

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102*



Budget Board Meeting Minutes

Thursday, September 15, 2022

10:00 AM

***Brian Maughan - Chairman
Forrest "Butch" Freeman - Vice-Chairman
Kevin Calvey - Member
Carrie Blumert - Member
Rick Warren - Member
Larry Stein - Member
Tommie Johnson III - Member***

YouTube: https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA

***Recorded in the
Oklahoma County Clerk's Office***

Call to Order

Roll Call

Present: 7 - Sheriff Tommie Johnson III, Court Clerk Rick Warren, County Commissioner Carrie Blumert, County Commissioner Brian Maughan, County Commissioner Kevin Calvey, County Assessor Larry Stein, and Treasurer - Chief Deputy Christie Tretheway-Miller

Notice of the meeting was posted Tuesday, September 13, 2022.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Pledge of Allegiance was led by Commissioner Carrie Blumert.

Approval of Minutes

Warren moved, Johnson III seconded, to approve the minutes. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

1. Discussion and possible action regarding the minutes of the regular meeting dated Thursday, August 18, 2022.

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

The following items are Consent Items and are routine in nature:

A motion was made by Warren, seconded by Stein, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

2. The following items 3 through 32 are the consent items for discussion and possible action and are routine in nature.
3. Resolution 2022-3515: Cash fund appropriation for Highway Cash Fund 1110 in the amount not to exceed \$2,009,433.27. To appropriate miscellaneous and interest receipts for the month of August, 2022.
4. Resolution 2022-3516: Cash fund appropriation for CBRIF Fund 1111 in the amount not to exceed \$110,910.75. To appropriate miscellaneous and interest receipts for the month of August, 2022.
5. Resolution 2022-3517: Cash fund appropriation for Treasurer's Mortgage Tax Fee Fund 1140 in the amount not to exceed \$14,305.00. To appropriate miscellaneous and interest receipts for the month of August, 2022.
6. Resolution 2022-3518: Cash fund appropriation for County Clerk Lien Fee Fund 1150

in the amount not to exceed \$46,648.08. To appropriate miscellaneous and interest receipts for the month of August, 2022.

7. Resolution 2022-3519: Cash fund appropriation for County Clerk UCC Filing Fee Fund 1151 in the amount not to exceed \$61,894.71. To appropriate miscellaneous and interest receipts for the month of August, 2022.
8. Resolution 2022-3520: Cash fund appropriation for County Clerk Records Management and Preservation Fund 1152 in the amount not to exceed \$148,756.57. To appropriate miscellaneous and interest receipts for the month of August, 2022.
9. Resolution 2022-3521: Cash fund appropriation for Sheriff Service Fee Fund 1160 in the amount not to exceed \$221,841.28. To appropriate miscellaneous and interest receipts for the month of August, 2022.
10. Resolution 2022-3522: Cash fund appropriation for Sheriff Special Revenue Fund 1161 in the amount not to exceed \$18,751.97. To appropriate miscellaneous and interest receipts for the month of August, 2022.
11. Resolution 2022-3537: Cash fund appropriation for Sheriff's Grant Fund 1162 in the amount not to exceed \$38,854.28. To appropriate miscellaneous and interest receipts for the month of August, 2022.
12. Resolution 2022-3523: Cash fund appropriation for Assessor's Revolving Fee Fund 1201 in the amount not to exceed \$1,473.00. To appropriate miscellaneous and interest receipts for the month of August, 2022.
13. Resolution 2022-3524: Cash fund appropriation for Juvenile Probation Fee Fund 1231 in the amount not to exceed \$1,107.50. To appropriate miscellaneous and interest receipts for the month of August, 2022.
14. Resolution 2022-3633: Cash fund appropriation for Juvenile Grant Fund 1233 in the amount not to exceed \$52,986.12. To appropriate miscellaneous receipts for the month of August, 2022.
15. Resolution 2022-3525: Cash fund appropriation for Planning Commission fund 1240 in the amount not to exceed \$41,193.39. To appropriate miscellaneous and interest receipts for the month of August, 2022.
16. Resolution 2022-3526: Cash fund appropriation for Emergency Management Fund 1251 in the amount not to exceed \$8,000.00. To appropriate miscellaneous and interest receipts for the month of August, 2022.
17. Resolution 2022-3527: Cash fund appropriation for Court Services Fund 1260 in the amount not to exceed \$10,885.00. To appropriate miscellaneous and interest receipts for the month of August, 2022.
18. Resolution 2022-3529: Cash fund appropriation for Shine Fund 1290 in the amount not to exceed \$16,865.48. To appropriate miscellaneous and interest receipts for the month of August, 2022.
19. Resolution 2022-3530: Cash fund appropriation for CARES Special Projects Fund 1400 in the amount not to exceed \$219.65. To appropriate miscellaneous and interest receipts for the months of August and September, 2022.

20. Resolution 2022-3531: Cash fund appropriation for Capital Improvement - Regular Fund 2010 in the amount not to exceed \$9,784.50. To appropriate miscellaneous and interest receipts for the month of August, 2022.
21. Resolution 2022-3532: Cash fund appropriation for Capital Improvement - Tinker Fund 2030 in the amount not to exceed \$833.70. To appropriate miscellaneous and interest receipts for the month of August, 2022.
22. Resolution 2022-3533: Cash fund appropriation for Tinker Clearing 2002 Fund 2031 in the amount not to exceed \$3,535.48. To appropriate miscellaneous and interest receipts for the month of August, 2022.
23. Resolution 2022-3534: Cash fund appropriation for County Bonds 2008 Fund 2032 in the amount not to exceed \$208.81. To appropriate miscellaneous and interest receipts for the month of August, 2022.
24. Resolution 2022-3535: Cash fund appropriation for Sale of Property Proceeds Fund 2050 in the amount not to exceed \$10.47. To appropriate miscellaneous and interest receipts for the month of August, 2022.
25. Resolution 2022-3536: Cash fund appropriation for Employee Benefits Fund 4010 in the amount not to exceed \$364,076.47. To appropriate miscellaneous and interest receipts for the month of August, 2022.
26. Resolution 2022-3538: Cash fund appropriation for Law Library Fund 6050 in the amount not to exceed \$36,486.50. To appropriate miscellaneous and interest receipts for the month of August, 2022.
27. Resolution 2022-3539: Cash fund appropriation for Employee Benefits Fund 4010 in the amount not to exceed \$1,500,000.00. To appropriate September premium receipts contingent upon the deposit being made on October 3, 2022.
28. Resolution 2022-2626: Amendment of carry-over appropriations for Sheriff Special Revenue Fund 1161 in the total amount of \$1,331,655.36 which is a decrease in Travel in the amount of \$4,754.63. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23 that was previously approved on Friday, July 1, 2022 Budget Board meeting.
29. Resolution 2022-2631: Amendment of carry-over appropriations for Planning Commission Fund 1240 in the total amount of \$339,861.79 which is a decrease in Salary of \$17,415.24 and a decrease in Benefits of \$3,157.41. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23 that was approved on Friday, July 1, 2022 Budget Board meeting.
30. Resolution 2022-2634: Amendment of carry-over appropriations for Court Services Fund 1260 in the total amount of \$143,196.67 which is a decrease in Operation in the amount of \$16.33. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23 that was approved on Friday, July 1, 2022.
31. Resolution 2022-2642: Amendment of carry-over appropriations for Election Board CTCL Covid 19 Fund 1410 in the total amount of \$105,826.55 which is a decrease in Operation in the amount of \$228.67. To carry forward funds from fiscal year 2021-22 to

the current fiscal year 2022-23 that was approved on Friday, July 1, 2022.

32. Resolution 2022-3421: Amendment of carry-over appropriations for Special Projects Fund 1400 in the amount not to exceed \$18,072.13 to correct cost center and to move from 14003510-54000 to 14003500-54000 on the resolution that was approved on Thursday, August 18, 2022 Budget Board meeting.

End of Consent Docket

Recurring Agenda Items

33. Discussion and possible action regarding the Monthly Financial Report to be presented by Danny Lambert, Chief Deputy County Clerk.

Stein moved, Johnson III seconded, to receive. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

34. Discussion and possible action regarding an update from the Budget Evaluation Team on the current fiscal year 2022-23 Watch List. This item is requested by Cody Compton, Chairman of the Budget Evaluation Team.

Blumert moved, Johnson III seconded, to receive. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

35. Discussion and possible action regarding an update of the County's Health Insurance Plan to be presented by Jon Wilkerson, Benefits and Retirement Director.

Stein moved, Warren seconded, to receive. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

Departmental Items

36. Discussion and possible action regarding the proposed employee and retiree rates. The Budget Evaluation Team voted on Tuesday, September 6, 2022 to recommend to the Budget Board to freeze the rates. This item is requested by Jon Wilkerson, Director of Benefits and Retirement.

Blumert moved, Warren seconded, to approve. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

37. Discussion and possible action to approve reimbursement expenses from Special Projects Fund 1400-350 CARES Act in the total and final amount of \$20,467.57 for COVID related expenses incurred prior to December 31, 2021 to the Employee Benefits Fund 4010. This item is requested by Cody Compton, Chairman of the Budget Evaluation Team.

Stein moved, Johnson III seconded, to approve. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

38. Discussion and possible action to create a new line item in the Capital Projects Fund 2010 for the County Clerk's book project on the first floor. Funding for this project is to be determined. This item is requested by Stacey Trumbo, County Engineer.

Blumert moved, Calvey seconded, to approve. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

39. Discussion and possible action to create a new line item in the Capital Projects Fund 2010 for the Annex Third Floor Purchasing project. Funding for this project is to be determined. This item is requested by Stacey Trumbo, County Engineer.

Blumert moved, Calvey seconded, to approve. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

40. Discussion and possible action to create a new line item in the Capital Projects Fund 2010 for the Annex Security West Columns project. Funding for this project is to be determined. This item is requested by Stacey Trumbo, County Engineer.

Blumert moved, Calvey seconded, to approve. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

41. Discussion and possible action to create a new line item in the Capital Projects Fund 2010 for the Eleventh Floor Egress project. Funding for this project is to be determined. This item is requested by Stacey Trumbo, County Engineer.

Blumert moved, Calvey seconded, to approve. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

42. Discussion and possible action to create a new line item in the Capital Projects Fund 2010 for the Annex Security North Curb project. Funding for this project is to be determined. This item is requested by Stacey Trumbo, County Engineer.

Blumert moved, Calvey seconded, to approve. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

43. Discussion and possible action regarding Resolution 2022-3596: Transfer of General Fund appropriations for Juvenile Detention 525 from Operation to Capital in an amount not to exceed \$6,500.00. Transfer is necessary in order to align funds for Internal Pipe Repairs (Sprinkler System/65%). This item is requested by J'me Overstreet, Juvenile

Bureau Director.

Stein moved, Calvey seconded, to approve. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

44. Discussion and possible action regarding Resolution 2022-3598: Transfer of General Fund appropriations for Juvenile Bureau 526 from Operation to Capital in an amount not to exceed \$3,500.00. Transfer is necessary in order to align funds for Internal Pipe Repairs (Sprinkler System/35%). This item is requested by J'me Overstreet, Juvenile Bureau Director.

Stein moved, Calvey seconded, to approve. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

45. Discussion and possible action regarding the revised General Fund Revenues and Fund Balance for fiscal year 2022-23 in the amount not to exceed \$120,301,716.00 for a total supplement amount of \$8,604,276.00 to be presented by Danny Lambert, Chief Deputy County Clerk.

Johnson III moved, Stein seconded, to approve. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

46. Discussion and possible action regarding recommendations from the Budget Evaluation Team on the fiscal year 2022-23 General Fund Annual Budget. This item is requested by Cody Compton, Chairman of the Budget Evaluation Team.

Stein moved, Blumert seconded, to receive. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

47. Discussion and possible action regarding Resolution 2022-3580: Supplemental Appropriations for the fiscal year 2022-23 Oklahoma County General Fund Budget in the amount not to exceed \$8,604,276.00. This item is requested by Danny Lambert, Chief Deputy County Clerk.

Johnson III moved, Warren seconded, to approve. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

48. Discussion and possible action regarding the Oklahoma County Estimate of Needs for fiscal year 2022-23 and Financial Statements ending June 30, 2022, which includes amending the General Fund Budget total appropriations of \$120,301,716.00. This will be a 10.35 mill levy for the General Fund. The Estimate of Needs also includes an appropriation of \$6,721,000.15 and a 0.77 mill levy for the County Sinking Fund. This item is requested by Danny Lambert, Chief Deputy County Clerk.

Stein moved, Warren seconded, to approve. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

49. Discussion and possible action to approve the Employee Handbook Committee's September 13, 2022, recommendation the Budget Board approve as a supplement to the 2021 INTERIM Employee Handbook, a Revised Section 2.29. Travel Reimbursement Policy, effective November 1, 2022, in response to the 2022 Oklahoma Legislature's enactment of Enrolled HB 4188. Requested by Doug Enevoldsen, Chairman, Employee Handbook Committee.

Stein moved, Warren seconded, to approve. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

50. Discussion and possible action to create sub-departments in ARPA Fund 1415 as listed Sheriff 300, Juvenile 301, Social Services 302, Emergency Management 303, IT Department 304, Jail 305, Employee Benefits 306, County Clerk 307, Engineering 308. This item is requested by Danny Lambert, Chief Deputy County Clerk.

Johnson III moved, Stein seconded, to approve. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

51. Discussion and possible action regarding Resolution 2022-3674: Transfer of appropriations from ARPA Fund 1415-365 Operation to ARPA Fund 1415-372 Capital in an amount not to exceed \$28,382,019.00 to pay for county ARPA projects approved by the Board of County Commissioners on August 15, 2022 and September 6, 2022.

Stein moved, Johnson III seconded, to approve. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

52. Discussion and possible action regarding Resolution 2022-3675: Transfer of \$1,032,003.26 from ARPA Fund 1415-371 Operation to their correct Sub-Departments, Which includes transferring \$18,125.00 to 14151301 - Operation, \$5,437.00 to 14151307 - Operation, and \$1,008,441.26 to 14151306 - Operation. Transfer is to move the funded reimbursements into their correct cost center and Sub-Departments. Item is requested by Danny Lambert, Chief Deputy County Clerk.

Stein moved, Johnson III seconded, to approve. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

53. Discussion and possible action regarding Resolution 2022-3680: Transfer of \$525,000.00 from ARPA Fund 1415-372 Capital to the correct Sub-Department of ARPA Fund 14152300 - Operation. Transfer is to move the funded reimbursement into

the correct cost center and Sub-Department. Item is requested by Danny Lambert, Chief Deputy County Clerk.

Stein moved, Johnson III seconded, to approve. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

- 54.** Discussion and possible action regarding Resolution 2022-3681: Transfer of appropriations from ARPA Fund 1415-365 Operation to ARPA Fund 1415-372 Capital for an amount not to exceed \$63,587.00 for the Juvenile Capital Plan. This will increase the project amount from \$475,311.00 to \$538,898.00. This transfer is contingent on Board of County Commissioners approval. This item is requested by Policy and Governance Committee.

Stein moved, Johnson III seconded, to approve. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

- 55.** Discussion and possible action regarding Resolution 2022-3683: Transfer of appropriations from ARPA Fund 1415-365 Operation to ARPA Fund 14151304 Operation in an amount not to exceed \$234,838.00 to pay for county ARPA IT reimbursements approved by the Board of County Commissioners on August 15, 2022.

Stein moved, Johnson III seconded, to approve. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

No Citizen Participation.

Board Comments/General Remarks

No New business.

Adjourn.

Stein moved, Johnson III seconded, to adjourn meeting at 10:31 a.m. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Blumert, Maughan, Calvey, Stein and Tretheway-Miller

BUDGET BOARD
OKLAHOMA COUNTY, OKLAHOMA



Brian Maughan,
Chairman

ATTEST:



Danny Lambert,
Deputy County Clerk and Secretary to the Board