

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Budget Evaluation Team Meeting Minutes**

**Tuesday, September 6, 2022**

**1:00 PM**

***Cody Compton - Chairman  
Christie Tretheway-Miller - Vice-Chairman  
Amy Laurent - Member  
Brandon Holmes- Member  
Danny Lambert - Member  
Myles Davidson - Member  
Mike Morrison - Member  
Brandi Mertens - Member***

***YouTube: [https://www.youtube.com/channel/UCz\\_5jEcl6kV8f6Y71exwfJA](https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA)***

***Recorded in the***

## Call To Order

## Roll Call

**Present:** 8 - District 1 - First Deputy Cody Compton, Treasurer - Comptroller Christie Tretheway-Miller, Sheriff - Captain Brandon Holmes, County Clerk - Chief Deputy Danny Lambert, Financial Officer Brandi Mertens, Rick Buchanan, Chelsea Barnett and County Assessor - Executive Secretary Marci Hoffman

**Notice of the meeting was properly posted Thursday, September 1, 2022.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

## Approval of Minutes

1. Discussion and possible action regarding the minutes of the regular meeting dated Tuesday, August 9, 2022 and the special meeting dated Monday, August 29, 2022.

**Tretheway-Miller moved, Hoffman seconded, to approve the minutes. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Mertens, Buchanan, Barnett and Hoffman

## Recurring Items

2. Discussion and possible action regarding an update on Employee Benefits.

**Tretheway - Miller moved, Mertens seconded, to receive the report. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Mertens, Buchanan, Barnett and Hoffman

3. Discussion and possible action regarding any items currently on the BET Watch List for fiscal year 2022-23.

**Mertens moved, Barnett seconded, to receive the document. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Mertens, Buchanan, Barnett and Hoffman

4. Discussion and possible action regarding an update related to the status of all cost centers set up within Special Projects Fund 1400. This item is requested by Cody Compton, BET Chairman.

**No Action.**

## Departmental Items

7. Discussion and possible action regarding request to supplement the Benefits and Retirement Department 265 in the amount not to exceed \$3,900.00 for 3 laptops for employees to have when working outside of the office. This item is requested by Jon Wilkerson, Director of Benefits and Retirement.

**No Action.**

8. Discussion and possible action regarding request for September supplement in the amount not to exceed \$27,619.58. This supplement is requested due to a change in anticipated departure date of an employee, originally planned for FY 21-22 with annual leave payout from 21-22 budget. Supplement covers change of date with employee utilizing leave through October 2022. Item requested by Christi Jernigan Marshall, Social Services Director.

**Lambert moved, Tretheway-Miller seconded, to add \$27,619.58 to the Watch List for Employee Payout of Leave. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Mertens, Buchanan, Barnett and Hoffman

9. Discussion and possible action regarding a request for reimbursement from Special Projects CARES 1400 in the amount not to exceed \$101,936.17 for Benefits expenses related to COVID incurred prior to 2022. This item is requested by Jon Wilkerson, Director of Benefits and Retirement.

**Lambert moved, Holmes seconded, to approve reimbursing \$20,467.57 for COVID expenses. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Mertens, Buchanan, Barnett and Hoffman

10. Discussion and possible action regarding the Supplement Appropriation amending the Oklahoma County General Fund Budget for Fiscal Year 2022-23. The total Budget Supplement amount is not to exceed \$8,293,406.00. This item is requested by Danny Lambert, Chief Deputy, County Clerk.

**Tretheway-Miller moved, to recommend 8% COLA retroactive to July 1st and fund the Auditor \$53,036 and DA State \$200,000. Failed for lack of second.**

**Holmes moved, Lambert seconded, to recommend for approval 8.5% COLA retroactive to July 1st and to fund the Auditor \$53,036.00 and DA State \$200,000.00. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Buchanan, Barnett and Hoffman

**No:** 1 - Mertens

**Buchanan moved, Tretheway-Miller seconded, to approve to put \$12,000.00 on the BET Watch List for Public Defender Furniture. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Mertens, Buchanan, Barnett and Hoffman

**Tretheway-Miller moved, Hoffman seconded, to recommend for approval adding \$61,000 to Court Services for ankle bracelets and putting \$19,000 on the BET Watch List in the case that they will need more. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Mertens, Buchanan, Barnett and Hoffman

**Lambert moved, Tretheway-Miller seconded, to recommend for approval to add \$150,000 to General Government for Outside Legal Fees. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Mertens, Buchanan, Barnett and Hoffman

**Holmes moved, Hoffman seconded, to approve putting the Assessor's items on the BET Watch List. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Mertens, Buchanan, Barnett and Hoffman

**Lambert moved, Buchanan seconded, to approve putting the Court Clerk items on the BET Watch List. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Mertens, Buchanan, Barnett and Hoffman

**Buchanan moved, Hoffman seconded, to approve putting the Facilities items on the BET Watch List. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Mertens, Buchanan, Barnett and Hoffman

**Holmes moved, Buchanan seconded, to approve putting the Court Services items on the BET Watch List. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Mertens, Buchanan, Barnett and Hoffman

**Tretheway-Miller moved, Buchanan seconded, to approve putting \$50,000 on the BET Watch List for Self Insurance.  
Motion Withdrawn**

**Lambert moved, Tretheway-Miller seconded, to recommend for approval to transfer \$50,000 cash to Self Insurance. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Mertens, Buchanan, Barnett and Hoffman

**Lambert moved, Buchanan seconded, to recommend for approval to transfer \$25,000 cash to Capital Projects Fund.. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Mertens, Buchanan, Barnett and Hoffman

**New business: In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.9, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.**

**Keith Monroe discussed the Fire Alarm Warning Lights and Sirens have gone out in the Court House and need to be replaced ASAP at a cost of \$275,000.00.**

**Recess**

**Mertens moved, Holmes seconded, to recess until Thursday, September 8, 2022 at 1:00 p.m. in the BOE room. The motion carried by the following vote:**

**Aye:** 8 - Compton, Tretheway-Miller, Holmes, Lambert, Mertens, Buchanan, Barnett and Hoffman

### **Roll Call**

**Present:** 7 - District 1 - First Deputy Cody Compton, Treasurer - Comptroller Christie Tretheway-Miller, Sheriff - Captain Brandon Holmes, County Clerk - Chief Deputy Danny Lambert, County Assessor - Chief Deputy Mike Morrison, Financial Officer Brandi Mertens and Rick Buchanan

### **Return**

**Tretheway-Miller moved, Holmes seconded to reconvene into open session. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan

5. Discussion and possible action regarding the proposed employee and retiree rates. This item is requested by Jon Wilkerson, Director of Benefits and Retirement.

**Mertens moved, Holmes seconded, to receive the report. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan

**Lambert moved, Buchanan seconded, to recommend to the Budget Board to Freeze the Employee rates for the Calendar Year 2023. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan

6. Discussion and possible action regarding the proposed employer rates. This item is requested by Jon Wilkerson, Director of Benefits and Retirement.

**No Action.**

10. Discussion and possible action regarding the Supplement Appropriation amending the Oklahoma County General Fund Budget for Fiscal Year 2022-23. The total Budget Supplement amount is not to exceed \$8,293,406.00. This item is requested by Danny Lambert, Chief Deputy, County Clerk.

**Holmes moved, Morrison seconded, to recommend for approval to add \$39,924.48 to Juvenile Detention for a Walk In Freezer. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan

**Tretheway-Miller moved, Holmes seconded, to add \$480,000 to the Watch List for Election Board for the Special February and April elections. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan

**Holmes moved, Mertens seconded, to recommend for approval to add \$13,922 to District 2 for Salary Adjustments for Senior Staff. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan

**Holmes moved, Tretheway-Miller seconded, to recommend to remove \$800,000 from Cash Transfer for Defined Benefit back into the Supplement. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan

**Holmes moved, Tretheway-Miller seconded, to recommend for approval to add \$88,170 to Emergency Management for Office Person and additional funds needed for Cab and Chasis already funded. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan

**Holmes moved, Mertens seconded, to recommend for approval to add \$1,051,006 to Sheriff for Pay Parity raises for staff. The motion failed.**

**Aye:** 2 - Holmes and Mertens

**No:** 5 - Compton, Tretheway-Miller, Lambert, Morrison and Buchanan

#### **Recess**

**Lambert moved, Tretheway-Miller seconded, to recess for a five minute break. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan

#### **Return**

**Mertens moved, Holmes seconded, to return back into open session. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan

- 10.** Discussion and possible action regarding the Supplement Appropriation amending the Oklahoma County General Fund Budget for Fiscal Year 2022-23. The total Budget Supplement amount is not to exceed \$8,293,406.00. This item is requested by Danny Lambert, Chief Deputy, County Clerk.

**Lambert moved, Compton seconded, to recommend for approval to fund Criminal Justice Authority in the amounts of \$104,934.36 for transportation increase, \$79,589 for Employer Premium Increase, \$84,314 for Worker's Comp Contract Increase, and \$177,706 for Food Cost Increase for a total of \$446,543.36. The motion failed.**

**Aye:** 3 - Compton, Lambert and Mertens

**No:** 3 - Tretheway-Miller, Morrison and Buchanan

**Abstain:** 1 - Holmes

**Holmes moved, to recommend for approval to fund the Sheriff's Office \$551,006.50 for Pay Parity. Holmes withdrew his motion.**

**Tretheway-Miller moved, Lambert seconded, to recommend for approval to move \$300,000 instead of \$25,000 to Capital outlay for As Needed Line Item. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan

### **Recess**

**Tretheway-Miller moved, Holmes seconded, to recess the meeting until 1:00 pm on Friday, September 9, 2022. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan

### **Roll Call**

**Present:** 7 - District 1 - First Deputy Cody Compton, Treasurer - Comptroller Christie Tretheway-Miller, Sheriff - Captain Brandon Holmes, County Clerk - Chief Deputy Danny Lambert, County Assessor - Chief Deputy Mike Morrison, Financial Officer Brandi Mertens and Rick Buchanan

### **Return**

**Holmes moved, Mertens seconded, to return back into open session. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan

- 10.** Discussion and possible action regarding the Supplement Appropriation amending the Oklahoma County General Fund Budget for Fiscal Year 2022-23. The total Budget Supplement amount is not to exceed \$8,293,406.00. This item is requested by Danny Lambert, Chief Deputy, County Clerk.

**Mertens moved, Holmes seconded, to receive the document distributed by the Sheriff's Office regarding Pay Parity. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan

**Mertens moved to recommend for approval to fund option 4 in the amount of \$551,005.60.**

**Motion withdrawn.**

**Tretheway-Miller moved, Lambert seconded, to recommend for approval to fund \$525,503 to the Sheriff for half of their Pay Parity request of \$1,051,005.60. The motion carried by the following vote:**

**Aye:** 5 - Compton, Tretheway-Miller, Holmes, Lambert and Mertens

**No:** 2 - Morrison and Buchanan

**Morrison moved, Buchanan seconded, to remove the Assessor's request off of the BET Watch List. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan

**Buchanan moved to recommend for approval to fund the Court Clerk \$194,400 which is half of the requested Pay Parity amount.  
Motion withdrawn.**

**Buchanan moved, Mertens seconded, to add \$194,400 Pay Parity for Court Clerk to the BET Watch List to discuss later. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan

**Tretheway-Miller moved, Holmes seconded, to recommend for approval to fund \$575,312 to Criminal Justice Authority for Contract increases experienced in FY 2022-23. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan

**Holmes moved, Tretheway-Miller seconded, to recommend for approval on funding a Grant Writer for 9 months salary and 6 months Employer Insurance to be housed in the Purchasing Department. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan

**Tretheway-Miller moved, Buchanan seconded, to approve adding \$937,400 on the BET Watch List for CJA for Legal cost, electric and Vicinity increases. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan

**Tretheway-Miller moved, Holmes seconded, to recommend for approval to add \$3,675,075 to Reserve. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan

- 11.** Discussion and possible action to make a recommendation to the Oklahoma County Budget Board from the Budget Evaluation Team regarding the Fiscal Year 2022-23 Supplemental Appropriation.

**Tretheway-Miller moved, Holmes seconded, to recommend to the Budget Board the Oklahoma County Supplement for FY 22-23 in the amount of \$8,604,276. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan



## **Recess**

**Mertens moved, Holmes seconded, to recess the meeting at 2:45pm until Monday, September 12, 2022 at 1:00 pm. The motion carried by the following vote:**

**Aye:** 7 - Compton, Tretheway-Miller, Holmes, Lambert, Morrison, Mertens and Buchanan

## **Roll Call**

**Present:** 6 - District 1 - First Deputy Cody Compton, Sheriff - Captain Brandon Holmes, County Clerk - Chief Deputy Danny Lambert, County Assessor - Chief Deputy Mike Morrison, Financial Officer Brandi Mertens and Rick Buchanan

## **Return**

**Mertens moved, Holmes seconded, to return to open session. The motion carried by the following vote:**

**Aye:** 6 - Compton, Holmes, Lambert, Morrison, Mertens and Buchanan

- 10.** Discussion and possible action regarding the Supplement Appropriation amending the Oklahoma County General Fund Budget for Fiscal Year 2022-23. The total Budget Supplement amount is not to exceed \$8,293,406.00. This item is requested by Danny Lambert, Chief Deputy, County Clerk.

**Mertens moved, Morrison seconded, to recommend for approval to move \$2,000,000 projected ARPA interest to Capital Projects Fund 2010. The motion carried by the following vote:**

**Aye:** 5 - Compton, Lambert, Morrison, Mertens and Buchanan

**Abstain:** 1 - Holmes

- 11.** Discussion and possible action to make a recommendation to the Oklahoma County Budget Board from the Budget Evaluation Team regarding the Fiscal Year 2022-23 Supplemental Appropriation.

**Buchanan moved, Morrison seconded, to recommend for approval to the Budget Board the presentation of the Oklahoma County Supplement for FY 22-23 in the amount of \$8,604,276. The motion carried by the following vote:**

**Aye:** 6 - Compton, Holmes, Lambert, Morrison, Mertens and Buchanan

**No Citizen Participation.**

## **Board Comments**

## **Adjourn**

**Holmes moved, Mertens seconded, to adjourn the meeting at 1:23 pm. The motion carried by the following vote:**

**Aye:** 6 - Compton, Holmes, Lambert, Morrison, Mertens and Buchanan

BUDGET EVALUATION TEAM  
OKLAHOMA COUNTY, OKLAHOMA



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Cody Compton,  
Chairman

ATTEST:



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Danny Lambert,  
Deputy County Clerk and Secretary to the Board