

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Budget Board Meeting Minutes**

**Thursday, November 17, 2022**

**10:00 AM**

***Brian Maughan - Chairman  
Forrest "Butch" Freeman - Vice-Chairman  
Kevin Calvey - Member  
Carrie Blumert - Member  
Rick Warren - Member  
Larry Stein - Member  
Tommie Johnson III - Member***

***YouTube: [https://www.youtube.com/channel/UCz\\_5jEcl6kV8f6Y71exwfJA](https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA)***

***Recorded in the  
Oklahoma County Clerk's Office***

## **Call to Order**

### **Roll Call**

**Present:** 7 - Court Clerk Rick Warren, County Commissioner Carrie Blumert, County Commissioner Brian Maughan, County Assessor Larry Stein, District 3 - Chief Deputy Myles Davidson, Treasurer - Chief Deputy Jerry Stone, and Sheriff - Undersheriff Jim Anderson

**Notice of the meeting was posted Monday, November 14, 2022.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

**Pledge of Allegiance Led by Undersheriff Jim Anderson**

### **Approval of Minutes**

1. Discussion and possible action regarding the minutes of the special meeting dated Tuesday, October 18, 2022 and the regular meeting dated Thursday, October 20, 2022.

**Warren moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 7 - Warren, Blumert, Maughan, Stein, Davidson, Stone and Anderson

### **Consent Agenda**

**Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.**

The following items are Consent Items and are routine in nature:

#### **Consent Agenda**

**Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.**

2. The following items 3 through 50 are consent items for discussion and possible action and are routine in nature.

**Warren moved, Davidson seconded, to approve Consent Agenda and to receive amendment to item number 20 to reflect an updated form with the corrected amount of \$322.19. The motion carried by the following vote:**

**Aye:** 7 - Warren, Blumert, Maughan, Stein, Davidson, Stone and Anderson

3. Resolution 2022-4215: Cash fund appropriation for Highway Cash Fund 1110 in the amount not to exceed \$2,102,934.93. To appropriate miscellaneous and interest receipts for the month of October, 2022.
4. Resolution 2022-4216: Cash fund appropriation for CBRIF Fund 1111 in the amount not to exceed \$99,210.02. To appropriate miscellaneous and interest

receipts for the month of October, 2022.

5. Resolution 2022-4217: Cash fund appropriation for Treasurer's Mortgage Tax Fee Fund 1140 in the amount not to exceed \$11,085.00. To appropriate miscellaneous and interest receipts for the month of October, 2022.
6. Resolution 2022-4218: Cash fund appropriation for County Clerk Lien Fee Fund 1150 in the amount not to exceed \$44,929.41. To appropriate miscellaneous and interest receipts for the month of October, 2022.
7. Resolution 2022-4219: Cash fund appropriation for County Clerk UCC Filing Fund 1151 in the amount not to exceed \$60,865.87. To appropriate miscellaneous and interest receipts for the month of October, 2022.
8. Resolution 2022-4220: Cash fund appropriation for County Clerk Records Management and Preservation Fund 1152 in the amount not to exceed \$147,963.60. To appropriate miscellaneous and interest receipts for the month of October, 2022.
9. Resolution 2022-4221: Cash fund appropriation for Sheriff Service Fee Fund 1160 in the amount not to exceed \$257,266.12. To appropriate miscellaneous and interest receipts for the month of October, 2022.
10. Resolution 2022-4222: Cash fund appropriation for Sheriff Special Revenue Fund 1161 in the amount not to exceed \$20,406.11. To appropriate miscellaneous and interest receipts for the month of October, 2022.
11. Resolution 2022-4223: Cash fund appropriation for Sheriff's Grant Fund 1162 in the amount not to exceed \$38,308.14. To appropriate miscellaneous receipts for the month of October, 2022.
12. Resolution 2022-4224: Cash fund appropriation for Assessor's Revolving Fee Fund 1201 in the amount not to exceed \$2,562.00. To appropriate miscellaneous receipts for the month of October, 2022.
13. Resolution 2022-4225: Cash fund appropriation for Juvenile Probation Fee Fund 1231 in the amount not to exceed \$295.00. To appropriate miscellaneous receipts for the month of October, 2022.
14. Resolution 2022-4226: Cash fund appropriation for Planning Commission Fund 1240 in the amount not to exceed \$36,568.31. To appropriate miscellaneous receipts for the month of October, 2022.
15. Resolution 2022-4227: Cash fund appropriation for Court Services Fund 1260 in the amount not to exceed \$69,671.00. To appropriate miscellaneous receipts for the month of October, 2022.
16. Resolution 2022-4228: Cash fund appropriation for Shine Fund 1290 in the amount not to exceed \$13,933.88. To appropriate miscellaneous receipts for the month of October, 2022.
17. Resolution 2022-4229: Cash fund appropriation for Capital Improvement - Regular 2010 in the amount not to exceed \$14,575.07. To appropriate interest receipts for the month of October, 2022.

18. Resolution 2022-4230: Cash fund appropriation for Capital Improvement - Tinker Fund 2030 in the amount not to exceed \$1,489.62. To appropriate interest receipts for the month of October, 2022.
19. Resolution 2022-4231: Cash fund appropriation for Tinker Clearing 2002 Fund 2031 in the amount not to exceed \$5,212.85. To appropriate interest receipts for the month of October, 2022.
20. Resolution 2022-4232: Cash fund appropriation for County Bonds 2008 Fund 2032 in the amount not to exceed \$322.91. To appropriate miscellaneous and interest receipts for the month of October, 2022.
21. Resolution 2022-4233: Cash fund appropriation for Sale of Property Proceeds Fund 2050 in the amount not to exceed \$16.21. To appropriate interest receipts for the month of October, 2022.
22. Resolution 2022-4234: Cash fund appropriation for Employee Benefits Fund 4010 in the amount not to exceed \$376,949.07. To appropriate miscellaneous receipts for the month of October, 2022.
23. Resolution 2022-4235: Cash fund appropriation for Worker's Compensation Fund 4020 in the amount not to exceed \$232.13. To appropriate miscellaneous receipts for the month of October, 2022.
24. Resolution 2022-4236: Cash fund appropriation for Law Library Fund 6050 in the amount not to exceed \$41,495.99. To appropriate miscellaneous receipts for the month of October, 2022.
25. Resolution 2022-4237: Cash fund appropriation for Employee Benefits Fund 4010 in the amount not to exceed \$1,500,000.00. To appropriate November premium receipts contingent upon the deposit being made on December 1, 2022.
26. Resolution 2022-4313: Cash fund appropriation for Employee Benefits Fund 4010 in the amount not to exceed \$253,983.45 contingent upon the check being deposited from ARPA Fund 14151306.
27. Resolution 2022-4314: Cash fund appropriation for Employee Benefits Fund 4010 in the amount not to exceed \$120,153.51 contingent upon the check being deposited from ARPA Fund 14151306.
28. Discussion and possible action regarding Resolution 2022-4259: Carry-over appropriations for Highway Cash Fund 1110 in the amount not to exceed \$1,953,815.30. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
29. Discussion and possible action regarding Resolution 2022-4260: Carry-over appropriations for CBRIF Fund 1111 in the amount not to exceed \$139,609.21. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
30. Discussion and possible action regarding Resolution 2022-4261: Carry-over appropriations for Treasurer's Mortgage Fee Fund 1140 in the amount not to exceed \$4,434.39. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.

31. Discussion and possible action regarding Resolution 2022-4262: Carry-over appropriations for County Clerk's Lien Fee Fund 1150 in the amount not to exceed \$22,898.28. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
32. Discussion and possible action regarding Resolution 2022-4263: Carry-over appropriations for County Clerk's UCC Central Filing Fund 1151 in the amount not to exceed \$22,639.02. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
33. Discussion and possible action regarding Resolution 2022-4264: Carry-over appropriations for County Clerk's Records Preservation Fund 1152 in the amount not to exceed \$27,399.88. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
34. Discussion and possible action regarding Resolution 2022-4265: Carry-over appropriations for Sheriff Service Fee Fund 1160 in the amount not to exceed \$59,399.76. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
35. Discussion and possible action regarding Resolution 2022-4266: Carry-over appropriations for Sheriff Special Revenue Fund 1161 in the amount not to exceed \$143,104.33. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
36. Discussion and possible action regarding Resolution 2022-4267: Carry-over appropriations for Sheriff's Grant Fund 1162 in the amount not to exceed \$11,888.30. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
37. Discussion and possible action regarding Resolution 2022-4268: Carry-over appropriations for Juvenile Probation Fee Fund 1231 in the amount not to exceed \$21,327.50. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
38. Discussion and possible action regarding Resolution 2022-4269: Carry-over appropriations for Juvenile Grant Fund 1233 in the amount not to exceed \$7,932.32. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
39. Discussion and possible action regarding Resolution 2022-4270: Carry-over appropriations for Planning Commission Fund 1240 in the amount not to exceed \$14,562.80. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
40. Discussion and possible action regarding Resolution 2022-4271: Carry-over appropriations for Emergency Management Fund 1251 in the amount not to exceed \$21,473.14. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
41. Discussion and possible action regarding Resolution 2022-4272: Carry-over appropriations for Court Services Fund 1260 in the amount not to exceed \$1,462.40. To carry forward funds from fiscal year 2021-22 to the current fiscal year

2022-23.

42. Discussion and possible action regarding Resolution 2022-4273: Carry-over appropriations for Drug Court Fund 1280 in the amount not to exceed \$9,788.55. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
43. Discussion and possible action regarding Resolution 2022-4274: Carry-over appropriations for Mental Health Court Fund 1282 in the amount not to exceed \$375.27. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
44. Discussion and possible action regarding Resolution 2022-4275: Carry-over appropriations for Shine Fund 1290 in the amount not to exceed \$8,279.73. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
45. Discussion and possible action regarding Resolution 2022-4276: Carry-over appropriations for American Rescue Plan 2021 Fund 1415 in the amount not to exceed \$15,800.00. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
46. Discussion and possible action regarding Resolution 2022-4277: Carry-over appropriations for Capital Improvement Regular Fund 2010 in the amount not to exceed \$478,535.87. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
47. Discussion and possible action regarding Resolution 2022-4278: Carry-over appropriations for County Bonds 2008 Fund 2032 in the amount not to exceed \$4,565.00. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
48. Discussion and possible action regarding Resolution 2022-4279: Carry-over appropriations for Worker's Compensation Fund 4020 in the amount not to exceed \$100.00. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
49. Discussion and possible action regarding Resolution 2022-4280: Carry-over appropriations for Self Insurance Fund 4030 in the amount not to exceed \$13,260.05. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.
50. Discussion and possible action regarding Resolution 2022-4281: Carry-over appropriations for Law Library Fund 6050 in the amount not to exceed \$6,463.02. To carry forward funds from fiscal year 2021-22 to the current fiscal year 2022-23.

### **End of Consent Docket**

### **Recurring Agenda Items**

51. Discussion and possible action regarding the Monthly Financial Report to be presented by Maaïke Potter, Finance Director, County Clerk.

**Blumert moved, Stein seconded, to adopt the updated page 5 to the Monthly Financial Report. The motion carried by the following vote:**

**Aye:** 7 - Warren, Blumert, Maughan, Stein, Davidson, Stone and Anderson

**Blumert moved, Stein seconded, to receive. The motion carried by the following vote:**

**Aye:** 7 - Warren, Blumert, Maughan, Stein, Davidson, Stone and Anderson

52. Discussion and possible action regarding an update from the Budget Evaluation Team on the current fiscal year 2022-23 Watch List. This item is requested by Cody Compton, Chairman of the Budget Evaluation Team.

**Blumert moved, Stein seconded, to receive. The motion carried by the following vote:**

**Aye:** 7 - Warren, Blumert, Maughan, Stein, Davidson, Stone and Anderson

53. Discussion and possible action regarding an update of the County's Health Insurance Plan to be presented by Jon Wilkerson, Benefits and Retirement Director.

**Warren moved, Stein seconded, to receive. The motion carried by the following vote:**

**Aye:** 7 - Warren, Blumert, Maughan, Stein, Davidson, Stone and Anderson

#### **Departmental Items**

54. Discussion and possible action regarding Resolution 2022-4238: Transfer of General Fund appropriations from General Fund Reserve 995 Operation to Public Defender 230 Capital in an amount not to exceed \$12,000.00. Transfer is needed for the purchase of office furniture for the Public Defender's Office. This item is recommended by the Budget Evaluation Team. Requested by Cody Compton, Chairman of BET.

**Stein moved, Warren seconded, to approve. The motion carried by the following vote:**

**Aye:** 7 - Warren, Blumert, Maughan, Stein, Davidson, Stone and Anderson

55. Discussion and possible action regarding Resolution 2022-4356: Transfer of General Fund appropriations for Purchasing 240 from Operation to Capital in an amount not to exceed \$2,000.00. This transfer is necessary to cover new employee purchases. This item is requested by Chantel Boso, Director, Purchasing.

**Blumert moved, Stein seconded, to approve with wording amendment to reflect Travel to Operation. The motion carried by the following vote:**

**Aye:** 7 - Warren, Blumert, Maughan, Stein, Davidson, Stone and Anderson

56. Discussion and possible action regarding Resolution 2022-4308: Transfer of appropriations from ARPA Fund 1415-365 to ARPA Fund 1415-371 in the amount not to exceed \$374,136.96 to Sub-Department 14151306, which includes \$253,983.45 for ARPA Project 10110 - August's Covid Medical Claims and \$120,153.51 for ARPA Project 10118 - September's Covid Medical Claims. Transfer is necessary to pay for County ARPA Reimbursements approved by the Board of County Commissioners on November 7, 2022.

**Warren moved, Stein seconded, to approve. The motion carried by the following vote:**

**Aye:** 7 - Warren, Blumert, Maughan, Stein, Davidson, Stone and Anderson

57. Discussion and possible action regarding Resolution 2022-4373: Transfer of appropriations from ARPA Fund 1415-371 County Reimbursements' Sub-Department 14151305 in the amount of \$1,075,270.00 and ARPA Fund 1415-372 County Projects' Sub-Department 14152305 in the amount of \$2,662,000.00 for a total amount not to exceed of \$3,737,270.00 to ARPA Fund 1415-365. Transfers are necessary to reverse the previous authorized funding amounts for Detention Center projects to be reassessed through ARPA sub recipient process contingent on approval by the Board of County Commissioners on November 21, 2022. This item is requested by Brian Maughan, Commissioner, District Two and Chairman of the Board.

**Warren moved, Stein seconded, to approve. The motion carried by the following vote:**

**Aye:** 7 - Warren, Blumert, Maughan, Stein, Davidson, Stone and Anderson

58. Discussion and possible action regarding Resolution 2022-4381: The creation of the Construction Project Department 373 within the ARPA Fund 1415 to allow for a transfer of an amount not to exceed \$2,197,716.20 from 1415-365 to the newly created department 373. This transfer would allow for ARPA project increases of \$140,000.00 for project 10031, \$300,000.00 for project 10067, and a 20% increase of \$1,757,716.20 for previously approved projects 10009, 10031, 10064, 10067, 10095 for potential cost overruns approved by the Board of County Commissioners on October 20, 2022.

**Blumert moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 7 - Warren, Blumert, Maughan, Stein, Davidson, Stone and Anderson

59. Discussion and possible action regarding Resolution 2022-4382: The transfer of previously approved ARPA construction projects that are currently in Department 372-County Projects, totaling \$8,348,581.00. Transfer is necessary to move previously approved capital projects to the newly created ARPA Construction Project Department 373, approved by the Board of County Commissioners on October 20, 2022.

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 7 - Warren, Blumert, Maughan, Stein, Davidson, Stone and Anderson

60. Discussion and possible action to create the new Local Assistance and Tribal Consistency Fund, ARPA-LATCF Fund 1420. This item is requested by Brian Maughan, Commissioner, District Two and Chairman of the Board.

**Stein moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 7 - Warren, Blumert, Maughan, Stein, Davidson, Stone and Anderson

61. Discussion and possible action to approve the Employee Handbook Committee's November 15, 2022, recommendation the Budget Board approve a revision to Section 6.8. 401(A) Retirement Program Policy, as a supplement to the 2021 INTERIM Employee Handbook. This item is requested by Doug Enevoldsen, Chairman, Employee Handbook Committee.



**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 7 - Warren, Blumert, Maughan, Stein, Davidson, Stone and Anderson

- 62.** Discussion and possible action to approve the Employee Handbook Committee's November 15, 2022, recommendation the Budget Board approve a revision to the Employee Acknowledgement Form, as a supplement to the 2021 INTERIM Employee Handbook. This item is requested by Doug Enevoldsen, Chairman, Employee Handbook Committee

**Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:**

**Aye:** 7 - Warren, Blumert, Maughan, Stein, Davidson, Stone and Anderson

- 63.** Discussion and possible action regarding the Regular Scheduled Budget Board meetings for calendar year 2023.

**Davidson moved, Warren seconded, to approve with wording amendment of July 3, 2023, Friday to July 3, 2023, Monday. The motion carried by the following vote:**

**Aye:** 7 - Warren, Blumert, Maughan, Stein, Davidson, Stone and Anderson

**No Citizen Participation.**

**Board Comments/General Remarks**

**No New business.**

**Adjourn.**

**Stein moved, Warren seconded, to adjourn meeting at 10:27 AM. The motion carried by the following vote:**

**Aye:** 7 - Warren, Blumert, Maughan, Stein, Davidson, Stone and Anderson

BUDGET BOARD  
OKLAHOMA COUNTY, OKLAHOMA

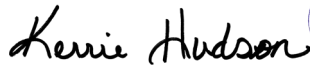
Michael Taylor, Chief Deputy  
for Brian Maughan



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Brian Maughan,  
Chairman

ATTEST:



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Kerrie Hudson,  
County Clerk and Secretary to the Board