

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102
BOCC Meeting Room 204*

9:15:21 AM

FILED IN OFFICE
COUNTY CLERK
OKLAHOMA CITY, OKLA

Sep 14 2022
Danny Lambert,
Deputy County Clerk, Okla. Cnty.



Danny Lambert

Budget Board Amended Agenda

Thursday, September 15, 2022

10:00 AM

***Brian Maughan - Chairman
Forrest "Butch" Freeman - Vice-Chairman
Kevin Calvey - Member
Carrie Blumert - Member
Rick Warren - Member
Larry Stein - Member
Tommie Johnson III - Member***

YouTube: https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA

***Recorded in the
Oklahoma County Clerk's Office***

Call to Order

Roll Call

Notice of the meeting was posted Tuesday, September 13, 2022.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Pledge of Allegiance

Approval of Minutes

1. Discussion and possible action regarding the minutes of the regular meeting dated Thursday, August 18, 2022.

[8-18-22](#)

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

2. The following items 3 through 32 are the consent items for discussion and possible action and are routine in nature.

[Consent](#)

3. Resolution 2022-3515: Cash fund appropriation for Highway Cash Fund 1110 in the amount not to exceed \$2,009,433.27. To appropriate miscellaneous and interest receipts for the month of August, 2022.
4. Resolution 2022-3516: Cash fund appropriation for CBRIF Fund 1111 in the amount not to exceed \$110,910.75. To appropriate miscellaneous and interest receipts for the month of August, 2022.
5. Resolution 2022-3517: Cash fund appropriation for Treasurer's Mortgage Tax Fee Fund 1140 in the amount not to exceed \$14,305.00. To appropriate miscellaneous and interest receipts for the month of August, 2022.
6. Resolution 2022-3518: Cash fund appropriation for County Clerk Lien Fee Fund 1150 in the amount not to exceed \$46,648.08. To appropriate miscellaneous and interest receipts for the month of August, 2022.
7. Resolution 2022-3519: Cash fund appropriation for County Clerk UCC Filing Fee Fund 1151 in the amount not to exceed \$61,894.71. To appropriate miscellaneous and interest receipts for the month of August, 2022.

8. Resolution 2022-3520: Cash fund appropriation for County Clerk Records Management and Preservation Fund 1152 in the amount not to exceed \$148,756.57. To appropriate miscellaneous and interest receipts for the month of August, 2022.
9. Resolution 2022-3521: Cash fund appropriation for Sheriff Service Fee Fund 1160 in the amount not to exceed \$221,841.28. To appropriate miscellaneous and interest receipts for the month of August, 2022.
10. Resolution 2022-3522: Cash fund appropriation for Sheriff Special Revenue Fund 1161 in the amount not to exceed \$18,751.97. To appropriate miscellaneous and interest receipts for the month of August, 2022.
11. Resolution 2022-3537: Cash fund appropriation for Sheriff's Grant Fund 1162 in the amount not to exceed \$38,854.28. To appropriate miscellaneous and interest receipts for the month of August, 2022.
12. Resolution 2022-3523: Cash fund appropriation for Assessor's Revolving Fee Fund 1201 in the amount not to exceed \$1,473.00. To appropriate miscellaneous and interest receipts for the month of August, 2022.
13. Resolution 2022-3524: Cash fund appropriation for Juvenile Probation Fee Fund 1231 in the amount not to exceed \$1,107.50. To appropriate miscellaneous and interest receipts for the month of August, 2022.
14. Resolution 2022-3633: Cash fund appropriation for Juvenile Grant Fund 1233 in the amount not to exceed \$52,986.12. To appropriate miscellaneous receipts for the month of August, 2022.
15. Resolution 2022-3525: Cash fund appropriation for Planning Commission fund 1240 in the amount not to exceed \$41,193.39. To appropriate miscellaneous and interest receipts for the month of August, 2022.
16. Resolution 2022-3526: Cash fund appropriation for Emergency Management Fund 1251 in the amount not to exceed \$8,000.00. To appropriate miscellaneous and interest receipts for the month of August, 2022.
17. Resolution 2022-3527: Cash fund appropriation for Court Services Fund 1260 in the amount not to exceed \$10,885.00. To appropriate miscellaneous and interest receipts for the month of August, 2022.
18. Resolution 2022-3529: Cash fund appropriation for Shine Fund 1290 in the amount not to exceed \$16,865.48. To appropriate miscellaneous and interest receipts for the month of August, 2022.
19. Resolution 2022-3530: Cash fund appropriation for CARES Special Projects Fund 1400 in the amount not to exceed \$219.65. To appropriate miscellaneous and interest receipts for the months of August and September, 2022.
20. Resolution 2022-3531: Cash fund appropriation for Capital Improvement - Regular Fund 2010 in the amount not to exceed \$9,784.50. To appropriate miscellaneous and interest receipts for the month of August, 2022.
21. Resolution 2022-3532: Cash fund appropriation for Capital Improvement - Tinker Fund

2030 in the amount not to exceed \$833.70. To appropriate miscellaneous and interest receipts for the month of August, 2022.

22. Resolution 2022-3533: Cash fund appropriation for Tinker Clearing 2002 Fund 2031 in the amount not to exceed \$3,535.48. To appropriate miscellaneous and interest receipts for the month of August, 2022.
23. Resolution 2022-3534: Cash fund appropriation for County Bonds 2008 Fund 2032 in the amount not to exceed \$208.81. To appropriate miscellaneous and interest receipts for the month of August, 2022.
24. Resolution 2022-3535: Cash fund appropriation for Sale of Property Proceeds Fund 2050 in the amount not to exceed \$10.47. To appropriate miscellaneous and interest receipts for the month of August, 2022.
25. Resolution 2022-3536: Cash fund appropriation for Employee Benefits Fund 4010 in the amount not to exceed \$364,076.47. To appropriate miscellaneous and interest receipts for the month of August, 2022.
26. Resolution 2022-3538: Cash fund appropriation for Law Library Fund 6050 in the amount not to exceed \$36,486.50. To appropriate miscellaneous and interest receipts for the month of August, 2022.
27. Resolution 2022-3539: Cash fund appropriation for Employee Benefits Fund 4010 in the amount not to exceed \$1,500,000.00. To appropriate September premium receipts contingent upon the deposit being made on October 3, 2022.
28. Resolution 2022-2626: Amendment of carry-over appropriations for Sheriff Special Revenue Fund 1161 in the total amount of \$1,331,655.36 which is a decrease in Travel in the amount of \$4,754.63. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23 that was previously approved on Friday, July 1, 2022 Budget Board meeting.
29. Resolution 2022-2631: Amendment of carry-over appropriations for Planning Commission Fund 1240 in the total amount of \$339,861.79 which is a decrease in Salary of \$17,415.24 and a decrease in Benefits of \$3,157.41. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23 that was approved on Friday, July 1, 2022 Budget Board meeting.
30. Resolution 2022-2634: Amendment of carry-over appropriations for Court Services Fund 1260 in the total amount of \$143,196.67 which is a decrease in Operation in the amount of \$16.33. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23 that was approved on Friday, July 1, 2022.
31. Resolution 2022-2642: Amendment of carry-over appropriations for Election Board CTCL Covid 19 Fund 1410 in the total amount of \$105,826.55 which is a decrease in Operation in the amount of \$228.67. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23 that was approved on Friday, July 1, 2022.
32. Resolution 2022-3421: Amendment of carry-over appropriations for Special Projects Fund 1400 in the amount not to exceed \$18,072.13 to correct cost center and to move from 14003510-54000 to 14003500-54000 on the resolution that was approved on Thursday, August 18, 2022 Budget Board meeting.

End of Consent Docket

Recurring Agenda Items

33. Discussion and possible action regarding the Monthly Financial Report to be presented by Danny Lambert, Chief Deputy County Clerk.

[Monthly Report 8-31-2022](#)

[Power Point Monthly Report 9-15-22 -](#)

34. Discussion and possible action regarding an update from the Budget Evaluation Team on the current fiscal year 2022-23 Watch List. This item is requested by Cody Compton, Chairman of the Budget Evaluation Team.

[BET 22-23 WATCH LIST](#)

35. Discussion and possible action regarding an update of the County's Health Insurance Plan to be presented by Jon Wilkerson, Benefits and Retirement Director.

[September 2022 Health Plan Update](#)

Departmental Items

36. Discussion and possible action regarding the proposed employee and retiree rates. The Budget Evaluation Team voted on Tuesday, September 6, 2022 to recommend to the Budget Board to freeze the rates. This item is requested by Jon Wilkerson, Director of Benefits and Retirement.

[2023 Actuary Rates](#)

37. Discussion and possible action to approve reimbursement expenses from Special Projects Fund 1400-350 CARES Act in the total and final amount of \$20,467.57 for COVID related expenses incurred prior to December 31, 2021 to the Employee Benefits Fund 4010. This item is requested by Cody Compton, Chairman of the Budget Evaluation Team.

[Fund 1400-Special Projects -CARES at 9-1-2022](#)

[331 - Benefits](#)

38. Discussion and possible action to create a new line item in the Capital Projects Fund 2010 for the County Clerk's book project on the first floor. Funding for this project is to be determined. This item is requested by Stacey Trumbo, County Engineer.

39. Discussion and possible action to create a new line item in the Capital Projects Fund 2010 for the Annex Third Floor Purchasing project. Funding for this project is to be determined. This item is requested by Stacey Trumbo, County Engineer.

40. Discussion and possible action to create a new line item in the Capital Projects Fund 2010 for the Annex Security West Columns project. Funding for this project is to be determined. This item is requested by Stacey Trumbo, County Engineer.

- 41. Discussion and possible action to create a new line item in the Capital Projects Fund 2010 for the Eleventh Floor Egress project. Funding for this project is to be determined. This item is requested by Stacey Trumbo, County Engineer.
- 42. Discussion and possible action to create a new line item in the Capital Projects Fund 2010 for the Annex Security North Curb project. Funding for this project is to be determined. This item is requested by Stacey Trumbo, County Engineer.
- 43. Discussion and possible action regarding Resolution 2022-3596: Transfer of General Fund appropriations for Juvenile Detention 525 from Operation to Capital in an amount not to exceed \$6,500.00. Transfer is necessary in order to align funds for Internal Pipe Repairs (Sprinkler System/65%). This item is requested by J'me Overstreet, Juvenile Bureau Director.

[2022-3596](#)

- 44. Discussion and possible action regarding Resolution 2022-3598: Transfer of General Fund appropriations for Juvenile Bureau 526 from Operation to Capital in an amount not to exceed \$3,500.00. Transfer is necessary in order to align funds for Internal Pipe Repairs (Sprinkler System/35%). This item is requested by J'me Overstreet, Juvenile Bureau Director.

[2022-3598](#)

- 45. Discussion and possible action regarding the revised General Fund Revenues and Fund Balance for fiscal year 2022-23 in the amount not to exceed \$120,301,716.00 for a total supplement amount of \$8,604,276.00 to be presented by Danny Lambert, Chief Deputy County Clerk.

[FY 2022-23 General Fund Revenue Supplement](#)

- 46. Discussion and possible action regarding recommendations from the Budget Evaluation Team on the fiscal year 2022-23 General Fund Annual Budget. This item is requested by Cody Compton, Chairman of the Budget Evaluation Team.

[22-23 General Fund BET Recommendation-Supplement](#)

- 47. Discussion and possible action regarding Resolution 2022-3580: Supplemental Appropriations for the fiscal year 2022-23 Oklahoma County General Fund Budget in the amount not to exceed \$8,604,276.00. This item is requested by Danny Lambert, Chief Deputy County Clerk.

[Supplemental Estimate FY 2022-23](#)

- 48. Discussion and possible action regarding the Oklahoma County Estimate of Needs for fiscal year 2022-23 and Financial Statements ending June 30, 2022, which includes amending the General Fund Budget total appropriations of \$120,301,716.00. This will be a 10.35 mill levy for the General Fund. The Estimate of Needs also includes an appropriation of \$6,721,000.15 and a 0.77 mill levy for the County Sinking Fund. This item is requested by Danny Lambert, Chief Deputy County Clerk.

[Estimate of Needs FY 22-23](#)

- 49.** Discussion and possible action to approve the Employee Handbook Committee's September 13, 2022, recommendation the Budget Board approve as a supplement to the 2021 INTERIM Employee Handbook, a Revised Section 2.29. Travel Reimbursement Policy, effective November 1, 2022, in response to the 2022 Oklahoma Legislature's enactment of Enrolled HB 4188. Requested by Doug Enevoldsen, Chairman, Employee Handbook Committee.

[HB Comm Approved Revised Section 2.29. Travel Reimb Policy - 2021 INTERIM Employee HB - BB 09-15-22 Track changes](#)

[HB Comm Approved Revised Section 2.29. Travel Reimb Policy - 2021 INTERIM Employee HB - BB 09-15-22 Accept Changes](#)

- 50.** Discussion and possible action to create sub-departments in ARPA Fund 1415 as listed Sheriff 300, Juvenile 301, Social Services 302, Emergency Management 303, IT Department 304, Jail 305, Employee Benefits 306, County Clerk 307, Engineering 308. This item is requested by Danny Lambert, Chief Deputy County Clerk.

[ARPA Fund Chart](#)

- 51.** Discussion and possible action regarding Resolution 2022-3674: Transfer of appropriations from ARPA Fund 1415-365 Operation to ARPA Fund 1415-372 Capital in an amount not to exceed \$28,382,019.00 to pay for county ARPA projects approved by the Board of County Commissioners on August 15, 2022 and September 6, 2022.

[ARPA Projects 9-15-2022-Budget Board Allocation 2022-3674](#)

- 52.** Discussion and possible action regarding Resolution 2022-3675: Transfer of \$1,032,003.26 from ARPA Fund 1415-371 Operation to their correct Sub-Departments, Which includes transferring \$18,125.00 to 14151301 - Operation, \$5,437.00 to 14151307 - Operation, and \$1,008,441.26 to 14151306 - Operation. Transfer is to move the funded reimbursements into their correct cost center and Sub-Departments. Item is requested by Danny Lambert, Chief Deputy County Clerk.

[2022-3675](#)

- 53.** Discussion and possible action regarding Resolution 2022-3680: Transfer of \$525,000.00 from ARPA Fund 1415-372 Capital to the correct Sub-Department of ARPA Fund 14152300 - Operation. Transfer is to move the funded reimbursement into the correct cost center and Sub-Department. Item is requested by Danny Lambert, Chief Deputy County Clerk.

[2022-3680](#)

- 54.** Discussion and possible action regarding Resolution 2022-3681: Transfer of appropriations from ARPA Fund 1415-365 Operation to ARPA Fund 1415-372 Capital for an amount not to exceed \$63,587.00 for the Juvenile Capital Plan. This will

increase the project amount from \$475,311.00 to \$538,898.00. This transfer is contingent on Board of County Commissioners approval. This item is requested by Policy and Governance Committee.

[2022-3681](#)

- 55.** Discussion and possible action regarding Resolution 2022-3683: Transfer of appropriations from ARPA Fund 1415-365 Operation to ARPA Fund 14151304 Operation in an amount not to exceed \$234,838.00 to pay for county ARPA IT reimbursements approved by the Board of County Commissioners on August 15, 2022.

[2022-3683](#)

Citizen Participation: “Citizens may address the Board during open meetings under the agenda item “Citizen’s Participation.”, however the Board cannot discuss, take action or make any decisions on matters not on the current agenda. Please fill out a “Citizen’s Participation” request form provided by the County Clerk’s office or complete the fillable form that will be provided by PublicComment@oklahomacounty.org and submit via email or hand the form to the recording secretary prior to the meeting.

Board Comments/General Remarks

New business: In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.9, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Adjourn.