

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102*



Handbook Committee Meeting Minutes

Tuesday, April 12, 2022

3:00 PM

***Douglas Enevoldsen - Chairman
Brandon Holmes - Vice-Chairman
Michael Taylor - Member
Rick Buchanan - Member
Cherita Wells - Member
Anna Langthorn - Member
Mark Seikel - Member
Myles Davidson - Member***

YouTube: https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA

Recorded in the office of;

Call To Order

Roll Call

Present: 5 - Member Rick Buchanan, County Assessor - Admin Assistant Cherita Wells, Sheriff - Captain Brandon Holmes, County Clerk - Chief Deputy Danny Lambert and Chelsea Barnett

Notice of the meeting was properly posted on April 8, 2022.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Approval of Minutes

1. Discussion and possible action to approve the minutes of 10-5-21 Handbook Committee.

Barnett moved, Wells seconded, to approve. The motion carried by the following vote:

Aye: 5 - Buchanan, Wells, Holmes, Lambert and Barnett

Departmental Items

2. Discussion and possible action to elect Chairman and Vice-Chairman for the remainder of calendar year 2022. Requested by Doug Enevoldsen, Chairman.

Lambert moved, Buchanan seconded, to approve Doug Enevoldsen as Chairman and Brandon Holmes as Vice-Chairman. The motion carried by the following vote:

Aye: 5 - Buchanan, Wells, Holmes, Lambert and Barnett

Michael Taylor entered the meeting at 3:02 p.m.

3. Discussion and possible action regarding legislation currently pending in the 2022 legislative session of potential interest to Employee Handbook Committee. Requested by Doug Enevoldsen, Chairman.

Buchanan moved, Lambert seconded, to receive. The motion carried by the following vote:

Aye: 6 - Buchanan, Wells, Holmes, Taylor, Lambert and Barnett

4. Discussion, review and possible action (action may include, but not be limited to providing additional instruction to staff, receiving documents, or receiving public comment) to review, edit, or change the Employee Handbook Committee’s current “Track Changes” 2022 Working Draft of its next proposed replacement for the 2021 INTERIM Oklahoma County Elected Officials’ Employee Handbook, Requested by Doug Enevoldsen, Chairman.

No action

5. Discussion and possible action to make a recommendation to the Oklahoma County

Budget Board that it adopt one or more supplements to the 2021 INTERIM Employee Handbook, as approved by the Employee Handbook Committee. Requested by Doug Enevoldsen, Chairman.

No action

No Citizen Participation

No Board Comments

No New business

Adjourn

Lambert moved, Buchanan seconded, to adjourn at 3:08 p.m. The motion carried by the following vote:

Aye: 6 - Buchanan, Wells, Holmes, Taylor, Lambert and Barnett

HANDBOOK COMMITTEE
OKLAHOMA COUNTY, OKLAHOMA

Douglas Enevoldsen - Chairman or
Brandon Holmes - Vice-Chairman

ATTEST:

David B. Hooten,
County Clerk and Secretary to the Board