

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102*



Recruitment and Retention of Staff Subcommittee Criminal Justice Authority Citizens Advisory Board Meeting Minutes

Wednesday, November 23, 2022

9:30 AM

*Ray Douglas - Vice-Chair
Erin Engelke - Member
Kris Steele - Member*

YouTube: https://www.youtube.com/channel/UCz_5jEcI6kV8f6Y71exwfJA

***Recorded in the
Oklahoma County Clerk's Office***

Call To Order

Roll Call

Present: 3 - Ray Douglas, Erin Engelke and Kris Steele

Pledge of Allegiance

Notice of the meeting was properly posted on November 18, 2022.

1. Public Comment

SEE INSTRUCTIONS FOR MEMBERS OF THE PUBLIC ADDRESSING THE RECRUITMENT AND RETENTION OF STAFF SUBCOMMITTEE TO THE OKLAHOMA COUNTY CRIMINAL JUSTICE AUTHORITY CITIZENS ADVISORY BOARD AT END OF THIS AGENDA

None

2. Discussion and possible action to approve meeting minutes of September 28, 2022.

Steele moved, Engelke seconded, to approve. The motion carried by the following vote:

Aye: 3 - Douglas, Engelke and Steele

3. Discussion and possible action to elect a new Chair and/or Vice-Chair based on resignation of former Subcommittee Chair, Derrick Scobey, due to his appointment to the Oklahoma County Criminal Justice Authority.

Steele moved, Douglas seconded, to approve Ray Douglas as Chairman and Erin Engelke as Vice Chair. The motion carried by the following vote:

Aye: 3 - Douglas, Engelke and Steele

4. Discussion and possible action to appoint one or more additional members to the Recruitment and Retention of Staff Subcommittee for the Criminal Justice Authority Citizens Advisory Board.

Steele moved, Engelke seconded, to approve an additional member. The motion carried by the following vote:

Aye: 3 - Douglas, Engelke and Steele

5. Discussion with Ms. Lyn Jackson and possible action regarding her appointment to the subcommittee including qualifications, manner and timing of appointment.

Steele moved, Engelke seconded, to appoint Lyn Jackson as new member. The motion carried by the following vote:

Aye: 3 - Douglas, Engelke and Steele

6. Discussion and possible action regarding a report from CAB Vice-chair, Erin Engelke, concerning results from a survey of staff to gather input as to recruitment of new and retention of current staff.

Steele moved, Engelke seconded, that these results be distributed to other CAB members before December 5th and that these results of survey be presented to Jail Trust at the December 5th meeting. The motion carried by the following vote:

Aye: 3 - Douglas, Engelke and Steele

Steele moved, Engelke seconded, to approve that this subcommittee recommend to Chair Couch that the CAB be empowered to officially monitor the progress of recommendations of how to improve recruitment and retention of staff that the Jail Trust would ultimately adopt. The motion carried by the following vote:

Aye: 3 - Douglas, Engelke and Steele

7. Discussion and possible action to adopt a Regular Meeting Schedule for the Recruitment and Retention Subcommittee of the Oklahoma County Criminal Justice Authority Citizens Advisory Board for calendar year 2023.

Douglas moved, Steele seconded, to approve. The motion carried by the following vote:

Aye: 3 - Douglas, Engelke and Steele

8. Announcement: The Next Regularly Scheduled Meeting of the Recruitment and Retention of Staff Subcommittee for the Criminal Justice Authority Citizens Advisory Board is on Wednesday, January 25, 2023, at 9:30 a.m.

No action

9. Adjourn.

Engelke moved, Steele seconded, to adjourn at 10:28 a.m. The motion carried by the following vote:

Aye: 3 - Douglas, Engelke and Steele

RECRUITMENT AND RETENTION OF STAFF
SUBCOMMITTEE CRIMINAL JUSTICE
AUTHORITY CITIZENS ADVISORY BOARD
OKLAHOMA COUNTY, OKLAHOMA



ATTEST:

 
