

#282

REQUEST FOR DISTRICT ATTORNEY LEGAL SERVICES

THIS FORM IS TO BE USED TO REQUEST ADVICE AND/OR REPRESENTATION FROM THE DISTRICT ATTORNEY'S OFFICE REGARDING THE COUNTY OF OKLAHOMA, COUNTY OFFICIALS AND EMPLOYEES AS REQUIRED BY SECTIONS 215.4, 215.5, 215.25 AND 215.26 OF TITLE 19 OF THE OKLAHOMA STATUTES.

IF ADVICE IS SOUGHT, THE REQUEST MUST BE SIGNED BY AN ELECTED COUNTY OFFICER. THIS FORM MUST BE FILLED OUT AND SUBMITTED TO THE CIVIL DIVISION OF THE OKLAHOMA COUNTY DISTRICT ATTORNEY'S OFFICE IN A TIMELY MANNER. ALL RESPONSES TO REQUESTS FOR ADVICE WILL BE IN WRITING.

IF THE REQUEST IS FOR LEGAL REPRESENTATION UNDER 19 O. S. SECTION 215.25, THE REQUEST MUST BE SUBMITTED IN WRITING EARLY ENOUGH TO PERMIT THE DISTRICT ATTORNEY'S OFFICE ADEQUATE TIME TO COMPLETE A THOROUGH "GOOD-FAITH-AND-COURSE-OF-EMPLOYMENT" INVESTIGATION AS CONTEMPLATED BY 19 O.S. SECTION 215.26.

DATE OF REQUEST: 05 / 06 / 22.

COUNTY DEPARTMENT MAKING REQUEST: JJC

STATE WITH SPECIFICITY, WHAT THE REQUEST IS AND WHY THE ASSISTANCE OF THE DISTRICT ATTORNEY'S OFFICE IS NEEDED:

Please review and approve the Standard Long Term Lease Contract Renewal between the Board of County Commissioners of Oklahoma County on behalf of the Oklahoma County Juvenile Bureau and Standley Systems for Copiers: Savin IMC4500 (Admin), Savin 4055 (Probation Services), Savin IM350 (Nova/Timekeeper), Savin IM350 (Detention FA Office), Savin 4055 (Probation), Savin 4055 (Intake Dept.), and Savin 6503 (Detention Services). Requisitions 12300041 (Detention-525 budget/\$\$7,027.44) and 12300042 (Bureau budget-526/\$3,784.08), at a total cost not to exceed \$10,811.52 for lease payments and 12300043 (Detention-525 budget/\$6,114.50) and 12300044 (Bureau-526 budget/\$3,292.42) for monthly maintenance and copy charge cost, have been issued to Standley Systems LLC. This contract renewal will be effective July 1, 2022 through June 30, 2023, contingent upon encumbrance of funds. Requested by J'me Overstreet, Juvenile Bureau Director.

ATTACH ADDITIONAL DOCUMENTS AS APPROPRIATE. (NOTE: Advice, reviews and approvals as to "form and legality" are based on the documentation and information provided to the District Attorney's Office. Please provide all relevant information when requesting an opinion or review from the District Attorney's Office).

J'me Overstreet
COUNTY OFFICER

DATE RECEIVED BY DISTRICT ATTORNEY: _____

REPLY BY DISTRICT ATTORNEY: _____

Reviewed 5/10/22

RECEIVED

MAY 10 2022

CIVIL DIVISION
DISTRICT ATTORNEY

DAVID PRATER
DISTRICT ATTORNEY

By: David Prater

OKLAHOMA COUNTY, OKLAHOMA

BOARD OF COUNTY COMMISSIONERS

STANDARD LONG TERM LEASE CONTRACT BETWEEN COUNTY AND VENDOR

CONTRACT made as of the 1st day of July, 2022

BETWEEN the COUNTY: The Board of County Commissioners of the
County of Oklahoma
320 Robert S. Kerr, Rm. 101
Oklahoma City, Oklahoma 73102

on behalf of: Oklahoma County Juvenile Bureau (County Dept.)
Contact Person: Valerie D. Lee, Business Manager
Telephone Number: (405)713.6439

and the VENDOR: Standley Systems
2601 NW Expressway, Suite 1110W
Oklahoma City, OK 73112


Contact Person: Linda Helmer
Telephone Number: 405.224.0819

for the long term lease of the following items:

Savin C5503 (Admin), Savin 4002(Probation Services), Savin 920 (Nova), Savin 920 (Detention
FA Office), Savin 5002 (Probation), Savin 5002 (Intake Dept.), and Savin 6002 (Detention
Services)

County or State Contract Number: Statewide Contract No. SW1013S.

This contract has been examined and approved as to legality by the District Attorney, Oklahoma County.

 5/10/22
Assistant District Attorney Date

THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW.

ARTICLE 1
EQUIPMENT LEASED

The Vendor shall supply the following equipment to the County: (describe item/s and serial numbers/s)

Savin C5503 (Admin) black and white copies at \$0.0089/color copies at \$0.05 each, Savin 4002(Probation Services) black and white copies at \$0.0088 each, Savin 920 (Nova) black and white copies at \$0.0145 each, Savin 920 (Detention FA Office) black and white copies at \$0.0145 each, Savin 5002 (Probation) black and white copies at \$0.0088 each, Savin 5002 (Intake Dept.) black and white copies at \$0.0088 each, and Savin 6002 (Detention Services) black and white copies at \$0.0078 each, includes all-inclusive maintenance. Includes all parts, labor, and supplies. (Excludes paper)

ARTICLE 2 INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

ARTICLE 3 TERM OF CONTRACT AND RENEWAL

This contract shall commence on July 1, 2022,_____ and by operation of Article 10 Section 26 of the Oklahoma Constitution, shall terminate at the end of the fiscal year on June 30, 2023. County shall have the right to renew this Contract for successive annual renewal periods. Each annual renewal period shall expire on the last day of the then current fiscal year of County. However, in order for the contract to be continued the contract must be renewed on July 1 or thereafter of each succeeding fiscal year by an affirmative action of the Board of County Commissioners. Pursuant to 62 O.S. §430.1 in no event shall the County's obligation be deemed to continue past the end of the County's fiscal year ending June 30 of every year, nor shall County be deemed to be indebted beyond the indebtedness created by each fiscal year's obligation.

It is agreed between the parties that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a thirty-day written notice and may terminate immediately if Vendor breaches any of the terms of this contract.

ARTICLE 4 CONTRACT AMOUNT

The County shall pay the Vendor for the lease of this equipment as follows:

1. Savin C5503 (Admin) - \$206.69 per month for lease and \$200.03 per month copy cost
2. Savin 4002 (Probation Services) - \$108.99 per month lease and \$55.33 per month

copy cost.

3. Savin 920 (Nova/Timekeeper) - \$33.13 per month lease and \$17.47 per month copy cost.

4. Savin 920 (Detention FA Office) - \$33.13 per month lease and \$ 4.73 per month copy cost.

5. Savin 5002 (Probation) - \$138.41 per month lease and \$95.59 per month copy cost.

6. Savin 5002 (Intake Department) - \$138.41 per month lease and \$95.77 per month copy cost.

7. Savin 6002 (Detention Services) - \$238.21 per month lease and \$314.18 per month copy cost.

Annual lease amount combined shall be \$10,763.64. Annual cost for copy charge combined \$9,397.20. The total combined cost of lease and copy charges not to exceed Twenty Thousand One Hundred Sixty dollars and 84/100 (\$20,160.84).

ARTICLE 5

MISCELLANEOUS PROVISIONS

ARTICLE 6

BLANKET PURCHASE ORDER

This contract is null and void unless the amount of the contract has been encumbered by the Oklahoma County Clerk. Upon approval of this contract a Blanket Purchase Order Number will be issued by Oklahoma County as set out below.

ARTICLE 7

LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq. 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

APPROVED this _____ day of _____, 2022 _____.

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Approved by County Dept.:

J. Overstreet
Department Head

Chairman

ATTEST:

David B. Hooten, County Clerk

VENDOR: Standley Systems

By: *Linda Helmer*

Attest or Notary:

My Commission Expires:

Requisition Number: _____ (Lease) and _____ (Maintenance)

Blanket Purchase order numbers:



Bill To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK
73118

Requisition 12300041-00 FY 2023

Acct No:
UNDEFINED ACCOUNT.
Review:
Buyer: 6065jjvallee
Status: Created

Page 1

Vendor
STANDLEY SYSTEMS LLC
PO BOX 460

Ship To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

CHICKASHA, OK 73023-0460

Tel#405-224-0819

Deliver To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department	
05/06/22	1000124				Juvenile Justice Bureau	
LN Description / Account				Qty	Unit Price	Net Price
001 SW1013S-Blanket for FY 23 Bureau Copier Lease Payments (Detention -525/65%) portion.				7027.44 EACH	1.00000	7027.44

Ship To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

Deliver To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

Requisition Link

Requisition Total

7027.44

***** General Ledger Summary Section *****
Account

Amount Remaining Budget



Bill To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK
73118

Requisition 12300042-00 FY 2023

Acct No:
UNDEFINED ACCOUNT.
Review:
Buyer: 6065jjvallee
Status: Created

Page 1

Vendor
STANDLEY SYSTEMS LLC
PO BOX 460

Ship To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

CHICKASHA, OK 73023-0460

Tel#405-224-0819

Deliver To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department	
05/06/22	1000124				Juvenile Justice Bureau	
LN Description / Account				Qty	Unit Price	Net Price
001 SW1013S-Blanket for FY 23 Bureau Copier Lease Payments (Bureau-526/35%) portion.				3784.08 EACH	1.00000	3784.08

Ship To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

Deliver To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

Requisition Link

Requisition Total

3784.08

***** General Ledger Summary Section *****
Account

Amount Remaining Budget



Bill To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK
73118

Requisition 12300043-00 FY 2023

Acct No:
UNDEFINED ACCOUNT.
Review:
Buyer: 6065jjvallee
Status: Created

Page 1

Vendor
STANDLEY SYSTEMS LLC
PO BOX 460

Ship To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

CHICKASHA, OK 73023-0460

Tel#405-224-0819

Deliver To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department	
05/06/22	000124				Juvenile Justice Bureau	
LN Description / Account				Qty	Unit Price	Net Price
001 SW1013S-Blanket for FY 23 Bureau Copiers Maintenance/Copy Charge. (Detention -525/65%) portion.				6114.50 EACH	1.00000	6114.50

Ship To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

Deliver To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

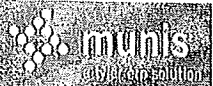
Requisition Link

Requisition Total

6114.50

***** General Ledger Summary Section *****
Account

Amount Remaining Budget



Bill To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK
73118

Requisition 12300044-00 FY 2023

Acct No:
UNDEFINED ACCOUNT.
Review:
Buyer: 6065jjvallee
Status: Created

Page 1

Vendor
STANDLEY SYSTEMS LLC
PO BOX 460

Ship To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

CHICKASHA, OK 73023-0460

Tel#405-224-0819

Deliver To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department	
05/06/22	000124				Juvenile Justice Bureau	
LN Description / Account				Qty	Unit Price	Net Price
001 SW1013S-B]anket for FY 23 Bureau Copier Maintenance/Copy Charge. (Bureau-526/35%) portion.				3292.42 EACH	1.00000	3292.42

Ship To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

Deliver To
JUVENILE JUSTICE BUREAU
5905 N. CLASSEN COURT
SUITE 202
OKLAHOMA CITY, OK 73118

Requisition Link

Requisition Total

3292.42

***** General Ledger Summary Section *****
Account

Amount Remaining Budget