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REQUEST FOR DISTRICT ATTORNEY LEGAL SERVICES

THIS FORM IS TO BE USED TO REQUEST ADVICE AND/OR REPRESENTATION FROM THE DISTRICT ATTORNEY'S OFFICE REGARDING THE COUNTY OF OKLAHOMA, COUNTY OFFICIALS AND EMPLOYEES AS REQUIRED BY SECTIONS 215.4, 215.5, 215.25 AND 215.26 OF TITLE 19 OF THE OKLAHOMA STATUTES.

IF ADVICE IS SOUGHT, THE REQUEST MUST BE SIGNED BY AN ELECTED COUNTY OFFICER. THIS FORM MUST BE FILLED OUT AND SUBMITTED TO THE CIVIL DIVISION OF THE OKLAHOMA COUNTY DISTRICT ATTORNEY'S OFFICE IN A TIMELY MANNER. ALL RESPONSES TO REQUESTS FOR ADVICE WILL BE IN WRITING.

IF THE REQUEST IS FOR LEGAL REPRESENTATION UNDER 19 O. S. SECTION 215.25, THE REQUEST MUST BE SUBMITTED IN WRITING EARLY ENOUGH TO PERMIT THE DISTRICT ATTORNEY'S OFFICE ADEQUATE TIME TO COMPLETE A THOROUGH "GOOD-FAITH-AND-COURSE-OF-EMPLOYMENT" INVESTIGATION AS CONTEMPLATED BY 19 O.S. SECTION 215.26.

DATE OF REQUEST: / / 2022.

COUNTY DEPARTMENT MAKING REQUEST: Facilities Management

STATE WITH SPECIFICITY, WHAT THE REQUEST IS AND WHY THE ASSISTANCE OF THE DISTRICT ATTORNEY'S OFFICE IS NEEDED:

Please review and approve of the copier service and maintenance agreement between Standley Systems and BOCC on behalf of Oklahoma County Metro Parking for FY 22-23. Pending encumbrances.

ATTACH ADDITIONAL DOCUMENTS AS APPROPRIATE. (NOTE: Advice, reviews and approvals as to "form and legality" are based on the documentation and information provided to the District Attorney's Office. Please provide all relevant information when requesting an opinion or review from the District Attorney's Office).



COUNTY OFFICER

.....
DATE RECEIVED BY DISTRICT ATTORNEY: _____

REPLY BY DISTRICT ATTORNEY: _____

Received 6/24/22

**DAVID W. PRATER
DISTRICT ATTORNEY**

By: 

OKLAHOMA COUNTY, OKLAHOMA
BOARD OF COUNTY COMMISSIONERS

STANDARD LONG TERM LEASE CONTRACT BETWEEN COUNTY AND
VENDOR

CONTRACT made as of the 1st day of July 2022

BETWEEN the **COUNTY:** The Board of County Commissioners of the
County of Oklahoma
320 Robert S. Kerr, Rm. 101
Oklahoma City, Oklahoma 73102

On behalf of: Metro Parking
Contact Person: Megan Determan
Telephone Number: (405) 713-1827

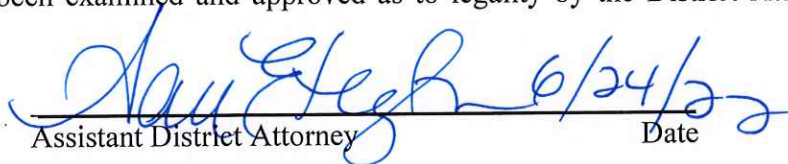
and the **VENDOR:** **Standley Systems**
Address: P. O. Box 460
Chickasha, Oklahoma 73023
Contact Person: Linda Helmer
Telephone Number: (405) 224-0819

For the long-term lease of the following items:

SAVIN MP 3055 COPIER

County or State Contract Number: SW1013S

This contract has been examined and approved as to legality by the District Attorney,
Oklahoma County.


Assistant District Attorney Date

THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW.

Standard contract consisting of 4 pages
with 2 page of attachments

ARTICLE 1
EQUIPMENT LEASED

The Vendor shall supply the following equipment to the County: (describe item/s and serial numbers/s to be maintained)

Savin MP 3055 Copier, includes all inclusive maintenance, black and white copies at .00095 each. (1000 per month) Includes all parts, labor, and supplies. (Excludes paper)

ARTICLE 2
INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

ARTICLE 3
TERM OF CONTRACT AND RENEWAL

This contract shall commence on July 1st 2022 and by operation of Article 10 Section 26 of the Oklahoma Constitution, shall terminate at the end of the fiscal year on June 30th, 2023. County shall have the right to renew this Contract for successive annual renewal periods. Each annual renewal period shall expire on the last day of the then current fiscal year of County. It is the present intent of the County to continue this lease for an additional 1 fiscal years. However, in order for the contract to be continued the contract must be renewed on July 1 or thereafter of each succeeding fiscal year by an affirmative action of the Board of County Commissioners. Pursuant to 62 O. S. §430.1 in no event shall the County's obligation be deemed to continue past the end of the County's fiscal year ending June 30 of every year, nor shall County be deemed to be indebted beyond the indebtedness created by each fiscal year's obligation.

It is agreed between the parties that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a thirty day written notice and may terminate immediately if Vendor breaches any of the terms of this contract.

ARTICLE 4
CONTRACT AMOUNT

The County shall pay the Vendor for the lease of this equipment as follows:

Sixty six dollars and .54 per month for lease \$66.54. Annual contract amount \$798.48. Estimate for copy charge is \$15.00 per month at a cost of \$0.0095 per copy estimated at 1000 copies (1000 x 0.0095 = \$9.50). Annual estimated cost for copy charge is \$180.00. Total estimated cost \$978.48

ARTICLE 5
MISCELLANEOUS PROVISIONS

ARTICLE 6
BLANKET PURCHASE ORDER

This contract is null and void unless the amount of the contract has been encumbered by the Oklahoma County Clerk. Upon approval of this contract a Blanket Purchase Order Number will be issued by Oklahoma County as set out below.

For the contract period of 7/1/2022 through 6/30/2023 the amount of encumbrance will be \$978.48.

ARTICLE 7
LEGAL AUTHORITY

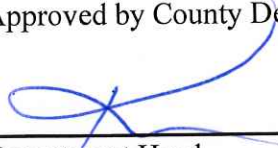
It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq., 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

APPROVED this _____ day of _____, 2022

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA


Approved by County Dept.:

Chairman _____



Department Head

ATTEST:



, County Clerk

VENDOR: Standley Systems

By: Linda Helmer

Attest or Notary:

Requisition Number:

Blanket Purchase Order Number:

Bill To
METRO PARKING
321 ROBERT S. KERR

OKLAHOMA CITY, OK
73102

Requisition 12300684-00 FY 2023

Acct No:
UNDEFINED ACCOUNT.
Review:
Buyer: 6065mpkoksee
Status: Created

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Vendor
STANDLEY SYSTEMS LLC
PO BOX 460

CHICKASHA, OK 73023-0460

Tel#405-224-0819

Ship To
METRO PARKING
321 ROBERT S. KERR
OKLAHOMA CITY, OK 73102

Deliver To
METRO PARKING
321 ROBERT S. KERR
OKLAHOMA CITY, OK 73102

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department	
06/24/22	000124				Metro Parking Garage	
LN Description / Account				Qty	Unit Price	Net Price
001 SW1013S Copier Lease BOCC 07/05/22				798.48 EACH	1.00000	798.48

Ship To
METRO PARKING
321 ROBERT S. KERR
OKLAHOMA CITY, OK 73102

Deliver To
METRO PARKING
321 ROBERT S. KERR
OKLAHOMA CITY, OK 73102

Requisition Link

Requisition Total

798.48

***** General Ledger Summary Section *****
Account

Amount Remaining Budget

Bill To
METRO PARKING
321 ROBERT S. KERR

OKLAHOMA CITY, OK
73102

Requisition 12300685-00 FY 2023

Acct No:
UNDEFINED ACCOUNT.
Review:
Buyer: 6065mpkoksee
Status: Created

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Vendor
STANDLEY SYSTEMS LLC
PO BOX 460

CHICKASHA, OK 73023-0460

Tel#405-224-0819

Ship To
METRO PARKING
321 ROBERT S. KERR
OKLAHOMA CITY, OK 73102

Deliver To
METRO PARKING
321 ROBERT S. KERR
OKLAHOMA CITY, OK 73102

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
06/24/22	1000124				Metro Parking Garage
LN	Description / Account	Qty	Unit Price	Net Price	
001	SW1013S Copies BOCC 07/05/2022	180.00 EACH	1.00000	180.00	

Ship To
METRO PARKING
321 ROBERT S. KERR
OKLAHOMA CITY, OK 73102

Deliver To
METRO PARKING
321 ROBERT S. KERR
OKLAHOMA CITY, OK 73102

Requisition Link

Requisition Total

180.00

***** General Ledger Summary Section *****
Account

Amount Remaining Budget