OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST SHEET

FOR THE May 16, 2022 AGENDA

DEPARTMENT:	Juvenile Bureau	REQU	ESTED BY:_	J'me Overstreet		
REQUISITION NO.:_1:	2300040 (Detention(52	25) & Bureau (526) N/A	REQUIS	SITION SHEET AT	TACHED: <u>X</u> _	YES
NAME OF FUNDS:	General Fund					
FUND NUMBERS <u>: 1</u>	001 / 525(Detention)-526 (Burea	u)	/ 55380		
DOES THE AGENDA	ITEM CONTAIN PR	RIVACY-PROTECTED	OR SECURI	TY INFORMATION	N?YES _ <u>}</u>	<u>X</u> NO
AGENDA ITEMS CON TO THE AGENDA.	ITAINING PRIVAC	Y-PROTECTED OR SI	ECURITY INI	FORMATION WIL	L NOT BE HYPE	ERLINKED
NUMBER OF ORIGIN	AL DOCUMENTS T	ГО BE RETURNED TO	YOUR DEPA	ARTMENT:		
AGENDA ITEM REAL	S AS FOLLOWS:					
Discussion and possi						
of County Commis						
Francotyp-Postalia						
Envelope Sealer, A						
12300040 (Detention						
\$624.00 for rental]	payments, have l	been issued to Fran	cotyp-Post	alia Inc. This O	ption to renew	will be
effective July 1, 202	22 through June	30, 2023 continger	it upon enc	umbrance of fu	nds. Requeste	ed by J'me
Overstreet, Juveni	le Bureau Direct	or and approved as	to form and	legality by Aaron	Etherington,	Assistant
District Attorney.						
APPROVED BY DA (If Applicable)		APPROVED BY ENGI (If Applicable)	INEER	APPROVED (If Applicab) BY PURCHASI le)	NG
ASSISTANT DISTRIC	T ATTORNEY	COUNTY ENGINEER		PURCHASI	NG AGENT	
Please initial that docu	ment has been revi	ewed for privacy-prote	ected or secur	rity information		
DISTRICT ATTORN	EY:YES	SN/A				
COUNTY CLERK: _	YES	N/A				
Indicate any privacy-p	rotected informatio	on that exists				
(NOTE: THE CHAIR SUBMITTED AFTER		UTY MUST APPROV	E ALL EME	RGENCY REQUE	STS FOR ANY 1	<u>ITEM</u>
DATE OF REQUEERS		A DDD OVED A	DX/.			
DATE OF REQUEST:_		APPKUVEDI) I :	СН	AIRMAN	

#265

REQUEST FOR DISTRICT ATTORNEY LEGAL SERVICES

THIS FORM IS TO BE USED TO REQUEST ADVICE AND/OR REPRESENTATION FROM THE DISTRICT ATTORNEY'S OFFICE REGARDING THE COUNTY OF OKLAHOMA, COUNTY OFFICIALS AND EMPLOYEES AS REQUIRED BY SECTIONS 215.4, 215.5, 215.25 AND 215.26 OF TITLE 19 OF THE OKLAHOMA STATUTES.

IF ADVICE IS SOUGHT, THE REQUEST MUST BE SIGNED BY AN ELECTED COUNTY OFFICER. THIS FORM MUST BE FILLED OUT AND SUBMITTED TO THE CIVIL DIVISION OF THE OKLAHOMA COUNTY DISTRICT ATTORNEY'S OFFICE IN A TIMELY MANNER. ALL RESPONSES TO REQUESTS FOR ADVICE WILL BE IN WRITING.

IF THE REQUEST IS FOR LEGAL REPRESENTATION UNDER 19 O. S. SECTION 215.25, THE REQUEST MUST BE SUBMITTED IN WRITING EARLY ENOUGH TO PERMIT THE DISTRICT ATTORNEY'S OFFICE ADEQUATE TIME TO COMPLETE A THOROUGH "GOOD-FAITH-AND-COURSE-OF-EMPLOYMENT" INVESTIGATION AS CONTEMPLATED BY 19 O.S. SECTION 215.26.

FAITH-AND-COURSE-OF-EMPLOYMENT" II SECTION 215.26.	NVESTIGATION AS CONTEMPLATED BY 19 O.S.
23 DATE OF REQUEST: <u>05 / 6 / 22</u> COUNTY DEPARTMENT MAKING REQUEST	
OF THE DISTRICT ATTORNEY'S OFFIC	REQUEST IS AND WHY THE ASSISTANCE TE IS NEEDED: the Standard Rental Agreement between the
Board of County Commissioners of Oklaho Juyenile Bureau and Francotyp-Postalia/F	oma County on behalf of the Oklahoma County P Mailing Solutions for the rental of PostBase 45 Gealer, Accounting Package with 20 Accounts,
unlimited resets and rate guard. Requisition and 12200006 (Bureau-526 budget/\$218.40 payments, have been issued to Francotyp-P	ons 12300040 (Detention-525 budget/\$405.60)), at a total cost not to exceed \$624.00 for rental Postalia Inc. This Option to renew will be
effective July 1, 2022 through June 30, 202. Requested by J'me Overstreet, Juvenile Bu	
as to "form and legality" are based on the do	PPROPRIATE. (NOTE: Advice, reviews and approvals ocumentation and information provided to the District formation when requesting an opinion or review from the COUNTY OFFICER
DATE RECEIVED BY DISTRICT ATTORNEY	?:
REPLY BY DISTRICT ATTORNEY:	d 5/5/02
RECEIVED	DAVID PRATER
MAY 0 5 2022	DISTRICT ATTORNEY

CIVIL DIVISION
Revised 2003 DISTRICT ATTORNEY

1230004/3

OKLAHOMA COUNTY, OKLAHOMA

BOARD OF COUNTY COMMISSIONERS

STANDARD RENTAL CONTRACT BETWEEN COUNTY AND VENDOR

CONTRACT made as of the	<u>lst</u> day of <u>July</u> , 2022
BETWEEN the COUNTY:	The Board of County Commissioners of the County of Oklahoma 320 Robert S. Kerr, Rm. 101 Oklahoma City, Oklahoma 73102
on behalf of: Contact Person: Telephone Number:	Juvenile Bureau (County Dept.) Valerie D. Lee (405) 713-6439
and the VENDOR : Address:	Francotyp-Postalia FP Mailing Solutions 140 N. Mitchell Court, Suite 200
Contact Person: Telephone Number:	Addison, IL 60101-5629 Roger Gorman (405) 917-1975
For the rental of the followin	g items:
PostBase 45 Postage meter Accounts, unlimited resets, a	with 10 lb scale, Envelope Sealer, Accounting Package with 20 nd rate guard. (GSA) GS-25F-0014R
•	
This contract has been exam Oklahoma County. Assista	ined and approved as to form and legality by the District Attorney, Date 5/6/2
MALE COLIDINAL TAXO MASS	

THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW.

Standard contract consisting of 3 pages
With _____ page of attachments

ARTICLE 1 EQUIPMENT RENTED

The Vendor shall supply the following equipment to the County: (describe item/s and serial numbers/s)

One (1) PostBase 45 Color Touchscreen meter, Integrated 10 lb Scale, Label dispenser, Letter Tray, Moistener

One (1) PostBase 45 Envelope Sealer

One (1) Accounting Package with 20 Accounts

ARTICLE 2 INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

ARTICLE 3 TERM OF CONTRACT AND RENEWAL

This contract sh	iall commence on <u>Ju</u>	ly 1, 2022	and
shall terminate on	June 30, 2023	. The contract is rene	wable for an additional
fiscal year upon approv	al of both parties.		

Unless terminated earlier, this Contract will automatically terminate at the end of the current fiscal year (June 30) pursuant to Article 10, Section 26 of the Oklahoma Constitution.

It is agreed that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a 30-day written notice of termination. It is further agreed the County may terminate this Contract immediately if the Vendor fails to provide services in accordance with this contract or in any way breaches any of the provisions of the Contract.

ARTICLE 4 CONTRACT AMOUNT

The County shall pay the Vendor for the rental of this equipment as follows:

PostBase 45 Postage Meter with 10 lb. Scale (with rate guard) -, Envelope Sealer/Stacker - \$52.00 per month for package (billed quarterly/\$156.00) or \$624.00 annually.

ARTICLE 5

MISCELLANEOUS PROVISIONS

<u>ARTICLE 6</u> BLANKET PURCHASE ORDER

This contract is null and void unless the amount of the contract has been encumbered by the Oklahoma County Clerk. Upon approval of this contract, a Blanket Purchase Order Number will be issued by Oklahoma County as set out below.

ARTICLE 7 LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq., 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

	APPROVED this	_ day of	, 20,
	*		BOARD OF COUNTY COMMISSIONERS OKLAHOMA COUNTY, OKLAHOMA
	ved by County Dept.: Dept.: Indent Head	·}	Chairman
ATTE	ST:		
David	B. Hooten, County Clerk		VENDOR: Fp mailing Solutions
Attest	or Notary: Talerie A	-Lee	By: Rog Toma- agest
	sition Number <u>/23000 40</u> et Purchase Order Number)	VALERIE D. LEE NOTARY PUBLIC STATE OF OKLAHOMA Commission # 02008283 Expires 05/10/26
			Expires 05/10/26

Bill To JUVENILE JUSTICE BUREAU 5905 N. CLASSEN COURT SUITE 202 OKLAHOMA CITY, OK

73118

Requisition 12300040-00 FY 2023

Acct No:

UNDEFINED ACCOUNT.

Review: Buyer: Buyer: 6065jjvallee |Status: Created

Page 1

Vendor

FRANCOTYP-POSTALIA INC 140 N MITCHELL CT, SUITE 200

ADDISON, IL 60101

Tel#800-341-6502 Fax 800-341-5141 Ship To

JUVENILE JUSTICE BUREAU 5905 N. CLASSEN COURT SUITE 202

OKLAHOMA CITY, OK 73118

Deliver To JUVENILE JUSTICE BUREAU 5905 N. CLASSEN COURT SUITE 202 OKLAHOMA CITY, OK 73118

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department	and their prop title and first their their time have and past
05/05/2	1000399		1	e dire was see and see and had been the see and see and see and see and see	Juvenile Justic	e Bureau
LN Descr	iption / Acc		a note and sind fine July 5-6 5-6 and		Unit Price	Net Price
Renta Posta (with Seale 65%) Ship JUVEN 5905 SUITE	LLE JUSTICE N. CLASSEN (PostBase 4 th 101b. So)-Envelope (Deter BUREAU COURT	15 cale	405.60 EACH		405.60
5905 SUITE OKLAH	ILE JUSTICE N. CLASSEN (202 DMA CITY, O	COURT K 73118 anket for I	Postage			218.40
45 Po (with	Rental for stage Meter rate guard r/Stacker.	with 10 ll), Envelop	o. Scale	EACH		

Bill To

JUVENILE JUSTICE BUREAU 5905 N. CLASSEN COURT SUITE 202

OKLAHOMA CITY, OK

73118

Requisition 12300040-00 FY 2023

Acct No:

UNDEFINED ACCOUNT.

Review:

Buyer: 6065jjvallee

Status: Created

Page 2 TOTAL STATES AND ADDRESS AND A

Vendor

FRANCOTYP-POSTALIA INC

140 N MITCHELL CT, SUITE 200

ADDISON, IL 60101

Te1#800-341-6502 Fax 800-341-5141 Ship To

JUVENILE JUSTICE BUREAU 5905 N. CLASSEN COURT SUITE 202

OKLAHOMA CITY, OK 73118

Deliver To JUVENILE JUSTICE BUREAU 5905 N. CLASSEN COURT SUITE 202

OKLAHOMA CITY, OK 73118

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
	1000399	}			Juvenile Justice Bureau

LN Description / Account

Qty

Unit Price

Net Price

Ship To JUVENILE JUSTICE BUREAU 5905 N. CLASSEN COURT SUITE 202 OKLAHOMA CITY, OK 73118

Deliver To JUVENILE JUSTICE BUREAU 5905 N. CLASSEN COURT SUITE 202 OKLAHOMA CITY, OK 73118

Requisition Link

Requisition Total

624.00

***** General Ledger Summary Section ***** Account

Amount Remaining Budget