



## OKLAHOMA COUNTY ELECTION BOARD

4201 N. Lincoln Boulevard

Tel (405) 713-1515

Oklahoma City, Oklahoma 73105-5210

Fax (405) 713-7191

November 15, 2021

### MEMORANDUM

To: Keith Monroe

From: Doug Sanders 

Subject: Usage of Lincoln Complex Conference Room

The Election Board requests approval to use the Lincoln Complex Conference Room.

We request the following timeframes:

Friday, July 1 – Wednesday, July 27, 2022

Friday, August 26 – Wednesday, September 21, 2022

The purpose is to have a overflow work area available in case it is needed.

Thank you for considering this request.

cc: Kelley Caraway