

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102
BOCC Meeting Room 204*

9:20:46 AM

FILED IN OFFICE
COUNTY CLERK
OKLAHOMA CITY, OKLA

Nov 16 2022
Kerrie Hudson,
Deputy County Clerk, Okla. Cnty.



Kerrie Hudson

Budget Board Amended Agenda

Thursday, November 17, 2022

10:00 AM

***Brian Maughan - Chairman
Forrest "Butch" Freeman - Vice-Chairman
Kevin Calvey - Member
Carrie Blumert - Member
Rick Warren - Member
Larry Stein - Member
Tommie Johnson III - Member***

YouTube: https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA

***Recorded in the
Oklahoma County Clerk's Office***

Call to Order

Roll Call

Notice of the meeting was posted Monday, November 14, 2022.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Pledge of Allegiance

Approval of Minutes

1. Discussion and possible action regarding the minutes of the special meeting dated Tuesday, October 18, 2022 and the regular meeting dated Thursday, October 20, 2022.

[10-18-22](#)

[10-20-22](#)

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

2. The following items 3 through 50 are consent items for discussion and possible action and are routine in nature.

[Consent](#)

3. Resolution 2022-4215: Cash fund appropriation for Highway Cash Fund 1110 in the amount not to exceed \$2,102,934.93. To appropriate miscellaneous and interest receipts for the month of October, 2022.
4. Resolution 2022-4216: Cash fund appropriation for CBRIF Fund 1111 in the amount not to exceed \$99,210.02. To appropriate miscellaneous and interest receipts for the month of October, 2022.
5. Resolution 2022-4217: Cash fund appropriation for Treasurer's Mortgage Tax Fee Fund 1140 in the amount not to exceed \$11,085.00. To appropriate miscellaneous and interest receipts for the month of October, 2022.
6. Resolution 2022-4218: Cash fund appropriation for County Clerk Lien Fee Fund 1150 in the amount not to exceed \$44,929.41. To appropriate miscellaneous and interest receipts for the month of October, 2022.
7. Resolution 2022-4219: Cash fund appropriation for County Clerk UCC Filing Fund

1151 in the amount not to exceed \$60,865.87. To appropriate miscellaneous and interest receipts for the month of October, 2022.

8. Resolution 2022-4220: Cash fund appropriation for County Clerk Records Management and Preservation Fund 1152 in the amount not to exceed \$147,963.60. To appropriate miscellaneous and interest receipts for the month of October, 2022
9. Resolution 2022-4221: Cash fund appropriation for Sheriff Service Fee Fund 1160 in the amount not to exceed \$257,266.12. To appropriate miscellaneous and interest receipts for the month of October, 2022.
10. Resolution 2022-4222: Cash fund appropriation for Sheriff Special Revenue Fund 1161 in the amount not to exceed \$20,406.11. To appropriate miscellaneous and interest receipts for the month of October, 2022.
11. Resolution 2022-4223: Cash fund appropriation for Sheriff's Grant Fund 1162 in the amount not to exceed \$38,308.14. To appropriate miscellaneous receipts for the month of October, 2022.
12. Resolution 2022-4224: Cash fund appropriation for Assessor's Revolving Fee Fund 1201 in the amount not to exceed \$2,562.00. To appropriate miscellaneous receipts for the month of October, 2022.
13. Resolution 2022-4225: Cash fund appropriation for Juvenile Probation Fee Fund 1231 in the amount not to exceed \$295.00. To appropriate miscellaneous receipts for the month of October, 2022.
14. Resolution 2022-4226: Cash fund appropriation for Planning Commission Fund 1240 in the amount not to exceed \$36,568.31. To appropriate miscellaneous receipts for the month of October, 2022.
15. Resolution 2022-4227: Cash fund appropriation for Court Services Fund 1260 in the amount not to exceed \$69,671.00. To appropriate miscellaneous receipts for the month of October, 2022.
16. Resolution 2022-4228: Cash fund appropriation for Shine Fund 1290 in the amount not to exceed \$13,933.88. To appropriate miscellaneous receipts for the month of October, 2022.
17. Resolution 2022-4229: Cash fund appropriation for Capital Improvement - Regular 2010 in the amount not to exceed \$14,575.07. To appropriate interest receipts for the month of October, 2022.
18. Resolution 2022-4230: Cash fund appropriation for Capital Improvement - Tinker Fund 2030 in the amount not to exceed \$1,489.62. To appropriate interest receipts for the month of October, 2022.
19. Resolution 2022-4231: Cash fund appropriation for Tinker Clearing 2002 Fund 2031 in the amount not to exceed \$5,212.85. To appropriate interest receipts for the month of October, 2022.
20. Resolution 2022-4232: Cash fund appropriation for County Bonds 2008 Fund 2032 in the amount not to exceed \$322.91. To appropriate miscellaneous and interest receipts for the month of October, 2022.

21. Resolution 2022-4233: Cash fund appropriation for Sale of Property Proceeds Fund 2050 in the amount not to exceed \$16.21. To appropriate interest receipts for the month of October, 2022.
22. Resolution 2022-4234: Cash fund appropriation for Employee Benefits Fund 4010 in the amount not to exceed \$376,949.07. To appropriate miscellaneous receipts for the month of October, 2022.
23. Resolution 2022-4235: Cash fund appropriation for Worker's Compensation Fund 4020 in the amount not to exceed \$232.13. To appropriate miscellaneous receipts for the month of October, 2022
24. Resolution 2022-4236: Cash fund appropriation for Law Library Fund 6050 in the amount not to exceed \$41,495.99. To appropriate miscellaneous receipts for the month of October, 2022.
25. Resolution 2022-4237: Cash fund appropriation for Employee Benefits Fund 4010 in the amount not to exceed \$1,500,000.00. To appropriate November premium receipts contingent upon the deposit being made on December 1, 2022
26. Resolution 2022-4313: Cash fund appropriation for Employee Benefits Fund 4010 in the amount not to exceed \$253,983.45 contingent upon the check being deposited from ARPA Fund 14151306.
27. Resolution 2022-4314: Cash fund appropriation for Employee Benefits Fund 4010 in the amount not to exceed \$120,153.51 contingent upon the check being deposited from ARPA Fund 14151306.
28. Discussion and possible action regarding Resolution 2022-4259: Carry-over appropriations for Highway Cash Fund 1110 in the amount not to exceed \$1,953,815.30. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
29. Discussion and possible action regarding Resolution 2022-4260: Carry-over appropriations for CBRIF Fund 1111 in the amount not to exceed \$139,609.21. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
30. Discussion and possible action regarding Resolution 2022-4261: Carry-over appropriations for Treasurer's Mortgage Fee Fund 1140 in the amount not to exceed \$4,434.39. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
31. Discussion and possible action regarding Resolution 2022-4262: Carry-over appropriations for County Clerk's Lien Fee Fund 1150 in the amount not to exceed \$22,898.28. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
32. Discussion and possible action regarding Resolution 2022-4263: Carry-over appropriations for County Clerk's UCC Central Filing Fund 1151 in the amount not to exceed \$22,639.02. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.

33. Discussion and possible action regarding Resolution 2022-4264: Carry-over appropriations for County Clerk's Records Preservation Fund 1152 in the amount not to exceed \$27,399.88. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
34. Discussion and possible action regarding Resolution 2022-4265: Carry-over appropriations for Sheriff Service Fee Fund 1160 in the amount not to exceed \$59,399.76. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
35. Discussion and possible action regarding Resolution 2022-4266: Carry-over appropriations for Sheriff Special Revenue Fund 1161 in the amount not to exceed \$143,104.33. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
36. Discussion and possible action regarding Resolution 2022-4267: Carry-over appropriations for Sheriff's Grant Fund 1162 in the amount not to exceed \$11,888.30. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
37. Discussion and possible action regarding Resolution 2022-4268: Carry-over appropriations for Juvenile Probation Fee Fund 1231 in the amount not to exceed \$21,327.50. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
38. Discussion and possible action regarding Resolution 2022-4269: Carry-over appropriations for Juvenile Grant Fund 1233 in the amount not to exceed \$7,932.32. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
39. Discussion and possible action regarding Resolution 2022-4270: Carry-over appropriations for Planning Commission Fund 1240 in the amount not to exceed \$14,562.80. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
40. Discussion and possible action regarding Resolution 2022-4271: Carry-over appropriations for Emergency Management Fund 1251 in the amount not to exceed \$21,473.14. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
41. Discussion and possible action regarding Resolution 2022-4272: Carry-over appropriations for Court Services Fund 1260 in the amount not to exceed \$1,462.40. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
42. Discussion and possible action regarding Resolution 2022-4273: Carry-over appropriations for Drug Court Fund 1280 in the amount not to exceed \$9,788.55. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
43. Discussion and possible action regarding Resolution 2022-4274: Carry-over appropriations for Mental Health Court Fund 1282 in the amount not to exceed \$375.27. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
44. Discussion and possible action regarding Resolution 2022-4275: Carry-over appropriations for Shine Fund 1290 in the amount not to exceed \$8,279.73. To carry

forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.

45. Discussion and possible action regarding Resolution 2022-4276: Carry-over appropriations for American Rescue Plan 2021 Fund 1415 in the amount not to exceed \$15,800.00. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
46. Discussion and possible action regarding Resolution 2022-4277: Carry-over appropriations for Capital Improvement Regular Fund 2010 in the amount not to exceed \$478,535.87. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
47. Discussion and possible action regarding Resolution 2022-4278: Carry-over appropriations for County Bonds 2008 Fund 2032 in the amount not to exceed \$4,565.00. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
48. Discussion and possible action regarding Resolution 2022-4279: Carry-over appropriations for Worker's Compensation Fund 4020 in the amount not to exceed \$100.00. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
49. Discussion and possible action regarding Resolution 2022-4280: Carry-over appropriations for Self Insurance Fund 4030 in the amount not to exceed \$13,260.05. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
50. Discussion and possible action regarding Resolution 2022-4281: Carry-over appropriations for Law Library Fund 6050 in the amount not to exceed \$6,463.02. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.

End of Consent Docket

Recurring Agenda Items

51. Discussion and possible action regarding the Monthly Financial Report to be presented by Maaiké Potter, Finance Director, County Clerk.

[Monthly Report 10-31-2022](#)

[Power Point Monthly Report 11-17-22 -](#)

52. Discussion and possible action regarding an update from the Budget Evaluation Team on the current fiscal year 2022-23 Watch List. This item is requested by Cody Compton, Chairman of the Budget Evaluation Team.

[BET 22-23 WATCH LIST](#)

53. Discussion and possible action regarding an update of the County's Health Insurance Plan to be presented by Jon Wilkerson, Benefits and Retirement Director.

[November 2022 Health Plan Update](#)

Departmental Items

- 54.** Discussion and possible action regarding Resolution 2022-4238: Transfer of General Fund appropriations from General Fund Reserve 995 Operation to Public Defender 230 Capital in an amount not to exceed \$12,000.00. Transfer is needed for the purchase of office furniture for the Public Defender's Office. This item is recommended by the Budget Evaluation Team. Requested by Cody Compton, Chairman of BET.

[2022-4238](#)

- 55.** Discussion and possible action regarding Resolution 2022-4356: Transfer of General Fund appropriations for Purchasing 240 from Operation to Capital in an amount not to exceed \$2,000.00. This transfer is necessary to cover new employee purchases. This item is requested by Chantel Boso, Director, Purchasing.

[2022-4356](#)

- 56.** Discussion and possible action regarding Resolution 2022-4308: Transfer of appropriations from ARPA Fund 1415-365 to ARPA Fund 1415-371 in the amount not to exceed \$374,136.96 to Sub-Department 14151306, which includes \$253,983.45 for ARPA Project 10110 - August's Covid Medical Claims and \$120,153.51 for ARPA Project 10118 - September's Covid Medical Claims. Transfer is necessary to pay for County ARPA Reimbursements approved by the Board of County Commissioners on November 7, 2022.

[2022-4308](#)

- 57.** Discussion and possible action regarding Resolution 2022-4373: Transfer of appropriations from ARPA Fund 1415-371 County Reimbursements' Sub-Department 14151305 in the amount of \$1,075,270.00 and ARPA Fund 1415-372 County Projects' Sub-Department 14152305 in the amount of \$2,662,000.00 for a total amount not to exceed of \$3,737,270.00 to ARPA Fund 1415-365. Transfers are necessary to reverse the previous authorized funding amounts for Detention Center projects to be reassessed through ARPA sub recipient process contingent on approval by the Board of County Commissioners on November 21, 2022. This item is requested by Brian Maughan, Commissioner, District Two and Chairman of the Board.

[2022-4373](#)

- 58.** Discussion and possible action regarding Resolution 2022-4381: The creation of the Construction Project Department 373 within the ARPA Fund 1415 to allow for a transfer of an amount not to exceed \$2,197,716.20 from 1415-365 to the newly created department 373. This transfer would allow for ARPA project increases of \$140,000.00 for project 10031, \$300,000.00 for project 10067, and a 20% increase of \$1,757,716.20 for previously approved projects 10009, 10031, 10064, 10067, 10095 for potential cost overruns approved by the Board of County Commissioners on October 20, 2022.

[2022-4381](#)

- 59.** Discussion and possible action regarding Resolution 2022-4382: The transfer of

previously approved ARPA construction projects that are currently in Department 372-County Projects, totaling \$8,348,581.00. Transfer is necessary to move previously approved capital projects to the newly created ARPA Construction Project Department 373, approved by the Board of County Commissioners on October 20, 2022.

[2022-4382](#)

60. Discussion and possible action to create the new Local Assistance and Tribal Consistency Fund, ARPA-LATCF Fund 1420. This item is requested by Brian Maughan, Commissioner, District Two and Chairman of the Board.
61. Discussion and possible action to approve the Employee Handbook Committee's November 15, 2022, recommendation the Budget Board approve a revision to Section 6.8. 401(A) Retirement Program Policy, as a supplement to the 2021 INTERIM Employee Handbook. This item is requested by Doug Enevoldsen, Chairman, Employee Handbook Committee.

[Proposed Revised Section 6.8. 401\(A\) Retirement Program - SUPPLEMENT to 2021 INTERIM Employee HB - Accept Change](#)

[Proposed Revised Section 6.8. 401\(A\) Retirement Program - SUPPLEMENT to 2021 INTERIM Employee HB - Track Change](#)

[2022 Retirement Plan Amendment - Rule of 60 - Approved by Budget Board 04-21-22](#)

62. Discussion and possible action to approve the Employee Handbook Committee's November 15, 2022, recommendation the Budget Board approve a revision to the Employee Acknowledgement Form, as a supplement to the 2021 INTERIM Employee Handbook. This item is requested by Doug Enevoldsen, Chairman, Employee Handbook Committee

[Proposed Revised Employee Acknowledgement Form within 2021 INTERIM Employee Handbook + Supplements](#)

63. Discussion and possible action regarding the Regular Scheduled Budget Board meetings for calendar year 2023.

[2023 Budget Board Regular Meeting Schedule](#)

Citizen Participation: “Citizens may address the Board during open meetings under the agenda item “Citizen’s Participation.”, however the Board cannot discuss, take action or make any decisions on matters not on the current agenda. Please fill out a “Citizen’s Participation” request form provided by the County Clerk’s office or complete the fillable form that will be provided by PublicComment@oklahomacounty.org and submit via email or hand the form to the recording secretary prior to the meeting.

Board Comments/General Remarks

New business: In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.9,

new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Adjourn.