#229

REQUEST FOR DISTRICT ATTORNEY LEGAL SERVICES

THIS FORM IS TO BE USED TO REQUEST ADVICE AND/OR REPRESENTATION FROM THE DISTRICT ATTORNEY'S OFFICE REGARDING THE COUNTY OF OKLAHOMA, COUNTY OFFICIALS AND EMPLOYEES AS REQUIRED BY SECTIONS 215.4, 215.5, 215.25 AND 215.26 OF TITLE 19 OF THE OKLAHOMA STATUTES.

IF ADVICE IS SOUGHT, THE REQUEST MUST BE SIGNED BY AN ELECTED COUNTY OFFICER. THIS FORM MUST BE FILLED OUT AND SUBMITTED TO THE CIVIL DIVISION OF THE OKLAHOMA COUNTY DISTRICT ATTORNEY'S OFFICE IN A TIMELY MANNER. ALL RESPONSES TO REQUESTS FOR ADVICE WILL BE IN WRITING.

IF THE REQUEST IS FOR LEGAL REPRESENTATION UNDER 19 O. S. SECTION 215.25, THE REQUEST MUST BE SUBMITTED IN WRITING EARLY ENOUGH TO PERMIT THE DISTRICT ATTORNEY'S OFFICE ADEQUATE TIME TO COMPLETE A THOROUGH "GOOD-FAITH-AND-COURSE-OF-EMPLOYMENT" INVESTIGATION AS CONTEMPLATED BY 19 O.S. SECTION 215.26.

| DATE OF REQUEST: 04 / 26 / 22 COUNTY DEPARTMENT MAKING REQUES | | |
|--|---|-----------|
| OF THE DISTRICT ATTORNEY'S OFFICE Please review and approve the Contract be Oklahoma County on behalf of the Oklahoma Trower, PhD., who shall provide Psychologiattention of the County. Requisition 123000 Tamara Jean Ann Trower, PhD. This Agriculture of the County of t | etween the Board of County Commissioners of oma County Juvenile Bureau and Dr. Tamara | <u>r.</u> |
| "form and legality" are based on the documentar | RIATE. (NOTE: Advice, reviews and approvals as ation and information provided to the District Attorne when requesting an opinion or review from the District COUNTY OFFICER | y's |
| DATE RECEIVED BY DISTRICT ATTORNEY | * | |
| REPLY BY DISTRICT ATTORNEY: | Ruich 4-27-72 | |
| | - En | |
| | | |
| RECEIVED | DAVID PRATER DISTRICT ATTORNEY | |
| APR 27 2022 | Ву: | |
| CIVIL DIVISION DISTRICT ATTORNEY | | |

AGREEMENT FOR SERVICES

This Agreement consists of five (5) pages and is entered into by and between the Board of County Commissioners of Oklahoma County on behalf of the Oklahoma County Juvenile Bureau hereinafter called "County" and Dr. Tamara Reeves-Trower, Ph.D., 14020 N. Western Avenue, Suite 107, Edmond, OK 73013, hereinafter called "Contractor". The purpose of this Agreement is to secure psychological evaluations on clients coming to the attention of the County.

ARTICLE I QUALIFICATIONS

<u>Contractor</u> is a private entity and not an agent of the <u>County</u> or any other division or department of the <u>County</u>. She is properly trained and qualified to provide psychological evaluations to children and youth eighteen (18) years of age and under who come under the jurisdiction of the District Court of the State of Oklahoma.

ARTICLE II AGREEMENT

This Agreement shall become effective (1st) day of July 2022 and shall terminate at the close of the (30th) day of June 2023. Costs incurred prior to or subsequent to those dates are not allowed.

ARTICLE III OFFICIALS AND EMPLOYEES NOT TO BENEFIT

No official or employee of the <u>County</u> or any other employee of the Oklahoma County Government shall receive any share or part of the Agreement, or to any benefit that may arise therefrom, and no employee of the <u>County</u> or officer, official or employee for the <u>County</u> shall serve as employees of the <u>Contractor's</u> organization.

ARTICLE IV ALLOWABLE COST AND PAYMENT

<u>Contractor</u> will provide psychological evaluations of children and youth eighteen (18) years of age and under as ordered by the court. She shall be compensated for her services in accordance with the following fee schedule:

1. <u>Contractor</u> agrees to provide psychological evaluations for children and youth eighteen (18) years of age and under at a cost of Seven hundred and fifty dollars (\$750.00) per evaluation.

Payment for services rendered will be made only upon receipt of documented claims. These claims shall be submitted monthly in the format and in accordance with procedures prescribed by the <u>County</u>. The <u>County</u> must authorize all claims. Total payments pursuant to this contract shall not exceed \$20,000.00 (Twenty Thousand Dollars).

In the event claims are subsequently disallowed by the <u>County</u> pursuant to the <u>Agreement</u>, the <u>Contractor</u> shall repay the General Fund of the <u>County</u>, on demand, the amount of any such disallowed claims or at the discretion of the <u>County</u> may deduct such amounts from subsequent payments to be made to the <u>Contractor</u> hereunder without prejudice however to the <u>County's</u> right thereafter to establish the allowability of any such item(s) of cost under this Agreement.

ARTICLE V ACCOUNTS AND REPORTS

The <u>County</u> shall periodically review the performance of <u>Contractor</u> under this Agreement. If as a result of such review(s), the <u>County</u> determines that the responsibilities of <u>Contractor</u> pursuant to the Agreement are not being adequately performed or if the <u>County</u> determines that a change in the nature or scope of services to be provided under the Agreement requires modification, the parties shall attempt to resolve the issue amicably and to agree upon any needed changes to this Agreement and to implement the adjustments required by the <u>County</u>. If the parties are unable to reach an agreement, the parties shall be discharged from further obligations under the terms of the Agreement.

ARTICLE VI SPECIAL PROVISIONS

- 1. The <u>County</u> or Oklahoma County District Court must authorize all services offered pursuant to the Agreement prior to delivery. It is also understood that need for services pursuant to this Agreement will be at the sole discretion of the <u>County</u> and/or Oklahoma County District Court.
- 2. <u>Contractor</u> agrees to conduct psychological testing and interviews of clients at the Contractor's office or at the Oklahoma County Juvenile Bureau as requested.
 - It shall be the responsibility of the <u>County</u> to provide proper accommodations (available space/room) and environment adequate for psychological and mental evaluations. Such accommodations and environment <u>shall meet</u> the standards of APA (American Psychological Association) Standards of Practice Statutes and Standards of Practice for Forensic Psychologists division of APA and AERA (American Educational Research Association) for professional, standards of practice, in conducting such evaluations, including appropriate freedom of interference, intrusiveness of personnel, and noise levels such that in meeting such standards it will be appropriately free from undue noise, interference and disturbance to be both reliable and valid.
- 3. <u>Contractor</u> agrees to appear in court and testify under oath as to the interpretation of test results and contents of the written evaluation report.
- 4. <u>Contractor</u> agrees to produce written report of findings and conclusions within ten (10) working days following administration of the evaluation testing.
- 5. <u>Contractor</u> affirms she is knowledgeable of Oklahoma Statutes pertaining to children and youth eighteen (18) years of age and under.
- 6. <u>Contractor</u> agrees testing instruments used in the evaluation process to arrive at findings and conclusions will be maintained on file for twenty-four (24) months from the date of testing

- 7. <u>Contractor</u> affirms she is a Ph.D. Clinical Psychologist with specialized training with adults and adolescents licensed to practice under the applicable laws of the State of Oklahoma.
- 8. <u>Contractor</u> and/or persons they designate to serve during her absence agree to adhere to Oklahoma County Juvenile Bureau's policies and procedures concerning facility security and confidentiality of client information.

ARTICLE VII EQUAL OPPORTUNITY AND DISCRIMINATION

The <u>County</u> and the <u>Contractor</u> agree they are equal opportunity employers and in compliance with Federal regulations, at Title 45, Code of Federal Regulations, Part Eighty (80) (which implement P.L. 88-352 Civil Rights Act of 1964) and execute orders thereunder and the Rehabilitation Act of 1973, as amended, including but not limited to, giving equal opportunity both to those seeking employment and those seeking services without regard to race, color, religion, sex, national origin or handicap.

ARTICLE VIII LIABILITY

<u>Contractor</u> shall perform their work under this Agreement as an independent contractor and agrees that the <u>County</u> is to be free from all liabilities and damages resulting from their performance hereunder. It is further agreed that <u>Contractor</u> will indemnify and hold harmless Oklahoma County against all claims and causes of action of any kind and character, which may arise as a result of.

ARTICLE IX COMPLIANCE WITH LAW

<u>Contractor</u> agrees to comply with all applicable State and Federal Laws, statutes, regulations, rulings or enactments of any governmental authorities that are applicable to this Agreement. Observance of and compliance with their requirements shall be the responsibility of <u>Contractor</u> without reliance on, or superintendent of, or direction by the <u>County</u>.

<u>Contractor</u> understands she is responsible for payment of wages and benefits required by federal law (i.e., FICA) to any persons employed in conjunction with fulfillment of obligations of this contract.

ARTICLE X EVALUATIONS

The <u>County</u> through any authorized representative has the right, at all reasonable times, to inspect, investigate or otherwise evaluate the service performed. If any inspection, investigation or evaluation is made by the <u>County</u>, the <u>Contractor</u> shall provide all reasonable assistance. All inspections, investigations, or evaluations shall be performed in such a manner as will not unduly interfere with the performance of the service.

ARTICLE XI FEES

<u>Contractor</u> shall not impose any fees to <u>County</u> employees for services provided pursuant to this Agreement.

ARTICLE XII OWNERSHIP INFORMATION

<u>Contractor</u> affirms that no person who has ownership or controls interest in, or is an agent or managing employee, has been convicted of a criminal offense involving moral turpitude.

ARTICLE XIII CANCELLATION/TERMINATION

In the event <u>Contractor</u> fails to meet the terms and conditions herein or fails to provide services in accordance with the provisions of this Agreement, the <u>County</u> may, upon written notice of default to <u>Contractor</u>, cancel this Agreement immediately and such cancellation shall not be an exclusive remedy but shall be in addition to any other rights and remedies provided by law. This Agreement may be terminated for any reason, by either party by giving thirty (30) days written notice to the other party.

ARTICLE XIV MODIFICATION

<u>Contractor</u> is not authorized to change any element of this Agreement. All changes shall be consummated by formal written amendment agreed and executed by both the <u>County</u> and <u>Contractor</u>.

This Agreement is made in the State of Oklahoma and shall be governed by the laws of the State of Oklahoma, and Article 10 Section 26 of the Oklahoma Constitution.

For the faithful performance of the terms of this Agreement, the parties hereto in their capacities as stated affix their signatures.

J'me Overstreet, Director Oklahoma County Juvenile Bureau 5905 N. Classen Court, Suite 202

Oklahoma City, OK 73118

Dr. Tamara Reeves-Trower, Ph.D.

Contractor

14020 N. Western Avenue, Suite 107

Edmond, OK 73013

Subscribed and sworn to before me this 26 day of Classe , 20

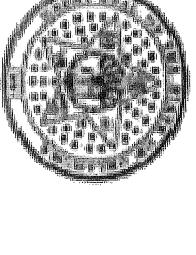
My Commission Expires: 5-10-22

Notary Public *Oえの*

#02008283

COUNTY

| APPROVED this | day of | , 20 | A , |
|---------------------------------|--------------------------------------|-------------|--|
| | | | Board of County Commissioners Oklahoma County, Oklahoma |
| | | | By Chairman |
| ATTEST: David B. Hooten, Cou | inty Clerk | | By Member |
| APPROVED as to forn | ு n and legality thig <u></u> day | of <u>A</u> | By Member w'/ |
| | | | Assistant District Attorney |



Health Service Psychologist

OKLAHOMA

THIS IS TO CERTIFY THAT Tamara Trower, Ph.D.

License #1206 Expires 12/31/2022

AUTHORIZED BY THE STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS IS LICENSED AS A PSYCHOLOGIST IN THE STATE OF OKLAHOMA AS

Chair of the Board

Rang Rose

Executive Officer



ві11 то JUVENILE JUSTICE BUREAU

5905 N. CLASSEN COURT SUITE 202 OKLAHOMA CITY, OK

73118

__________ Requisition 12300018-00 FY 2023

Acct No:

UNDEFINED ACCOUNT.

Review:

Buyer: 6065jjvallee

|Status: Created

Page 1

Vendor

TAMARA JEAN ANN TROWER PHD

14020 N WESTERN AVE, SUITE 107

EDMOND, OK 73013

Te1#405-822-7844 Fax 405-493-6760

Ship To

JUVENILE JUSTICE BUREAU 5905 N. CLASSEN COURT SUITE 202

OKLAHOMA CITY, OK 73118

Deliver To

JUVENILE JUSTICE BUREAU 5905 N. CLASSEN COURT SUITE 202

OKLAHOMA CITY, OK 73118

| Date Vendor Date Ship Ordered Number Required Via | Terms | Department | and annu and annu annu annu annu annu an |
|---|--|------------------|--|
| 04/26/22 003618 | men cum ann ann ann ann ann ann ann ann ann an | Juvenile Justice | Bureau |
| LN Description / Account | Qty | Unit Price | Net Price |
| 001 Blanket-DA Contract for Professional Services/Psychologist as needed/FY 23. | 20000.00 EACH | 1.00000 | 20000.00 |

Ship To JUYENILE JUSTICE BUREAU 5905 N. CLASSEN COURT SUITE 202 OKLAHOMA CITY, OK 73118

Deliver To JUVENILE JUSTICE BUREAU 5905 N. CLASSEN COURT SUITE 202 OKLAHOMA CITY, OK 73118

Requisition Link

Requisition Total

20000.00

***** General Ledger Summary Section ***** Account

Amount Remaining Budget

OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST SHEET

FOR THE April 5, 2021 AGENDA

| DEPARTMENT; | Juvenile Bureau | REQUESTED BY:_ | J'me Overstreet | | |
|--|-------------------------------|--------------------------------------|--|--|--|
| REQUISITION NO | 12200016 | REQUISITION SHEET | ATTACHED:X YES N/A | | |
| NAME OF FUNDS: | Probation Fee F | und | | | |
| FUND NUMBERS: 12 | 31 / 5 | 520 / 54453 | MANAGERI GAMAN GARAN GAR | | |
| DOES THE AGENDA I | TEM CONTAIN P | RIVACY-PROTECTED OR SECURI | TY INFORMATION? YES X NO | | |
| AGENDA ITEMS CONTO THE AGENDA. | TAINING PRIVA | CY-PROTECTED OR SECURITY IN | FORMATION WILL NOT BE HYPERLINKED | | |
| NUMBER OF ORIGINA | AL DOCUMENTS | TO BE RETURNED TO YOUR DEP | ARTMENT: | | |
| AGENDA ITEM READS AS FOLLOWS: Discussion and possible action to approve the Contract between the Board of County Commissioners of Oklahoma County on behalf of the Oklahoma County Juvenile Bureau and Dr. Tamara Reeves, Ph.D., who shall provide Psychological Evaluations of clients coming to the attention of the County. Requisition 12200016 not to exceed \$20,000, has been issued to Dr. Tamara Reeves, PhD. This Agreement shall be effective July 1, 2021 through June 30, 2022, contingent upon encumbrance of funds, Requested by J'me Overstreet, Juvenile Bureau Director and approved as to form and legality by Aaron Etherington, Assistant District Attorney. | | | | | |
| APPROVED BY DA (If Applicable) | | APPROVED BY ENGINEER (If Applicable) | APPROVED BY PURCHASING (If Applicable) | | |
| ASSISTANT DISTRICT | ATTORNEY | COUNTY ENGINEER | PURCHASING AGENT | | |
| Please initial that docur | nent has been rev | iewed for privacy-protected or secur | ity information | | |
| DISTRICT ATTORNE | Y:YE | SN/A | | | |
| COUNTY CLERK: | YES | N/A | | | |
| Indicate any privacy-protected information that exists | | | | | |
| (NOTE: THE CHAIR! SUBMITTED AFTER | MAN/CHIEF DEI THE DEADLINE | PUTY MUST APPROVE ALL EME) | RGENCY REQUESTS FOR ANY ITEM | | |
| DATE OF REQUEST: | | APPROVED BY: | Maughan CHAIRMAN | | |

AGREEMENT FOR SERVICES

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This Agreement is made in the State of Oklahoma and shall be governed by the laws of the State of Oklahoma, and Article 10 Section 26 of the Oklahoma Constitution.

For the faithful performance of the terms of this Agreement, the parties hereto in their capacities as stated affix their signatures.

| O'me Overstreet, Director Oklahoma County Juvenile Bureau 5905 N. Classen Court, Suite 202 | Dr. Tamara Reeves, Ph.D. Contractor 14020 N. Western Avenue, Sulte 107 |
|--|--|
| Oklahoma City, OK 73118 | Edmond, OK 73013 |
| Subscribed and sworn to before me this | day of |
| My Commission Expires: // Alaree al- Notary Public | The backs of Oktober |
| APPROVED this 5 | _{ov of} April 20.21 |

Board of County Commissioners Oklahoma County, Oklahoma

Carrie Blumeto

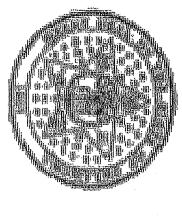
Carrie Blumert, Member

Kevin Calvey, Member

APPROVED:

ATTEST: Local David B. Hooten, County Clerk

PO No. 22200614



Health Service Psychologist OKING HOMA

Incense #1206 Tamara Reeves, Ph.D. Expires 12/31/2021

AUTHORIZED BY THE STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS

IS LICENSED AS A PSYCHOLOGIST IN THE STATE OF OKLAHOMA AS

Chair of the Board

Gard Da

Executive Officer

#215

REQUEST FOR DISTRICT ATTORNEY LEGAL SERVICES

THIS FORM IS TO BE USED TO REQUEST ADVICE AND/OR REPRESENTATION FROM THE DISTRICT ATTORNEY'S OFFICE REGARDING THE COUNTY OF OKLAHOMA, COUNTY OFFICIALS AND EMPLOYEES AS REQUIRED BY SECTIONS 215.4, 215.5, 215.25 AND 215.26 OF TITLE 19 OF THE OKLAHOMA STATUTES.

IF ADVICE IS SOUGHT, THE REQUEST MUST BE SIGNED BY AN ELECTED COUNTY OFFICER. THIS FORM MUST BE FILLED OUT AND SUBMITTED TO THE CIVIL DIVISION OF THE OKLAHOMA COUNTY DISTRICT ATTORNEY'S OFFICE IN A TIMELY MANNER. ALL RESPONSES TO REQUESTS FOR ADVICE WILL BE IN WRITING.

IF THE REQUEST IS FOR LEGAL REPRESENTATION UNDER 19 O. S. SECTION 215.25, THE REQUEST MUST BE SUBMITTED IN WRITING EARLY ENOUGH TO PERMIT THE DISTRICT ATTORNEY'S OFFICE ADEQUATE TIME TO COMPLETE A THOROUGH "GOOD-FAITH-AND-COURSE-OF-EMPLOYMENT" INVESTIGATION AS CONTEMPLATED BY 19 O.S. SECTION 215.26.

| DATE OF REQUEST: 03 / 23 COUNTY DEPARTMENT MAKING R. | |
|--|---|
| OF THE DISTRICT ATTORNEY'S Please review and approve the Com- Oklahoma County on behalf of the Reeves, Ph.D., who shall provide Ps attention of the County. Requisition Tamara Reeves, PhD. This Agreen | AT THE REQUEST IS AND WHY THE ASSISTANCE OFFICE IS NEEDED; tract between the Board of County Commissioners of Oklahoma County Juvenile Bureau and Dr. Tamara ychological Evaluations of clients coming to the 12200016 not to exceed \$20,000 has been issued to Dr. ment shall be effective July 1, 2021 through June 30, e of funds. Requested by J'me Overstreet, Juvenile |
| "form and legality" are based on the doc | PROPRIATE. (NOTE: Advice, reviews and approvals as to cumentation and information provided to the District Attorney's rmation when requesting an opinion or review from the District COUNTY OFFICER |
| DATE RECEIVED BY DISTRICT ATT | ORNEY: |
| REPLY BY DISTRICT ATTORNEY: | rined, 3/03/01 |
| RECEIVED MAR 2 3 2021 | DAVID PRATER DISTRICT ATTORNEY By: |

CIVIL DIVISION
Revised 2003 ISTRICT ATTORNEY





Bill To JUVENILE JUSTICE BUREAU 5905 N. CLASSEN COURT SUITE 202 OKLAHOMA CITY, OK 73118

Requisition 12200016-00 FY 2022

Addt No: UNDEFINED ACCOUNT. Review: Buyer: 6065jjvallee Status: Created

Page 1

Vendor TAMARA RHEVES, PHD 14020 N WESTERN AVE, SUITE 107 Ship To JUVENILE JUSTICE BUREAU 5905 M. CLASSEN COURT SUITE 202 OKLAHOMA CITY, OK 73118

EDMOND, OK 73013

Tel#405-822-7844 Fax 405-493-6760

Deliver To JUVENILE JUSTICE BUREAU 5905 N. CLASSEN COURT SUITE 202 OKLAHOMA CITY, OK 73118

| Date Ordered | | | Terms | Department | | | | |
|---|-----------|------------------|-------|------------|-----------|---------|-------|-------|
| 03/23/21 | 003618 | | | | Juvenille | Justice | Burea | u |
| LN Descript | ion / Add | ount | | Qty | Undt F | rice | Net | Price |
| 001 Blanket for DA Contract for Professional Services (Psychologist) as needed for FY 22, | | 20000.00 EACH | 1 0 | 00000 | 200 | 000.00 | | |

Ship To JUVENTLE JUSTICE BUREAU 5905 N. CLASSEN COURT SUITE 202 OKLAHOMA CITY, OK 73118

Deliver To JUVENILE JUSTICE BUREAU 5905 N. CLASSEN COURT SUITE 202 OKLAHOMA CITY, OK 73118

Requisition Link

Requisition Total

20000.00

***** General Ledger Summary Section *****
Account

Amount Remaining Budget