

CHAIRMAN

#265

REQUEST FOR DISTRICT ATTORNEY LEGAL SERVICES

THIS FORM IS TO BE USED TO REQUEST ADVICE AND/OR REPRESENTATION FROM THE DISTRICT ATTORNEY'S OFFICE REGARDING THE COUNTY OF OKLAHOMA, COUNTY OFFICIALS AND EMPLOYEES AS REQUIRED BY SECTIONS 215.4, 215.5, 215.25 AND 215.26 OF TITLE 19 OF THE OKLAHOMA STATUTES.

IF ADVICE IS SOUGHT, THE REQUEST MUST BE SIGNED BY AN ELECTED COUNTY OFFICER. THIS FORM MUST BE FILLED OUT AND SUBMITTED TO THE CIVIL DIVISION OF THE OKLAHOMA COUNTY DISTRICT ATTORNEY'S OFFICE IN A TIMELY MANNER. ALL RESPONSES TO REQUESTS FOR ADVICE WILL BE IN WRITING.

IF THE REQUEST IS FOR LEGAL REPRESENTATION UNDER 19 O. S. SECTION 215.25, THE REQUEST MUST BE SUBMITTED IN WRITING EARLY ENOUGH TO PERMIT THE DISTRICT ATTORNEY'S OFFICE ADEQUATE TIME TO COMPLETE A THOROUGH "GOOD-FAITH-AND-COURSE-OF-EMPLOYMENT" INVESTIGATION AS CONTEMPLATED BY 19 O.S. SECTION 215.26.

23

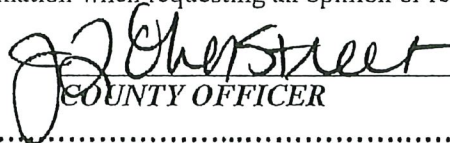
DATE OF REQUEST: 05 / 6 / 22.

COUNTY DEPARTMENT MAKING REQUEST: JJC

STATE WITH SPECIFICITY, WHAT THE REQUEST IS AND WHY THE ASSISTANCE OF THE DISTRICT ATTORNEY'S OFFICE IS NEEDED:

Please review and approve the Renewal of the Standard Rental Agreement between the Board of County Commissioners of Oklahoma County on behalf of the Oklahoma County Juvenile Bureau and Francotyp-Postalia/FP Mailing Solutions for the rental of PostBase 45 Postage meter with 10 lb. scale, Envelope Sealer, Accounting Package with 20 Accounts, unlimited resets and rate guard. Requisitions 12300040 (Detention-525 budget/\$405.60) and ~~12200006~~ (Bureau-526 budget/\$218.40), at a total cost not to exceed \$624.00 for rental payments, have been issued to Francotyp-Postalia Inc. This Option to renew will be effective July 1, 2022 through June 30, 2023 contingent upon encumbrance of funds. Requested by J'me Overstreet, Juvenile Bureau Director.

ATTACH ADDITIONAL DOCUMENTS AS APPROPRIATE. (NOTE: Advice, reviews and approvals as to "form and legality" are based on the documentation and information provided to the District Attorney's Office. Please provide all relevant information when requesting an opinion or review from the District Attorney's Office).


COUNTY OFFICER

DATE RECEIVED BY DISTRICT ATTORNEY: _____

REPLY BY DISTRICT ATTORNEY: _____

Reviewed 5/5/22

RECEIVED

MAY 05 2022

CIVIL DIVISION
DISTRICT ATTORNEY

Revised 2003

DAVID PRATER
DISTRICT ATTORNEY

By: 

OKLAHOMA COUNTY, OKLAHOMA
BOARD OF COUNTY COMMISSIONERS

12-30604/5

STANDARD RENTAL CONTRACT BETWEEN COUNTY AND VENDOR

CONTRACT made as of the 1st day of July, 2022

BETWEEN the **COUNTY:** The Board of County Commissioners of the
County of Oklahoma
320 Robert S. Kerr, Rm. 101
Oklahoma City, Oklahoma 73102

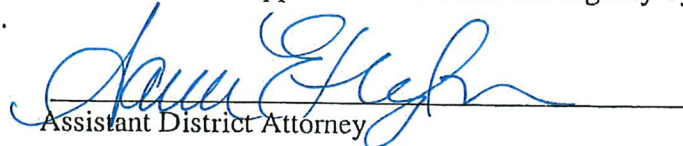
on behalf of: Juvenile Bureau (County Dept.)
Contact Person: Valerie D. Lee
Telephone Number: (405) 713-6439

and the **VENDOR:** Francotyp-Postalia
FP Mailing Solutions
Address: 140 N. Mitchell Court, Suite 200
Addison, IL 60101-5629
Contact Person: Roger Gorman
Telephone Number: (405) 917-1975

For the rental of the following items:

PostBase 45 Postage meter with 10 lb scale, Envelope Sealer, Accounting Package with 20 Accounts, unlimited resets, and rate guard. (GSA) GS-25F-0014R

This contract has been examined and approved as to form and legality by the District Attorney,
Oklahoma County.


Assistant District Attorney

Date 5/6/22

THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW.

Standard contract consisting of 3 pages
With _____ page of attachments

ARTICLE 1
EQUIPMENT RENTED

The Vendor shall supply the following equipment to the County: (describe item/s and serial numbers/s)

One (1) PostBase 45 Color Touchscreen meter, Integrated 10 lb Scale, Label dispenser, Letter Tray, Moistener
One (1) PostBase 45 Envelope Sealer
One (1) Accounting Package with 20 Accounts

ARTICLE 2
INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

ARTICLE 3
TERM OF CONTRACT AND RENEWAL

This contract shall commence on July 1, 2022 and shall terminate on June 30, 2023. The contract is renewable for an additional fiscal year upon approval of both parties.

Unless terminated earlier, this Contract will automatically terminate at the end of the current fiscal year (June 30) pursuant to Article 10, Section 26 of the Oklahoma Constitution.

It is agreed that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a 30-day written notice of termination. It is further agreed the County may terminate this Contract immediately if the Vendor fails to provide services in accordance with this contract or in any way breaches any of the provisions of the Contract.

ARTICLE 4
CONTRACT AMOUNT

The County shall pay the Vendor for the rental of this equipment as follows:

PostBase 45 Postage Meter with 10 lb. Scale (with rate guard) -, Envelope Sealer/Stacker - \$52.00 per month for package (billed quarterly/\$156.00) or \$624.00 annually.

ARTICLE 5

MISCELLANEOUS PROVISIONS

ARTICLE 6
BLANKET PURCHASE ORDER

This contract is null and void unless the amount of the contract has been encumbered by the Oklahoma County Clerk. Upon approval of this contract, a Blanket Purchase Order Number will be issued by Oklahoma County as set out below.

ARTICLE 7
LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq., 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

APPROVED this _____ day of _____, 20_____.

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Approved by County Dept.:

Chairman

John Street
Department Head

ATTEST:

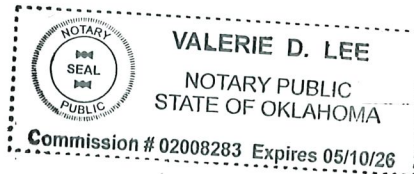
David B. Hooten, County Clerk

VENDOR: Fp mailing Solutions

By: Roger Danner - agent

Attest or Notary: Valerie D. Lee

Requisition Number 12300040
Blanket Purchase Order Number _____





Bill To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK
73118

Requisition 12300040-00 FY 2023

Acct No:
UNDEFINED ACCOUNT.
Review:
Buyer: 6065jjvallee
Status: Created

Page 1

Vendor
FRANCOTYP-POSTALIA INC
140 N MITCHELL CT, SUITE 200

Ship To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

ADDISON, IL 60101

Tel#800-341-6502
Fax 800-341-5141

Deliver To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
05/05/22	1000399				Juvenile Justice Bureau
LN	Description / Account	Qty	Unit Price	Net Price	
001.	DA Contract for Postage Meter Rental for FY23. PostBase 45 Postage Meter with 10lb. Scale (with rate guard)-Envelope Sealer/Stacker. (Detention 65%)	405.60 EACH	1.00000	405.60	
Ship To JUVENILE JUSTICE BUREAU 5905 N. CLASSEN COURT SUITE 202 OKLAHOMA CITY, OK 73118					
Deliver To JUVENILE JUSTICE BUREAU 5905 N. CLASSEN COURT SUITE 202 OKLAHOMA CITY, OK 73118					
002	DA Contract - Blanket for Postage Meter Rental for FY 23. PostBase 45 Postage Meter with 10 lb. Scale (with rate guard), Envelope Sealer/Stacker. (Bureau 35%)	218.40 EACH	1.00000	218.40	



Bill To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK
73118

Requisition 12300040-00 FY 2023

Acct No:
UNDEFINED ACCOUNT.
Review:
Buyer: 6065jjvallee
Status: Created

Page 2

Vendor
FRANCOTYP-POSTALIA INC
140 N MITCHELL CT, SUITE 200

Ship To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

ADDISON, IL 60101

Tel#800-341-6502
Fax 800-341-5141

Deliver To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
05/05/22	1000399				Juvenile Justice Bureau

LN	Description / Account	Qty	Unit Price	Net Price
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Ship To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

Deliver To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

Requisition Link

Requisition Total

624.00

***** General Ledger Summary Section *****
Account

Amount Remaining Budget