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REQUEST FOR DISTRICT ATTORNEY LEGAL SERVICES

THIS FORM IS TO BE USED TO REQUEST ADVICE AND/OR REPRESENTATION FROM THE DISTRICT ATTORNEY'S OFFICE REGARDING THE COUNTY OF OKLAHOMA, COUNTY OFFICIALS AND EMPLOYEES AS REQUIRED BY SECTIONS 215.4, 215.5, 215.25 AND 215.26 OF TITLE 19 OF THE OKLAHOMA STATUTES.

IF ADVICE IS SOUGHT, THE REQUEST MUST BE SIGNED BY AN ELECTED COUNTY OFFICER. THIS FORM MUST BE FILLED OUT AND SUBMITTED TO THE CIVIL DIVISION OF THE OKLAHOMA COUNTY DISTRICT ATTORNEY'S OFFICE IN A TIMELY MANNER. ALL RESPONSES TO REQUESTS FOR ADVICE WILL BE IN WRITING.

IF THE REQUEST IS FOR LEGAL REPRESENTATION UNDER 19 O. S. SECTION 215.25, THE REQUEST MUST BE SUBMITTED IN WRITING EARLY ENOUGH TO PERMIT THE DISTRICT ATTORNEY'S OFFICE ADEQUATE TIME TO COMPLETE A THOROUGH "GOOD-FAITH-AND-COURSE-OF-EMPLOYMENT" INVESTIGATION AS CONTEMPLATED BY 19 O.S. SECTION 215.26.

DATE OF REQUEST: 6/16/2022

COUNTY DEPARTMENT MAKING REQUEST:

STATE WITH SPECIFICITY, WHAT THE REQUEST IS AND WHY THE ASSISTANCE OF THE DISTRICT ATTORNEY'S OFFICE IS NEEDED: Standard Long

term lease contract with Standley Systems
C840dn #2

ATTACH ADDITIONAL DOCUMENTS AS APPROPRIATE. (NOTE: Advice, reviews and approvals as to "form and legality" are based on the documentation and information provided to the District Attorney's Office. Please provide all relevant information when requesting an opinion or review from the District Attorney's Office).

DATE RECEIVED BY DISTRICT ATTORNEY: _____

REPLY BY DISTRICT ATTORNEY: _____

Revised 6/17/22

DAVID W. PRATER
DISTRICT ATTORNEY

By: [Signature]

OKLAHOMA COUNTY, OKLAHOMA
BOARD OF COUNTY COMMISSIONERS
STANDARD LONG TERM LEASE CONTRACT

CONTRACT as of the 1st day of July 2022.

BETWEEN the **COUNTY:** The Board of County Commissioners of Oklahoma County
320 Robert S. Kerr, Suite 201
Oklahoma City, Oklahoma 73102

on behalf of: Election Board
Contact Person: Kelley Caraway, Finance officer
Telephone Number: (405) 713-2133


and the **VENDOR:** **STANDLEY SYSTEMS, LLC**
Address: 26 E. Main
Oklahoma City, OK 73104

Contact Person: Linda Helmer
Telephone Number: 405-574-1163

The lease of and maintenance agreement for the following item: Savin SP C840dn #2

County or State Contract Number: SW1013S

This contract has been examined and approved as to legality by the District Attorney, Oklahoma County.


Assistant District Attorney

6/17/22
Date

THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW.

ARTICLE 1
EQUIPMENT LEASED

The Vendor shall supply the following equipment to the County:

Savin SP Mono Printer, black and white copies or prints at a cost of \$0.0188 each and color copies or prints at a cost of \$0.0780 each. This is to include all-inclusive maintenance - all parts, labor, toner, supplies, travel, and training. (Excludes paper)

ARTICLE 2
INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

ARTICLE 3
TERM OF CONTRACT AND RENEWAL

This contract shall commence on July 1, 2022 and by operation of Article 10 Section 26 of the Oklahoma Constitution, shall terminate at the end of the fiscal year on June 30, 2023. County shall have the right to renew this Contract annually. Each annual renewal period shall expire on the last day of the then current fiscal year of County. It is the present intent of the County to continue this lease for an additional 4 fiscal year(s). However, in order for the contract to be continued the contract must be renewed on July 1 or thereafter of each succeeding fiscal year by an affirmative action of the Board of County Commissioners. Pursuant to 62 O.S. §430.1 in no event shall the County's obligation be deemed to continue past the end of the County's fiscal year ending June 30 of every year, nor shall County be deemed to be indebted beyond the indebtedness created by each fiscal year's obligation.

It is agreed between the parties that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a thirty-day written notice and may terminate immediately if Vendor breaches any of the terms of this contract.

ARTICLE 4
CONTRACT AMOUNT

The County shall pay the Vendor for the lease of this equipment as follows:
One hundred five dollars and .74/100 per month for lease, \$105.74. Annual contract lease amount \$1,268.88. Estimate for copy charge is \$290.40 per month at a cost of \$0.0188 per black and white at 3,000 copies (3000 x 0.0188) and a cost of \$0.0780 for colored at 3000 copies (3000 x \$0.0780). Annual estimate for copy charge is \$3,484.80. Total combined cost of lease and copy charges not to exceed \$4753.68.

ARTICLE 5
MISCELLANEOUS PROVISIONS

ARTICLE 6
BLANKET PURCHASE ORDERS

This contract is null and void unless the amount of the contract has been encumbered by the Oklahoma County Clerk. Upon approval of this contract Blanket Purchase Orders will be issued by Oklahoma County as set out below:

For the contract period 7/01/2022 through 6/30/2023 for the amount of encumbrance of \$ 4,753.68

ARTICLE 7
LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq. 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

STANDLEY SYSTEMS, LLC
26 E. Main
Oklahoma City, OK 73104

Linda Helmer
Signature

Linda S Helmer, Senior Government Specialist
Printed Name and Title

Signed before me this _____ day of _____, 2022

Notary Public

My Comm. expires _____

Approved as to form and legality this _____ day of _____, 2022


Assistant District Attorney

APPROVED:

Director of Purchasing

APPROVED this _____ day of _____, 2022

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Chairman

Member

Member

ATTEST:

County Clerk

Bill To
OK COUNTY ELECTION BOARD
4201 N. LINCOLN BLVD.

OKLAHOMA CITY, OK
73105-5201

Requisition 12300362-00 FY 2023

Acct No:
UNDEFINED ACCOUNT.
Review:
Buyer: 6065ebkelcar
Status: Created

Page 1

Vendor
STANDLEY SYSTEMS LLC
PO BOX 460

CHICKASHA, OK 73023-0460

Tel#405-224-0819

Ship To
OK COUNTY ELECTION BOARD
4201 N. LINCOLN BLVD.

OKLAHOMA CITY, OK 73105-5201

Deliver To
OK COUNTY ELECTION BOARD
4201 N. LINCOLN BLVD.

OKLAHOMA CITY, OK 73105-5201

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
06/16/22	1000124				Election Board
LN Description / Account					
			Qty	Unit Price	Net Price
001 EB Blanket for copy overage-SW1013S			1.00 EACH	0.00000	0.00

Ship To
OK COUNTY ELECTION BOARD
4201 N. LINCOLN BLVD.
OKLAHOMA CITY, OK 73105-5201

Deliver To
OK COUNTY ELECTION BOARD
4201 N. LINCOLN BLVD.
OKLAHOMA CITY, OK 73105-5201

[Requisition Link](#)

Requisition Total

0.00

***** General Ledger Summary Section *****
Account

Amount Remaining Budget

Bill To
OK COUNTY ELECTION BOARD
4201 N. LINCOLN BLVD.

OKLAHOMA CITY, OK
73105-5201

Requisition 12300361-00 FY 2023

Acct No:
UNDEFINED ACCOUNT.
Review:
Buyer: 6065ebkelcar
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STANDLEY SYSTEMS LLC
PO BOX 460

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Tel#405-224-0819

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4201 N. LINCOLN BLVD.

OKLAHOMA CITY, OK 73105-5201

Deliver To
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Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
06/16/22	000124				Election Board
LN Description / Account					
			Qty	Unit Price	Net Price
001 EB Blanket for printer lease-SW1013S			1.00 EACH	0.00000	0.00

Ship To
OK COUNTY ELECTION BOARD
4201 N. LINCOLN BLVD.
OKLAHOMA CITY, OK 73105-5201

Deliver To
OK COUNTY ELECTION BOARD
4201 N. LINCOLN BLVD.
OKLAHOMA CITY, OK 73105-5201

[Requisition Link](#)

Requisition Total

0.00

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Account

Amount Remaining Budget