

OKLAHOMA COUNTY CRIMINAL JUSTICE AUTHORITY
RESOLUTION REGARDING ASSIGNMENT OF LEGAL NOTICES

WHEREAS, the Oklahoma County Criminal Justice Authority has retained the services of the District Attorney to serve as general counsel to the Authority and the Oklahoma County Detention Center by providing general opinions and advice, providing contract review, processing requests submitted under the Open Records Act, processing claims filed pursuant to the Governmental Tort Claims Act, preparing agendas, and appearing before state and federal administrative bodies and courts in defense of litigation.

WHEREAS, the District Attorney, in their representative capacity, shall manage and supervise all legal affairs of the Authority and the Oklahoma County Detention Center, including supervision of the work of outside legal counsel for any existing or future litigation.

WHEREAS, the Oklahoma County Criminal Justice Authority receives time-sensitive legal notices from time to time.

WHEREAS, the Authority holds regularly scheduled meetings once a month.

WHEREAS, deadlines imposed by the common law, statutes, rules, regulations, or orders of state or federal administrative bodies and courts, and the laws of the United States and the State of Oklahoma may necessitate legal action before the next regularly scheduled meeting of the Authority.

WHEREAS, from time to time, the District Attorney may determine that there exists a conflict of interest that precludes the District Attorney from providing legal counsel or representation in a particular matter.

WHEREAS, the Authority recognizes the need to protect its legal interests and desires to provide a procedure to promptly authorize any necessary or appropriate legal action to safeguard these interests.

NOW, THEREFORE, BE IT RESOLVED BY THE AUTHORITY, that based on the foregoing and in furtherance thereof, which is adopted as a part of this Resolution:

The District Attorney shall handle all legal notices, including but not limited to tort claims, subpoenas, summons, petitions, complaints, claims and legal notices of any kind directed to the Authority, Trustees of the Authority, the Oklahoma County Detention Center, and its employees for all necessary and appropriate response without necessity of further action by the Authority.

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE AUTHORITY, that based on the foregoing and in furtherance thereof, which is adopted as a part of this Resolution:

In the event of a conflict of interest that prohibits the District Attorney from engaging in representation, the Chair or Vice-chair shall be authorized to direct the assignment any legal notice to outside legal counsel for any necessary or appropriate action thereon subject to ratification by Oklahoma County Criminal Justice Authority.

APPROVED by the Oklahoma County Criminal Justice Authority May 1, 2023.

OKLAHOMA COUNTY CRIMINAL
JUSTICE AUTHORITY

Ben Brown, Acting Chairman

ATTEST:

Secretary