

OKLAHOMA COUNTY

Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102
BOCC Meeting Room 204

8:21:36 AM

FILED IN OFFICE
COUNTY CLERK
OKLAHOMA CITY, OKLA

Sep 21 2020
David B. Hooten, County Clerk, Okla. Cnty.



Criminal Justice Authority Regular Meeting Agenda

Monday, September 21, 2020

1:00 PM

Tricia Everest - Chair - will appear via video conference or teleconference
Jim Couch - Vice-Chair - will appear via video conference or teleconference
Kevin Calvey - Trustee - will appear via video conference or teleconference
P.D. Taylor - Trustee - will appear via video conference or teleconference
Frances C. Ekwerekwu - Trustee - will appear via video or teleconference
Ben Brown - Trustee - will appear via video conference or teleconference
Todd Lamb - Trustee - will appear via video conference or teleconference
M.T. Berry - Trustee - will appear via video conference or teleconference
Sue Ann Arnall - Trustee - will appear via video conference or teleconference

Citizens participation sign up: PublicComment@OklahomaCounty.org
Webex: <https://oklahomacounty.webex.com/meet/publicmeetings>
1-408-418-9388 United States Toll Access code: 963 595 547

Call To Order

NOTICE: One or more members of this meeting will be participating by video or teleconference. Should audio or video capabilities be lost during the meeting, efforts to restore connections will be attempted for a maximum of thirty (30) minutes. If connectivity is unable to be restored, the meeting will reconvene at a date, time, and place certain determined by the Board.

Roll Call

Pledge of Allegiance

Notice of the meeting was properly posted Thursday, September 17, 2020.

Approval of Minutes

1. Discussion and possible action to approve the attached meeting minutes, of Monday, August 31, 2020.

[08-31-2020 CJA Minutes](#)

Recurring Agenda Items

2. Discussion and possible action to set the following date, time, and place this meeting will reconvene in the event technical difficulties arise during the course of this meeting and cannot be corrected within a maximum of thirty (30) minutes. Dates and times and places to be considered include, but are not limited to, September 28, 2020 at 1:00 PM at the same location as this meeting.
3. Approval of invoices and claims, with discussion and actions as desired by the Trustees. List available for inspection in the office of the Oklahoma County Criminal Justice Authority Clerk, Room 201, Oklahoma County Office Building. (Requested by Chair Everest)

Invoice List for September 21, 2020

[OCCJA List of Invoices and Claims for Approval on 9-21.20 - 1.1](#)

4. Discussion and possible action to authorize, approve and ratify contracts with vendors, suppliers and providers for the following goods and services necessary for operation of the Oklahoma County Detention Center, and authorizing the Chair or the Chief Executive Officer of the Authority to enter into such contracts and to authorize payment for such goods and services, all for and on behalf of the Oklahoma County Criminal Justice Authority: (Requested by Chair Everest)

- a. Purchase two data servers at a cost not to exceed \$30,000 requested by IT Director Kevin Marble.

Background: Dale Frey and Kevin Marble will be present to answer questions regarding these requests and any other questions regarding the maintenance and IT aspects of the Oklahoma County Detention Center.

[Jail Tracker Server Upgrade Request](#)

5. Receive COVID-19 Virus update for the Oklahoma County Detention Center from Chief Executive Officer Greg Williams, and those other persons designated by him, which may include medical staff, including but not limited to number of individuals tested, number of individuals testing positive, and sufficiency and availability of related medical equipment and supplies, with discussion and actions desired by the Trustees to deal with the adverse impacts of the COVID-19 Virus and Pandemic, including but not limited to approval of contracts for supplemental staffing and services to facilitate enhanced COVID-19 Virus testing. (Requested by Trustee Ekwerekwu)
6. Receive update from the professional psychological team for the Oklahoma County Detention Center ("OCDC") on current practices and processes for screening, detecting, monitoring, and treating suicidal inclinations of persons incarcerated at the OCDC, with related actions as desired by the Trustees, with such update including but not limited to the following: (Requested by Trustee Ekwerekwu)
 - a. Suicide-related screening tools utilized, if any.
 - b. Classification/cell placement after suicide screening.
 - c. General and specific supervision and prevention measures employed for persons placed on suicide watch at the OCDC, including visits from a licensed psychologist or similar professional.
 - d. Specific supervision and suicide prevention measures for juveniles detained at the OCDC, including visits from a licensed psychologist or similar professional.
 - e. Continued monitoring and counseling measures for incarcerated persons on suicide watch.
 - f. Processes utilized by OCDC staff to disrobe and restrain suicidal persons.
 - g. Processes utilized by OCDC staff to transport suicidal persons.
 - h. Programs, if any, designed to prevent suicide in the OCDC.
7. Receive and discuss report regarding hiring of new Oklahoma County Detention Center personnel and training curriculum, with action as desired by the Trustees. (Requested by Trustee Brown)

8. Discussion and possible action regarding future Authority meetings, which may include scheduling and announcement of future Authority meetings. (Requested by Chair Everest)

Repairs and Capital Improvements of Oklahoma County Detention Center

9. Discussion and possible action regarding “\$3M Capital Improvements” provided for by a Resolution approved by the Authority on August 31, 2020 (“\$3M Capital Improvements Resolution of August 31, 2020”), including receipt and possible approval of “\$3M Capital Improvement Report” and “\$3M Capital Improvement Implementation Plan”, and implementation of same, each as provided for by the \$3M Capital Improvements Resolution of August 31, 2020. (Requested by Chair Everest)

Background: The \$3M Capital Improvements Resolution of August 31, 2020 is attached.

[OCCJA Reso for maintenance services, \\$3M Cap Improve from CARES for 8.31.20-2.1](#)
[OCCJA CARES Act \(Phase 1\)](#)

10. Discussion and possible action to approve a Resolution regarding \$34,116,806.52 of Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”) funding approved by the Oklahoma County Board of County Commissioners for transfer to the Oklahoma County Criminal Justice Authority, including possible discussion of Oklahoma County Detention Center funding needs, possible uses of such funds, and planning and processes for possible expenditure of said funds, with actions as desired by the Trustees. (Requested by Chair Everest)

[OCCJA Reso-\\$34M CARES Act funds.](#)
[OCCJA CARES Act \(Phase 2\)](#)

11. Discussion and possible action to create a committee for the purpose of planning and implementation of repairs and capital improvements of the Oklahoma County Detention Center, and appointment of committee members and chair. (Requested by Chair Everest)
12. Discussion and possible action regarding the engagement of a Program Director/Owner’s Representative to provide professional services in connection with the planning and implementation of repairs and capital improvements of the Oklahoma County Detention Center, including establishment of a process and schedule for selection and engagement of Program Director/Owner’s Representative. (Requested by Chair Everest and Vice-Chair Couch)

13. Discussion and possible action to authorize, approve and ratify contracts with vendors, suppliers and providers for the following goods and services necessary for operation of the Oklahoma County Detention Center, and authorizing the Chair or the Chief Executive Officer of the Authority to enter into such contracts and to authorize payment for such goods and services, all for and on behalf of the Oklahoma County Criminal Justice Authority: (Requested by Chair Everest)

a. JWC Environmental for \$45,997.53 for parts to repair sewage grinders at the jail.

Background: According to Facility Director Dale Frey, these materials are a necessity. The on-hand supply of parts will be depleted once repairs are completed on the two grinders which are currently inoperative.

[JWC Environmental Quote #56312](#)

Additional Items from Trustees

14. Discussion and possible action to receive, ratify and approve a revised Estimate of Needs for the Authority, and modification and submission of same to Oklahoma County as determined necessary by the Chief Executive Officer of the Authority, with the advice of the Chief Financial Officer of the Authority. (Requested by Chair Everest)

[OCCJA FY20-21 Estimate of Needs \(9.8.20 draft\)](#)

15. Receive report from Citizens Advisory Board, with discussion and action as desired by the Trustees. (Requested by Trustees Honeycutt and Ekwerekwu)
16. Discussion and possible action to determine the policy of the Oklahoma County Criminal Justice Authority, along with instructions to Chief Executive Officer of the Authority, as to the following: (requested by Trustee Ekwerekwu)
- a. Providing office space and other facilities for U.S Immigration and Customs Enforcement (ICE) at the Oklahoma County Detention Center.
- b. Immigration detainers of the United States Department of Homeland Security.
17. Report by Chief Executive Officer Greg Williams, and those persons designated by him, regarding operation of the Oklahoma County Detention Center, with possible action as desired by the Trustees. (Requested by Chair Everest)
18. Trustee comments/General Remarks. (Discussion among Trustees is not permitted)

Public Comment

Adjourn

INSTRUCTIONS FOR MEMBERS OF THE PUBLIC ADDRESSING THE AUTHORITY

A. Public comment on items listed on the agenda:

The public may address the Authority during open meetings on any matter listed on the current agenda.

B. Public comment on matters not on the agenda:

On any item not on the current agenda, the public may address the Authority under the item “Public Comment,” which is for information purposes only and are limited to comments on topics on which the Authority arguably has jurisdiction. The Trustees cannot discuss, take action or make any decisions on matters presented under the item “Public Comment.”

C. Requirements for all public comments:

Members of the public wishing to address the Authority shall fill out a “Public Comment Request Form” available outside the Authority meeting room (Room 204) and give it to the recording secretary.

Members of the public will be called to the podium by the Chair in the order that Public Comment Request Forms are received by the recording secretary.

Public Comments are limited to no more than three (3) minutes by each speaker, which may be reduced by the Chair in order to permit more people to speak before the meeting adjourns.