & Communication Interface). These Agreements, as reviewed by the Oklahoma County District Attorney's Office, will become fully effective upon signature by the Oklahoma County Board of County Commissioners and applicable City of Nichols Hills representatives. Requested by David Barnes, Director, Emergency Management.

[ARPA Subrecipient Agreement Nichols Hills - FD 4-7-25](#)

[ARPA Subrecipient Agreement Nichols Hills Comm Interfacre 4-7-25](#)

Engineering

38. Discussion and possible action regarding Amendment No. 5 to the Agreement for Services between United Mechanical and the Board of County Commissioners of Oklahoma County for HVAC and Life Safety Improvements-ARPA # 10073. The county agrees to pay and additional Five Thousand Dollars and No/100 (\$5000.00). Purchase Order 22503474 has been issued to cover this additional fee. Requested by Stacey Trumbo, PE, County Engineer.

[Amend No. 5 HVAC](#)

39. Discussion and possible action regarding Amendment No. 05 to the Agreement for Services between Hellmuth Obata Kassabaum, Inc. and the Board of County Commissioners of Oklahoma County to extend the boundary of survey area. The county agrees to pay an additional Eight Thousand Dollars and No/100 (\$8000.00). Requisition No. 12506123 has been issued from 2034 - Jail Bond Fund contingent upon final encumbrance of funds. Requested by Stacey Trumbo, PE, County Engineer.

[HOK Amend No. 5](#)

40. Discussion and possible action regarding Change Order No. 2 to the Agreement for Services between Caddell & Co., LLC and the Board of County Commissioners of Oklahoma County for Court Clerk Social Distancing-ARPA Project # 10033. This change order is necessary to refeed electricity to bathrooms and stairways. Reinstall power back to respective panels in the amount of Six Thousand Seven Hundred Seventy-Three Dollars and 45 cents (\$6,773.45). Purchase Order 22503684 has been issued to cover this additional fee. Requested by Stacey Trumbo, PE, County Engineer.

[41](#)

41. Discussion and possible action regarding signing the claim form from Pinnacle for acquisition services for Bridge and Approaches Replacement Project: J/P 28718(05)

Luther Rd over North Canadian River. Requested by Stacey Trumbo, PE, County Engineer.

[40](#)

Juvenile Bureau

42. Discussion and possible action regarding a Contract between the American Correctional Association and the Board of County Commissioners, on behalf of the Oklahoma County Juvenile Bureau, to conduct a reaccreditation audit for the Court Services department. The total amount of this agreement shall not exceed \$9,700.00. Requisition #12505951 is included with this contract. Requested by Hannah Whipp, Oklahoma County Juvenile Bureau Director.

[American Correctional Association Contract](#)

Commissioners Comments/General Remarks:

New Business: In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.9, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Recess into executive session

43. To enter into executive session pursuant to 25 O.S. 307 (B) (4) to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim or action by IN RE: Application to Vacate Unimproved Portions of Platted Harvey Avenue and Alabama Avenue, a Portion of an Unimproved East-West Alley in Block 23, and 5 Feet of Street Easement on the North and South Sides of Block 24 in the Glenarie Addition, to the City of Oklahoma City, Oklahoma County, Oklahoma, CV-2025-681, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Rod Heggy, ADA.
44. To enter into executive session pursuant to 25 O.S. 307 (B)(4) to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim or action by Matthew Nguyen, TC-2025-6, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Rod Heggy, ADA.

Return from executive session

45. Action regarding in confidential communications between the public body and its attorney concerning a pending investigation, claim or action by IN RE: Application to Vacate Unimproved Portions of Platted Harvey Avenue and Alabama Avenue, a Portion of an Unimproved East-West Alley in Block 23, and 5 Feet of Street Easement on the North and South Sides of Block 24 in the Glenarie Addition, to the City of Oklahoma City, Oklahoma County, Oklahoma, CV-2025-681, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of

the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Rod Heggy, ADA.

- 46.** Action regarding in confidential communications between the public body and its attorney concerning a pending investigation, claim or action by Matthew Nguyen, TC-2025-6, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Rod Heggy, ADA.

Citizen Participation: “Citizens may address the Board during open meetings under the agenda item “Citizen’s Participation.” However, the Board cannot discuss, take action or make any decisions on matters not on the current agenda. Please fill out a “Citizen’s Participation” request form provided by the County Clerk’s office or complete the fillable form that will be provided by PublicComment@oklahomacounty.org and submit via email or hand the form to the recording secretary prior to the meeting.

Adjourn