

OKLAHOMA COUNTY

Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102
BOCC Meeting Room 204

8:54:44 AM

FILED IN OFFICE
COUNTY CLERK
OKLAHOMA CITY, OKLA

Jun 28 2024
Maressa Treat,
County Clerk, Okla. Cnty.



Maressa Treat

Board of County Commissioners Regular Meeting Agenda

Monday, July 1, 2024

9:00 AM

Brian Maughan - Chairman
Carrie Blumert - Vice-Chair
Myles Davidson - Member

YouTube: https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA

Recorded in the
Oklahoma County Clerk's Office

Call to Order

Roll Call

Notice of the meeting was properly posted on June 28, 2024.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Prayer and Pledge of Allegiance

Approval of Minutes

1. Discussion and possible action regarding the minutes of the meetings held on June 26, 2024 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

[06-26-2024 BOCC Minutes](#)

Recurring Agenda Items:

2. Discussion and possible action regarding all claims, list is attached and available for inspection in the office of the County Clerk, Room 201.

[BOCC Claims](#)

3. Discussion and possible action regarding a recommendation from the Central Purchasing Department for selection of lowest and best bid:
CW25025-1 Highway Materials, Supplies, and Services
4. Discussion and possible action regarding a recommendation from the Central Purchasing Department for selection of lowest and best bid:
CW25087 Carpet and Flooring Installation
5. Discussion and possible action regarding a recommendation from the Central Purchasing Department for selection of lowest and best bid:
CW25090 Window Treatment Services
6. Discussion and possible action regarding a recommendation from the Central Purchasing Department for selection of lowest and best bid:
AR066-2- Emergency Management Paggers
7. Discussion and possible action regarding a recommendation from the Central Purchasing Department for selection of lowest and best bid:

CW25004 Senior Center Services

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

8. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$4,178.60 for the period of 6/25/2024. Item requested by Karen Kint, Director of HR & Safety.

[WC Listing 6-25-2024](#)

9. Cancel check #101028300 in the amount of \$16,045.00 issued to Daily Living Center dated 5/22/24. Reissue on 7/1/24.

10. Litigation:

Case No. CJ-2024-3932 Summons

Case No. CJ-2024-1636 Summons

Case No. TC-2024-010 Tort Claim

11. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 1458 for Oklahoma County in the amount of \$250,000.00 pending notification of encumbrance to Megan Tejada, Oklahoma County Treasurer's Office.

[Employee Benefit \(AffirmedRX\) #1458](#)

12. Discussion and possible action regarding Resolution 2024-3382: To appoint Sabrina Haworth as Requisition Officer and Kendall Babb as backup for "Donations for Court Areas" - Court Clerk - 6014. This item is requested by Rick Warren, Court Clerk.

[Resolution No. 2024-3382](#)

13. Discussion and possible action regarding Resolution 2024-3383: to appoint Linda Hollingsworth as Receiving Officer and Desmond Renuae as backup for "Donations for Court Areas" - Court Clerk - 6014. This item is requested by Rick Warren, Court Clerk.

[Resolution No. 2024-3383](#)

14. Discussion and possible action to create the new fund "Donations for Court Areas" - Court Clerk - 6014. This item is requested by Rick Warren, Court Clerk.

End of Consent Docket

Departmental Items

District No. 2

15. Discussion and possible action to approve the suggested Holidays for calendar year 2025. Requested by Brian Maughan, Chairman.

New Year's Day Wednesday, January 1, 2025

Martin Luther King, Jr. Day Monday, January 20, 2025
President's Day Monday, February 17, 2025
Good Friday Friday, April 18, 2025
Memorial Day Monday, May 26, 2025
Juneteenth Day Thursday, June 19, 2025
Independence Day Friday, July 4, 2025
Labor Day Monday, September 1, 2025
Veteran's Day Tuesday, November 11, 2025
Thanksgiving Thursday & Friday, November 27 and 28, 2025
Christmas Thursday & Friday, December 25 and 26, 2025

[2025 Holidays](#)

Assessor

16. Discussion and possible action regarding Standard Long Term Lease contract with R.K. Black, Inc., for lease of copiers from July 1, 2024 until August 31, 2024. Requisition 12500597 has been issued to R.K. Black, Inc in the amount not to exceed \$407.68 for lease and Requisition 12500598 has been issued to R.K. Black, Inc in the amount not to exceed \$1,500.00 for maintenance and copies, contingent upon encumbrance of funds. Requested by Larry Stein, Oklahoma County Assessor and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

[RK BLACK REG 24-25](#)

17. Discussion and possible action regarding Standard Long Term Lease contract with R.K. Black, Inc., for lease of copiers from July 1, 2024 until August 31, 2024. Requisition 12500593 has been issued to R.K. Black, Inc in the amount not to exceed \$357.84 for lease and Requisition 12500594 has been issued to R.K. Black, Inc in the amount not to exceed \$1,500.00 for maintenance and copies, contingent upon encumbrance of funds. Requested by Larry Stein, Oklahoma County Assessor and approved as to form and legality by Aaron Etherington, Assistant District Attorney

[RK BLACK 24-25 REVAL](#)

18. Discussion and possible action regarding Standard Long Term Lease contract with R.K. Black, Inc., for lease of plotter/scanner from July 1, 2024 until June 30, 2025. Requisition 12500589 has been issued to R.K. Black, Inc in the amount not to exceed \$2,710.80 for lease and Requisition 12500591 has been issued to R.K. Black, Inc in the amount not to exceed \$1,188.00 for maintenance, contingent upon encumbrance of funds. Requested by Larry Stein, Oklahoma County Assessor and approved as to form and legality by Aaron Etherington, Assistant District Attorney

[RK BLACK PLOTTER 24-25](#)

19. Discussion and possible action regarding Standard Long Term Lease contract with Summit Mailing & Shipping aka Quadiant Leasing USA Inc., for long term lease agreement of a mailing machine from July 1, 2023 until June 30, 2024. Requisition 12500592 has been issued to Summit Mailing & Shipping aka Quadiant Leasing USA Inc., in the amount not to exceed \$3,992.40, contingent upon encumbrance of funds.

Requested by Larry Stein, Oklahoma County Assessor and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

[QUADIENT LEASING 24-25](#)

County Clerk

20. Discussion and possible action related to the contract for Professional Services between the Board of County Commissioners, on behalf of the Oklahoma County Clerk, and Ernst & Young, LLP for the purposes of providing an organizational assessment for the Oklahoma County Clerk's Office. The term of this agreement will be effective upon approval of both parties and will expire at the completion of the services outlined in the statement of work. Services in relation to this contract are made available to the County through Statewide Contract SW#1050 and are for a total amount not to exceed \$100,000.00. Requisition No. 12500817 has been issued to Ernst & Young, LLP in the amount of \$100,000.00 from Fund 1150 County Clerk Lien Fee, contingent upon encumbrance of funds. Requested by Maressa Treat, Oklahoma County Clerk, and has been reviewed as to form and legality by Aaron Etherington, Assistant District Attorney.

[Request #480 County Clerk - Purchasing Update](#)

Court Services

21. Discussion and possible action to approve contract for cloud-based case management software with Integrated Management Solutions for an amount not to exceed \$2,400.00. The contract is from July 1, 2024 to June 30, 2025. Requisition No. 12500809-00 has been issued to Integrated Management Solutions, contingent upon encumbrance of funds. Requested by Karen Kint & Brad Hermes, Interim Co-Directors of Court Services, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

[24-25 Connexis Contract](#)

22. Discussion and possible action regarding the annual contract with Standley Systems for printer leases and maintenance. Requisition No. 12500818 has been issued in the amount not to exceed \$2,995.44 and Requisition No. 12500816 has been issued in the amount not to exceed \$1,507.56. Requested by Karen Kint and Brad Hermes, Interim Co-Directors of Court Services.

[24-25 Standley Systems Contract](#)

District Attorney

23. Discussion and possible action to approve Consulting Services Agreement with Avansic, Inc., to provide e-discovery and record retention services. Amount of the contract not to exceed \$600.00. Requisition No. 12500693-00 has been issued to Avansic, Inc. in the amount of \$600.00 from Self-Insurance Fund (40310110).

[Contract-AvansicEDiscovery07-2024](#)

Emergency Management

24. Discussion, review, and possible action regarding the FY 2025 Annual Fire Equipment Agreement between Oklahoma County and the Hickory Hills Fire District. This Agreement, as reviewed by the Oklahoma County District Attorney's Office, shall commence upon signature by the Oklahoma County Board of County Commissioners and ends on June 30, 2025.

[Hickory Hills Annual Agreement FY 2025](#)

25. Discussion, review, and possible action regarding the FY 2025 Annual Fire Equipment Agreement between Oklahoma County and the City of Edmond/Edmond Fire/Rescue. This Agreement, as reviewed by the Oklahoma County District Attorney's Office, commences upon signature by the Oklahoma County Board of County Commissioners and ends on June 30, 2025.

[Edmond Annual Agreement FY 2025](#)

Planning Commission

26. Discussion and possible action regarding Resolution No. 2024-3179 to release or not to release the Maintenance Bond (Road) (Bond # SUR 2321219) in the amount of \$319,034.80 posted by the principal to assure maintenance for two (2) years after the acceptance of Tuscan Estates II a residential subdivision. The project was satisfactorily completed and the maintenance term period has expired. The Principal is requesting that the bond be released. Location: A half-mile north of NW 220th St. on the east side of Rockwell Ave., County Highway District #3. Requested by Erik Brandt, Principal Planner and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

[Resolution No. 2024-3179](#)

Policy & Governance

27. Discussion and possible action to recommend utilizing remaining project funds in ARPA Project 10031: JJC Courtroom Lobby to cover remaining change order needs for contact tracing cameras for the lobby in an amount of \$5,864.66. Requested by Jessica Clayton, District 2

[JJC Lobby Security](#)

28. Discussion and possible action regarding the transfer of core law enforcement/pretrial release unit employees to the Oklahoma County Jail Trust/Oklahoma County Detention Center effective July 1, 2024. Transfer to be made as soon as possible. Requested by Jessica Clayton, District 2

29. Discussion and possible action to approve contract for services between the Board of County Commissioners of Oklahoma and The Education and Employment Ministry (TEEM). TEEM will perform community service supervision for the Oklahoma County

SHINE program. This agreement shall commence on July 1, 2024, and terminate on June 30, 2025. Requested by Jessica Clayton, District 2

30. Discussion and possible action to approve contract for services between the Board of County Commissioners of Oklahoma and The Education and Employment Ministry (TEEM). TEEM will perform pretrial release “support services” including case management and supervision to pretrial releasees, including education opportunities, employment assistance, connection to substance abuse and mental health treatment, and case management services to assist releasees in navigating the judicial process. This agreement shall commence on July 1, 2024, and terminate on June 30, 2025. Requested by Jessica Clayton, District 2

Sheriff

31. Discussion and possible action regarding the FY25 contract between ImageNet Consulting and the Board of County Commissioners on behalf of the Oklahoma County Sheriff's Office for shared services at a cost not to exceed \$66,940.44. Requisition# 12500805. The effective dates of this contract are July 1, 2024 through June 30, 2025. Requested by Tommie Johnson III, Oklahoma County Sheriff, and examined and approved as to legality by Aaron Etherington, Assistant District Attorney.

[Renewal Agreement FY25 PCKT](#)

32. Discussion and possible action regarding the FY 2024-25 contract renewal between Colossus, Inc. DBA InterAct Public Safety Systems and the Board of County Commissioners on behalf of the Oklahoma County Sheriff's Office for Maintenance and Service for Computer Aided Dispatch System (CAD) at an annual cost not to exceed \$71,186.31. Requisition# 12500319. Requested by Tommie Johnson III, Oklahoma County Sheriff, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

[Renewal Agreement CADFY25DA PCKT](#)

33. Discussion and possible action regarding the FY 2024-25 contract renewal between Colossus, Inc. DBA InterAct Public Safety Systems and the Board of County Commissioners on behalf of the Oklahoma County Sheriff's Office for Maintenance and Service for Online Report Management System (RMS) at an annual cost not to exceed \$129,161.03. Requisition# 12500320. Requested by Tommie Johnson III, Oklahoma County Sheriff, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

[Renewal Agreement RMSFY25 PCKT](#)

34. Discussion and possible action regarding the FY 2024-25 contract renewal between Colossus Inc dba InterAct Public Safety Systems and the Board of County Commissioners on behalf of the Oklahoma County Sheriff's Office for the annual maintenance and service for Packet Cluster Software at an annual cost not to exceed \$54,148.94. Requisition# 12500321. The effective dates of this contract are July 1, 2024 through June 30, 2025. Requested by Tommie Johnson III, Oklahoma County Sheriff, and approved as to form and legality by Aaron Etherington, Assistant District

Attorney.

[NLETS Contract FY25 PCKT](#)

35. Discussion and possible action regarding the FY 2024-25 contract renewal between Smith's Detection and the Board of County Commissioners on behalf of the Oklahoma County Sheriff's Office for the annual maintenance for Mobile Security Trailers Xray machines at an annual cost not to exceed \$9,190.00. Requisition# 12400032. The effective dates of this contract are July 1, 2024 through June 30, 2025. Requested by Tommie Johnson III, Oklahoma County Sheriff, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

[MS FY25 Contract PCKT](#)

36. Discussion and possible action regarding a donation of two (2) patented SHIELDChairs from Buzz Seating to the Oklahoma County Sheriff's Office. The chairs are designed to allow deputies wearing a duty belt to sit comfortably, with space at the lower back and drop away arms. The chairs were on display at the National Sheriff's Association Conference held in Oklahoma City recently. It is the vendor's standard process to donate display chairs to the local sheriff's office when attending conferences instead of shipping the chairs back to their headquarters. Requested by Tommie Johnson III, Oklahoma County Sheriff.

[Buzz Seating Info](#)

Social Services

37. Discussion and possible action of agreement between the Board of Oklahoma County Commissioners on behalf of Oklahoma County Social Services and Daily Living Centers for provision of Senior Center Services as awarded under CW25004. Amount Payable under this contract is not to exceed \$163,000. Requisition No. 12500799 has been issued to Daily Living Center. The agreement to be effective from July 1, 2024, through June 30, 2025 upon approval by the Board of County Commissioners. Requested by Christi Marshall, Director, Oklahoma County Social Services.

[Daily Living Center](#)

38. Discussion and possible action of agreement between the Board of Oklahoma County Commissioners on behalf of Oklahoma County Social Services and Oklahoma Halfway House, Inc. dba Cardinal Community House for Respite Care Services and permissible use of space. Amount Payable under this contract is not to exceed \$205,999.92 with a monthly billing. Requisition No.12500505 has been issued to Oklahoma Halfway House dba Cardinal Community House. The agreement to be effective from July 1, 2024, through June 30, 2025, upon approval by the Board of County Commissioners. Requested by Christi Marshall, Director, Oklahoma County Social Services.

[CardinalCH2425](#)

Commissioners Comments/General Remarks:

New Business: In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.9, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Citizen Participation: “Citizens may address the Board during open meetings under the agenda item “Citizen’s Participation.” However, the Board cannot discuss, take action or make any decisions on matters not on the current agenda. Please fill out a “Citizen’s Participation” request form provided by the County Clerk’s office or complete the fillable form that will be provided by PublicComment@oklahomacounty.org and submit via email or hand the form to the recording secretary prior to the meeting.

Recess into executive session

- 39.** To enter into executive session pursuant to 25 O.S. 307 (B) (4) to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim or action by Federal Case in the Western District of Oklahoma, Case Style: Ja’Lee Foreman, Jr. et al v OCCJA et al.; Case No.: CIV-21-1062-F, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Brian Maughan, Chairman

Return from executive session

- 40.** Action regarding in confidential communications between the public body and its attorney concerning a pending investigation, claim or action by Federal Case in the Western District of Oklahoma, Case Style: Ja’Lee Foreman, Jr. et al v OCCJA et al.; Case No.: CIV-21-1062-F, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Brian Maughan, Chairman

Recess into executive session

Return from executive session

- 41.** Discussion and possible action regarding Resolution No. 2024-3350 for Blanket Purchase Orders as submitted by each department, list available for inspection in the office of the County Clerk, Room 201.

Adjourn