

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Budget Evaluation Team Meeting Minutes**

**Tuesday, December 7, 2021**

**1:00 PM**

***Cody Compton - Chairman  
Christie Tretheway-Miller - Vice-Chairman  
Amy Laurent - Member  
Brandon Holmes- Member  
Danny Lambert - Member  
Myles Davidson - Member  
Mike Morrison - Member  
Brandi Mertens - Member***

***YouTube: [https://www.youtube.com/channel/UCz\\_5jEcl6kV8f6Y71exwfJA](https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA)***

***Recorded in the office of;***

## Call To Order

## Roll Call

**Present:** 8 - District 1 - First Deputy Cody Compton, Treasurer - Comptroller Christie Tretheway-Miller, Sheriff - Captain Brandon Holmes, County Clerk - Chief Deputy Danny Lambert, County Assessor - Chief Deputy Mike Morrison, Financial Officer Brandi Mertens, Court Clerk - Chief Deputy Mike Sullivan and District 3 - Field Representative Gabriel VanNess

**Notice of the meeting was properly posted Friday, December 3, 2021.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

## Approval of Minutes

1. Discussion and possible action to approve the minutes of the regular meeting dated Tuesday, November 9, 2021.

**Holmes moved, Mertens seconded, to approve. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens, Sullivan and VanNess

## Recurring Items

2. Discussion and possible action regarding the dates and times of the Regular Scheduled monthly meetings for the Budget Evaluation Team. This item is requested by Cody Compton, BET Chairman.

**Tretheway-Miller moved, Holmes seconded, to approve. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens, Sullivan and VanNess

3. Discussion and possible action regarding an update on Employee Benefits.

**Tretheway-Miller moved, VanNess seconded, to receive. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens, Sullivan and VanNess

4. Discussion and possible action to receive an update related to the status of all cost centers set up within Special Projects Fund 1400. This item is requested by Cody Compton, BET Chairman.

**Mertens moved, Holmes seconded, to receive. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens, Sullivan and VanNess

5. Discussion and possible action regarding any items currently on the BET Watch List.

**No action**

### **Departmental Items**

6. Discussion and possible action regarding a request for reimbursement from Special Projects Fund CARES 1400 in the amount not to exceed \$1,061,623.12 for Benefits expenses related to COVID with \$890,893.28 being for the period of 10-28-2021 through 11-15-2021 and \$170,729.84 being for the period of 11-16-2021 through 11-26-2021. This item is requested by Jon Wilkerson, Benefits Director.

**Lambert moved, Tretheway-Miller seconded, to approve. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens, Sullivan and VanNess

7. Discussion and possible action to approve a request for payment in the amount not to exceed \$12,390.00 to Oklahoma Industries from CARES Act. 1400 for administrative expenses that were not reported per their auditor. This item is requested by Geri Kenfield-Harlan, Oklahoma Industries Authority.

**Tretheway-Miller moved, VanNess seconded, to approve. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens, Sullivan and VanNess

8. Discussion and possible action regarding a 'County-wide' approach to an Environmental Systems Research Institute (ESRI) GIS H.U.B. This item is requested by Mike Morrison, Chief Deputy, Oklahoma County Assessor's Office.

**VanNess moved, Holmes seconded, to receive. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens, Sullivan and VanNess

9. Discussion and possible action to recommend to the Budget Board a transfer from General fund Reserve 995 to Juvenile Detention 525 in the amount not to exceed \$279,237.00 to fund salary & benefit increases that are unable to be absorbed prior to the end of FY 22. The amount for salary would be \$233,378.00 and Benefits would be \$45,859.00. Salary and benefit increases will be given to all detention officers, custodial workers, maintenance workers, and food service employees effective December 21, 2021. Salary and benefits for custodial and maintenance workers are funded 65% out of Detention and 35% out of Bureau. Requested by J'me Overstreet, Juvenile Bureau Director.

**Mertens moved, Sullivan seconded, to receive. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens, Sullivan and VanNess

10. Discussion and possible action to recommend to the Budget Board a transfer from General fund Reserve 995 to Juvenile Bureau 526 in the amount not to exceed \$60,287.00, to fund salary & benefit increases that are unable to be absorbed prior to the end of FY 22. The amount for salary would be \$50,386.00 and Benefits would be

\$9,901.00. Salary and benefit increases will be given to all Intake and Probation Officers effective December 21, 2021. Salary and benefits for custodial and maintenance workers are funded 65% out of Detention and 35% out of Bureau. Requested by J'me Overstreet, Juvenile Bureau Director.

**Tretheway-Miller moved, Sullivan seconded, to receive. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens, Sullivan and VanNess

- 11.** Discussion and possible action regarding a recommendation to the Oklahoma County Budget Board related to the utilization and expenditure of Oklahoma County CARES funds for Oklahoma County employee hazard (hero) pay. This item is requested by Cody Compton, BET Chairman.

**Holmes moved, VanNess seconded, to recommend for approval the amount not to exceed \$25,000.00 for hero pay to Emergency Management. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens, Sullivan and VanNess

**VanNess moved, Holmes seconded, to recommend for approval the amount not to exceed \$550,000.00 for hero pay to Juvenile and Sheriff. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens, Sullivan and VanNess

**No Citizen Participation.**

**Board Comments**

**No New business.**

**Adjourn**

**Mertens moved, Tretheway-Miller seconded, to adjourn the meeting at 2:06 p.m. The motion carried by the following vote:**

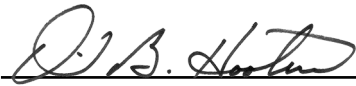
**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens, Sullivan and VanNess

BUDGET EVALUATION TEAM  
OKLAHOMA COUNTY, OKLAHOMA



Cody Compton,  
Chairman

ATTEST:



David B. Hooten,  
County Clerk and Secretary to the Board